



APPLICATION FOR SWIMMING POOL PERMIT

This application package contains two (2) parts:

Part 1: Submission Guideline

Part 2: Application Form

Part 1 provides information that will assist the Applicant to complete the required application form.

Part 2 is the application form. This form is to be completed in full (including all required plans, documents and fees) and submitted to the Town at the following address:

*The Corporation of the Town of LaSalle,
Planning & Building Department
5950 Malden Road
LaSalle, Ontario
N9H 1S4*

Note: The Applicant is responsible for the accuracy of the information on all plans and is also responsible for ensuring that all required information is provided on all plans submitted to the Town of LaSalle.

TOWN OF LASALLE

Application for Swimming Pool Permit

Part 1 - Submission Guideline

1. WHY IS A SWIMMING POOL PERMIT REQUIRED?

Property owners installing swimming pools are required to obtain a swimming pool permit from the Town of LaSalle.

This is required for public safety purposes, to protect municipal infrastructure located within registered easements, and to ensure that the various provisions of the Town's zoning, fencing and lot grading requirements are complied with.

2. WHAT NEEDS TO BE SHOWN ON THE REQUIRED SITE PLAN?

The individual property owner is required to prepare a detailed site plan, drawn to scale, and depicting the following information

- Municipal address, lot number and registered plan number for the subject property;
- Lot dimensions with location of all property lines for the subject property;
- Location of all registered easements and/or right-of-ways located on the subject property;
- Location of any watercourse and/or municipal drain located on the subject property and on any adjacent lands abutting the subject property;
- Location and dimension of proposed new swimming pool, including any and all below or above ground supporting braces, decking and any other appurtenances which are an integral part of the swimming pool structure;
- Location of the dwelling and any accessory building or structures on the subject property;
- Proposed setback distance from the proposed new swimming pool structure to all property lines, to any easement and/or right-of-way, to the nearest point of any watercourse/municipal drain, and to all dwellings and accessory building and structures on the subject lot;
- Proposed location and size of any accessory pool equipment, deck, shed or any other accessory structure, including setback distances to all property lines;
- Where sanitary sewers do not exist, show location of any private sewage disposal system (i.e. septic tank and tile field), and provide setback information for the proposed new swimming pool structure to the nearest point of the existing private sewage disposal system;
- Location, type and height of fence to be used to enclose the proposed new swimming pool structure, including all gates;

- Provide information regarding location of existing catch basins and retaining walls, and depict location and height of any proposed alterations to existing lot grading and/or any proposed relocations of existing catch basins for the subject property.

3. PERMIT FEE AND REFUNDABLE DEPOSIT

The fee and deposit that are to be submitted to the Town of LaSalle for a swimming pool permit are as follows:

Swimming Pool Permit Fee **\$180.58 (non refundable)**

Swimming Pool Indemnity Deposit for INGROUND POOLS **\$1000.00**
 (Refundable upon a final inspection being completed, and all applicable requirements have been met)

Swimming Pool Indemnity Deposit for ONGROUND/ABOVE GROUND POOLS **\$500.00**
 (Refundable upon a final inspection being completed, and all applicable requirements have been met)

3. REQUIREMENTS FOR SWIMMING POOLS AND POOL ENCLOSURES

It is the responsibility of the affected property owner to obtain a swimming pool permit from the Town of LaSalle prior to commencing to install a swimming pool. Swimming pools cannot be installed in the Town without a proper fence enclosure. All property owners are responsible for complying with all applicable legislative and regulatory requirements, which may be amended from time to time, including but not limited to zoning, fencing, and lot grading regulations.

By-laws 8594 (fencing), 8600 (zoning), and 7080 (site alteration), as amended, must be complied with, including the following requirements which apply to all swimming pool installations in the Town of LaSalle:

- Pool enclosures are required for all swimming pools that are more than 24" deep and 1000 gallons (2500L) or more. Above ground pools can serve as an enclosure provided the pool wall is a minimum of 48" high and any access into the pool is restricted;
- Construction of pool enclosures shall not have any horizontal members that can facilitate climbability. Such members shall have a minimum distance of 30" apart.
- A chain link fence that forms part of the swimming pool enclosure shall have a mesh not greater than 2" x 2".
- Any gate that is provided in a swimming pool enclosure must be self-closing and must have a self latching device;

