



## Corporation of the Town of LaSalle

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**Department of Development & Strategic Initiatives  
(Building Division)**

February 15, 2018

Attention: Permit Applicant

### **Notice of Security Deposits Changes for New Home Construction**

This letter is to provide notice of forthcoming changes to the security deposit amounts required at the building permit application stage. The changes imposed are expected to provide increased efficiencies in security deposit refunds to building permit holders. The change will eliminate the requirement for a \$1,000 indemnity deposit and decrease the Public Works administrative non-refundable fee from \$250 to \$200.

Collection of the new security deposit amount of \$4000.00 will begin on March 1, 2018 for all new home construction permits. Below outlines a summary breakdown of the processes and refund stages for each of the categories:

#### **1) Building Services – Deposit amount \$1500.00\***

Administered by the Town's Manager of Building Services / CBO.

-Deposit funds are refundable upon satisfaction that the final building inspection has passed for the subject-building permit and the required lot grading/rear yard drain obligations are satisfied.

#### **2) Public Works – Deposit amount \$2500.00\***

Administered by the Town's Manager of Water/Wastewater.

-Deposit funds are refundable (\*less \$200) upon successful inspection of the work within the Town right-of-way. The inspection will verify that no damage has incurred to any items and that all items have been properly installed. A detailed list of inspection items are outlined in the public works bond return guide.

\*All the above conditions must be met in their entirety within 2 years of the issuance of a building permit or the deposit, or a portion of, may be forfeited to the Town.

Please contact the undersigned with any questions you may have with respect to the contents of this letter.

Yours truly,

Barbara Rusan  
Manager of Building Services / CBO

Lena Petros  
Manager of Water/Wastewater

