



**TOWN OF LASALLE**  
**DEPARTMENT OF DEVELOPMENT**  
**AND STRATEGIC INITIATIVES**  
**BUILDING DIVISION**



**GUIDE TO SWIMMING POOL**  
**ENCLOSURE PERMIT**

[www.lasalle.ca](http://www.lasalle.ca)

January 8th, 2018



**Town of LaSalle**  
**Department of Development and Strategic Initiatives**

**Guide to Pool Enclosure Permit**

## 1. Why is a swimming pool permit required?

Property owners installing swimming pools are required to obtain a swimming pool permit from the Town of LaSalle.

This is required for public safety purposes, protect municipal infrastructure located within registered easements, and to ensure that the various provisions of the Town's zoning, fencing and lot grading requirements are complied with.

## 2. What is required for a swimming pool enclosure permit?

The following is required for a complete swimming pool application:

- Application for a swimming pool enclosure
- Site plan drawing (refer to item #3 for requirements)
- Permit fee and refundable deposit – see fee schedule

## 3. What needs to be shown on the required site plan?

The individual property owner is required to prepare a detailed site plan, drawn to scale and depicting the following information (please refer to attached sample site plan drawing as a guide in preparing the drawing to be submitted with your permit application)

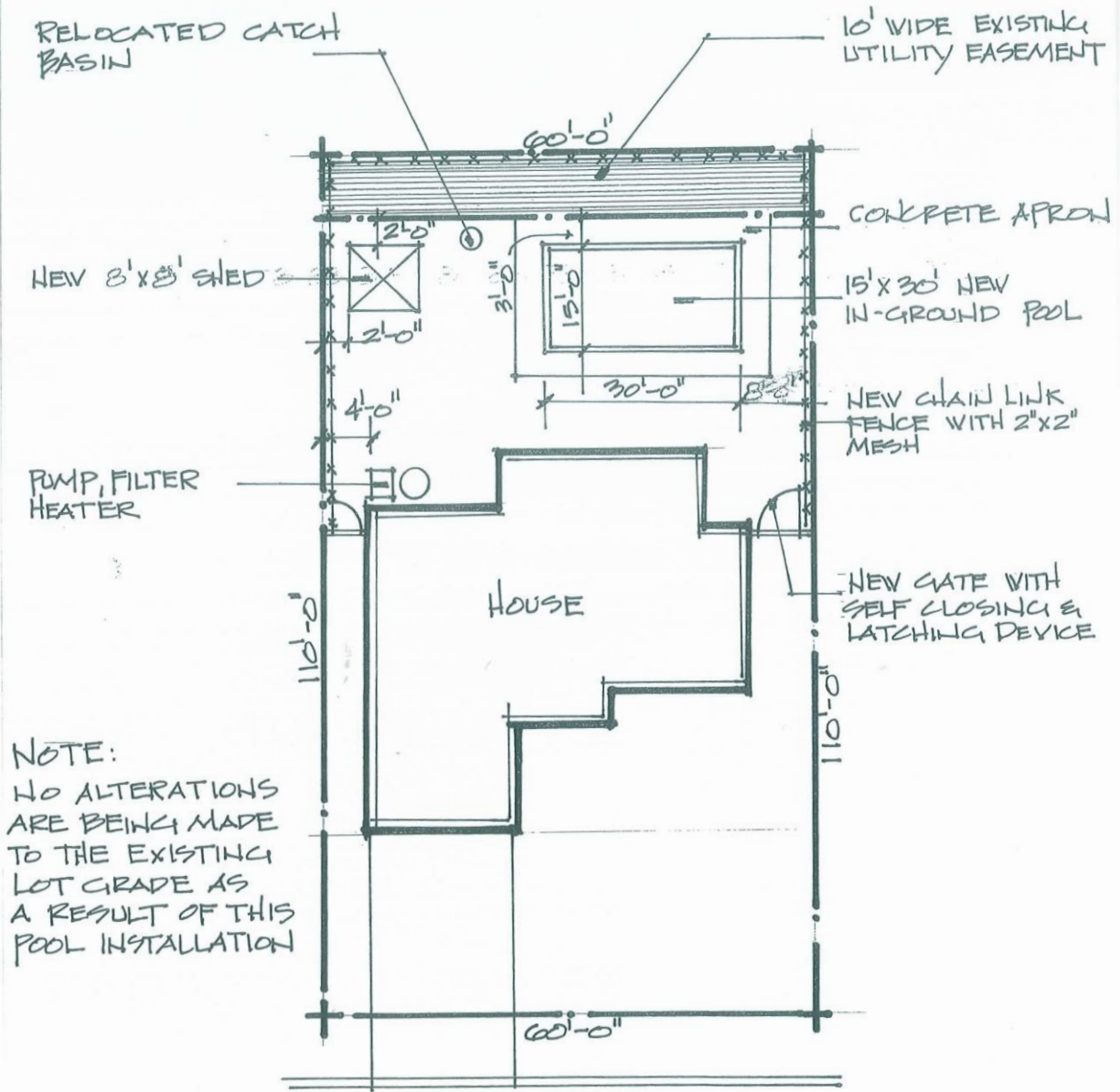
- Municipal address, lot number and registered plan number for the subject property;
- Lot dimensions with location of all property lines for the subject property;
- Location of all registered easements and / or right-of-ways located on the subject property;
- Location of any watercourse and / or municipal drain located on the subject property and on any adjacent lands abutting the subject property;
- Location and dimension of proposed new swimming pool, including any and all below or above ground supporting braces, decking and any other appurtenances which are an integral part of the swimming pool structure;
- Location of the dwelling and any accessory building or structures on the subject property;