- Fences shall be installed on the property where the swimming pool is proposed to be installed. Barbed wire fence and electrical fences are not permitted. The maximum height of any fence is 7'-0" including any latticework;
- A minimum 4'-0" setback shall be maintained from all property lines to the nearest point of the water's edge of the proposed swimming pool structure.
- The concrete apron installed around an in-ground swimming pool must be no closer than 2'-0" to a side, exterior side or rear lot line
- No portion of any swimming pool shall be built closer than 6'-9" to the main or an accessory structure
- No portion of any swimming pool structure (including any supporting braces, decking, etc.), walkway and/or other accessory structure is permitted within any registered easement and/or right-of-way located on the subject property;
- All swimming pool structures shall be installed in a manner which does not adversely affect any neighbouring properties, with proper lot grading being maintained at all time. No alternations to existing lot grades can be made for the purpose of installing a new swimming pool structure without the prior approval of the Town's Engineer and/or Chief Building Official;
- No relocation of a rear yard catch basin to accommodate the installation of a new swimming pool structure can be made without the prior approval of the Town's Engineer and/or Chief Building Official. This relocation must be re-inspected and approved as part of this swimming pool permit application;
- A separate building permit is required to be applied for prior to constructing any accessory structure which has a total floor area of 161 square feet or greater. Such accessory structures must be located in accordance with Table under 3.1. c) of the 8600 Zoning By-Law
- For any accessory structure that has a floor area of less than 161 square feet, no building permit is required. Such structures must be located in accordance with Table under 3.1. c) of the 8600 Zoning By-Law

Please note that the above information has been provided in this application guideline for convenience purposes only. Please consult with the actual Council adopted By-laws to make sure that the regulations you are following are the most current and up-to-date. For additional information please contact the Planning and Development Services Department at (519) 969-7770 extension 1245 during normal business hours. Please be advised that these By-law requirements are subject to change without notice.



APPLICATION FOR SWIMMING POOL PERMIT

Part 2 - Application Form

This application form is to be COMPLETED IN FULL, including all required plans and documents and the required fees made payable in cash or cheque to the Approval Authority, the Corporation of the Town of LaSalle.

TOWN OF LASALLE

1. APPLICANT/REGISTERED OWNER INFORMATION

Applicant:

Name: _____
Address / City: _____
Postal Code: _____ Telephone: _____ Fax: _____
E-Mail Address: _____

Registered Owner:

Name: _____
Address / City: _____
Postal Code: _____ Telephone: _____ Fax: _____
E-Mail Address: _____

2. DESCRIPTION OF THE SUBJECT LANDS

Municipal Address: _____

Legal Description: _____

Purpose and Description of Any Registered Easement(s) on the subject lands

_____ (please show on site plan drawing)

3. TYPE AND SIZE OF SWIMMING POOL TO BE INSTALLED

Provide a brief description as to the type and size of the swimming pool being installed (show location on site plan):

Type and Size:

Are any changes being proposed to the existing lot grading and/or to existing rear yard drainage and catch basins? If changes are being proposed, please provide a description of the proposed alterations:

4. TYPE AND SIZE OF POOL ENCLOSURE FENCING TO BE INSTALLED

Provide a brief description as to the type and height of fencing that will be used to enclose the swimming pool being installed on the subject lands:

5. LIST OF PLANS, DRAWINGS AND ANY OTHER DOCUMENTS THAT ARE BEING SUBMITTED AS PART OF THIS APPLICATION PACKAGE

- Site Plan (Required) Dated _____
- Survey Plan (Optional) Dated _____
- Lot Grading Plan (Optional) Dated _____

6. DECLARATION TO BE COMPLETED BY APPLICANT

I, _____ in the County / District / Regional Municipality of _____, of the Municipality of the _____ of _____.

Solemnly declare that:

All the statements contained within this application are true, and the statements contained in all of the enclosures all supporting documentation submitted herewith are true.

Applicant's Signature

Date: ____/____/20____

7. OWNER'S AUTHORIZATION MUST BE COMPLETED IF THE REGISTERED OWNER IS NOT THE APPLICANT

I, _____ in the County / District / Regional Municipality of _____, of the Municipality of the _____ of _____.

Solemnly declare that:

_____ (name) is authorized to prepare and submit this application for approval, and that to my knowledge all of the statements contained within this application are true, and the statements contained in all of the enclosures and supporting documentation submitted herewith are true.

Registered Owner's Signature

Date: ____/____/20____