- Proposed setback distance from the proposed new swimming pool structure to all property lines, to any easement and / or right-of-way, to the nearest point of any watercourse/municipal drain, and to all dwellings and accessory building and structures on the subject lot;
- Proposed location and size of any accessory pool equipment, deck, shed, or any other accessory structure, including setback distances to all property lines;
- Where sanitary sewers do not exist, show location of any private sewage disposal system (i.e. septic tank and tile field), and provide setback information for the proposed new swimming pool structure to the nearest point of the existing private sewage disposal system;
- Location, type, and height of fence to be used to enclose the proposed new swimming pool structure, including all gates;
- Provide information regarding location of existing catch basins and retaining walls, and depict location and height of any proposed alterations to existing lot grading and /or any proposed relocations of existing catch basins for the subject property.



gg60746298 www.gograph.com

# SAMPLE SITE PLAN



NOTE:  
 NO ALTERATIONS  
 ARE BEING MADE  
 TO THE EXISTING  
 LOT GRADE AS  
 A RESULT OF THIS  
 POOL INSTALLATION

NORMANDY ST.

5950 NORMANDY ST  
 LOT NO. 4-5  
 PLAN NO: 12R-2453

## 4. Requirements for Swimming Pools and Pool Enclosures

It is the responsibility of the affected property owner to obtain a swimming pool permit from the Town of LaSalle prior to commencing to install a swimming pool. Swimming pools cannot be installed in the Town without proper fence enclosure. All property owners are responsible for complying with all applicable legislative and regulatory requirements, which may be amended from time to time, including but not limited to zoning, fencing, and lot grading regulations.

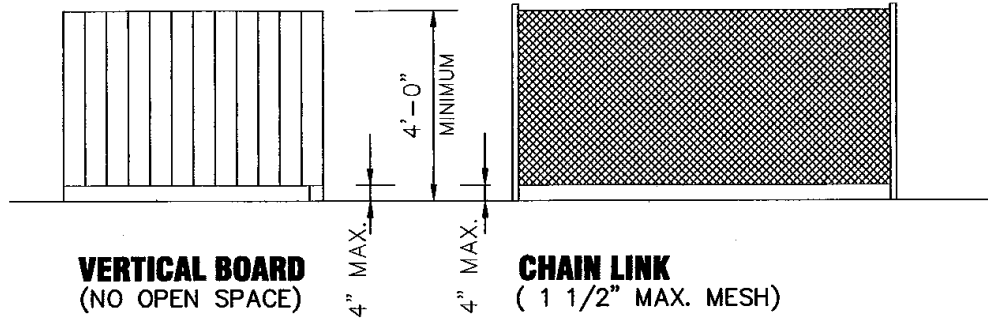
By-laws 5136 (fencing), 5050 (zoning), and 7080 (site alteration), as amended, must be complied with, including the following requirements which apply to all swimming pool installations in the Town of LaSalle:

- Above ground pools can serve as a enclosure provided the pool wall is a minimum of 48" high and any access into the pool is restricted;
- Construction of pool enclosures shall not have any horizontal member that can facilitate climb ability. Such members shall have a minimum distance of 30" apart (Please refer to attached fencing drawing).
- A chain link fence that forms part of the swimming pool enclosure shall have a mesh not greater than 2" x 2" (Please refer to attached fencing drawing).
- Any gate that is provided in a swimming pool enclosure must be self-closing and must have a self latching device.
- Fences shall be installed on the property where the swimming pool is proposed to be installed. Barbed wire fence and electrical fences are not permitted. The maximum height of any fence is 6'-0" including any lattice work.
- A minimum 4'-0" setback shall be maintained from all property lines to the nearest point of the water's edge of the proposed swimming pool structure.
- A minimum 2'-0" setback shall be maintained from all property lines to all pumps, heaters and filters.
- No portion of any swimming pool structure (including any supporting braces, decking, etc), walkway and / or other accessory structure is permitted within any registered easement and /or right-of-way located on the subject property.

- All swimming pool structures shall be installed in a manner which does not adversely affect any neighboring properties, with proper lot grading being maintained at all time. No alternations to existing lot grades can be made for the purpose of installing a new swimming pool structure without the prior approval of the Town's Engineer and / or Chief Building Official.
- No relocation of a rear yard catch basin to accommodate the installation of a new swimming pool structure can be made without the prior approval of the Town's Engineer and / or Chief Building Official. This relocation must be re-inspected and approved as part of this swimming pool permit application.
- A separate building permit is required to be applied for prior to constructing any accessory structure which has a total floor area of 107 square feet or greater. Such accessory structures must be located a minimum of 4'-0" from any property line.
- For any accessory structure that has a floor area of less than 107 square feet, no building permit is required. Such structures must be located a minimum of 2'-0" from all lot lines.
- All accessory decks with a height of 8" or greater from ground level must be setback a minimum of 4'-0" from side property line and 8'-3" from rear property lines.

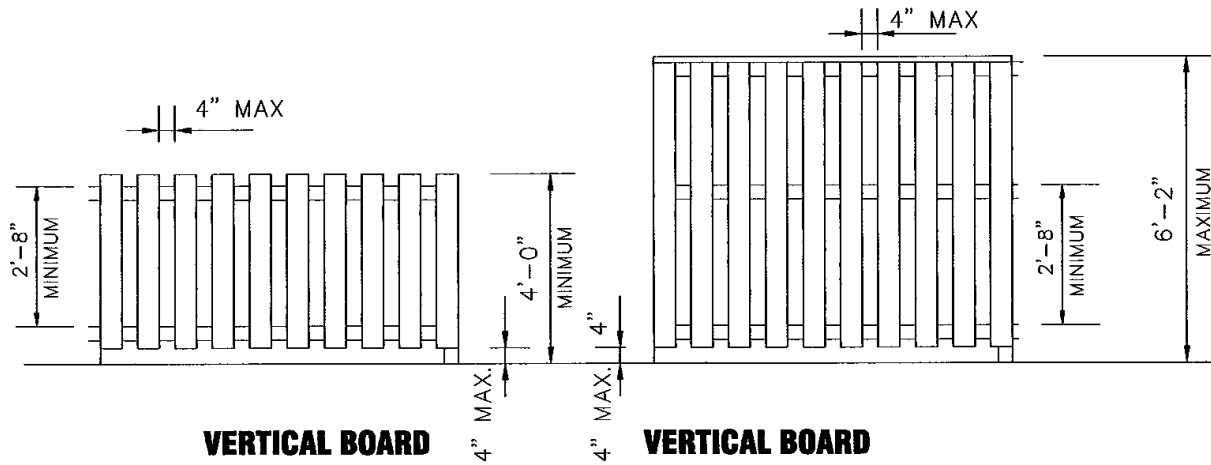
Please note that the above information has been provided in this application guideline for convenience purposes only. Please consult with the actual Council adopted By-laws to make sure that the regulations you are following are the most current and up-to-date. For additional information please contact the Department of Development and Strategic Initiatives at 519-969-7770 extension 1245 during normal business hours. Please be advised that these By-law requirements are subject to change without notice.

# SWIMMING POOL AND YARD FENCES



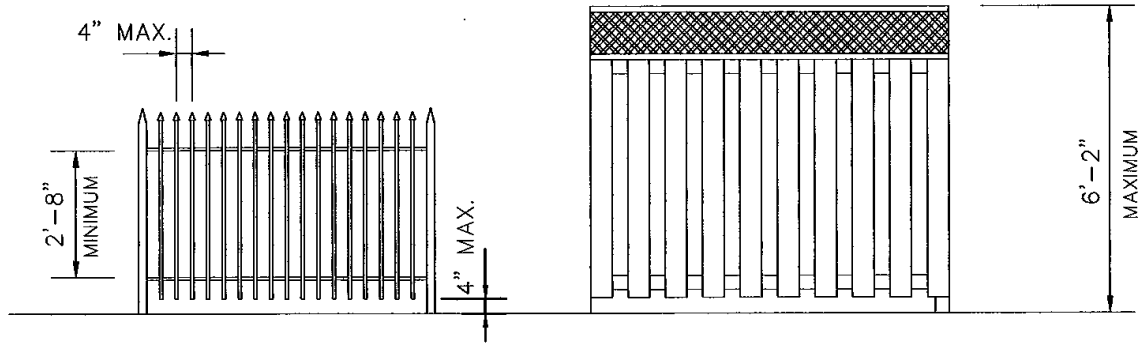
**VERTICAL BOARD**  
(NO OPEN SPACE)

**CHAIN LINK**  
(1 1/2" MAX. MESH)



**VERTICAL BOARD**

**VERTICAL BOARD**



**IRON FENCE**

**VERTICAL BOARD WITH LATTICE**

# **LARGE INFLATABLE SWIMMING POOLS**



For the protection of all citizens, if you own an inflatable pool or are considering purchase one, please be advised that a pool permit and the installation of a pool enclosure is required that is in compliance with all the provisions of the fence by-law. No person shall place water in an inflatable swimming pool until such requirements have been fulfilled.

If you have any questions about the information provided please contact the Town of LaSalle Planning and Development Services at 519-969-7770 extension 1245 or email at [dkrug@lasalle.ca](mailto:dkrug@lasalle.ca)



# SAMPLE DECK CONSTRUCTION

## GARAGES AND CARPORTS

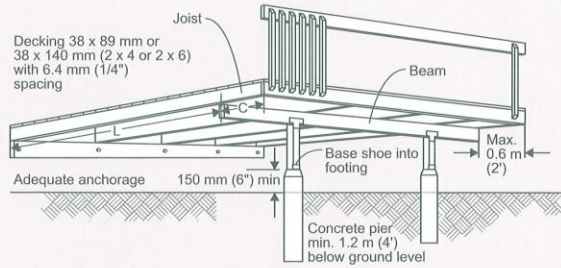
### Decks

Decks are a common outdoor extension of the main dwelling. As such, decks must be designed and constructed to safely support imposed loads. All general requirements for wood frame construction also apply to wooden decks, however, the Housing Code does not address decks specifically.

Decks attached to dwellings must be designed to withstand movement or to prevent damage to the dwelling should movement occur. Stairs, railings, and guards must comply with applicable Code requirements. Consideration should also be given to the durability of the deck materials, finishes, nails and other fasteners when exposed to the weather.

Some suggested guidelines for wooden decks are presented below showing commonly acceptable practices. It is recommended to include construction details of decks in drawings submitted for building permits especially where they are attached to the main dwelling.

Refer to Supplementary Guideline 7 for specific requirements for the construction of guards.



Pier spacing L/2 + C	Pier size [mm (in)]			
	1.2 m (4')	1.8 m (6')	2.4 m (8')	3 m (10')
1.2 m (4')	200 (8)	250 (10)	250 (10)	305 (12)
1.8 m (6')	250 (10)	305 (12)	305 (12)	355 (14)
2.4 m (8')	250 (10)	305 (12)	355 (14)	-
3 m (10')	305 (12)	355 (14)	-	-

Joist size @400 mm (16") o.c.	Beam size [mm (in)]			
	1.2 m (4')	1.8 m (6')	2.4 m (8')	3 m (10')
38 x 140 mm (2 x 6)	2-[38 x 140 (2 x 6)]	2-[38 x 140 (2 x 6)]	2-[38 x 140 (2 x 6)]	2-[38 x 190 (2 x 8)]
38 x 190 mm (2 x 8)	2-[38 x 140 (2 x 6)]	2-[38 x 140 (2 x 6)]	2-[38 x 190 (2 x 8)]	2-[38 x 190 (2 x 8)]
38 x 240 mm (2 x 10)	2-[38 x 140 (2 x 6)]	2-[38 x 190 (2 x 8)]	2-[38 x 240 (2 x 10)]	2-[38 x 305 (2 x 12)]
38 x 305 mm (2 x 12)	2-[38 x 140 (2 x 6)]	2-[38 x 240 (2 x 10)]	2-[38 x 305 (2 x 12)]	-

Note: Joist size and spacing limits the allowable span, L, in the figure above.

## Frequently Used Phone Numbers

1. Department of Development and Strategic Initiatives	519-969-7772
2. Public Works .....	519-969-4143
3. Water Department.....	519-969-4143
4. Essex Power .....	519-737-6640
5. Union Gas.....	1-888-774-3111
6. Ontario One Call (Call before your dig).....	1-800-400-2255
7. Electrical Safety Authority.....	1-877-372-7233
8. Clerks Department.....	519-969-7770 ext. 1221
9. Committee of Adjustments.....	519-969-7770 ext. 1252
10. Essex Region Conservation Authority (ERCA).....	519-776-5209
11. Windsor Essex County Health Unit.....	519-258-2146
12. Ministry of Transportation.....	519-354-1400
13. Ministry of Environment.....	519-254-2546
14. Ministry of Natural Resources.....	519-354-7340
15. Ministry of Municipal Affairs .....	416-265-4736
16. Ontario New Home Warranty (Tarion).....	1-800-250-3589
17. Welcome Wagon.....	519-734-1924
18. Town of LaSalle Police Service.....	519-969-5210
19. Town of LaSalle Fire Service.....	519-966-0744