



**The Corporation of the Town of LaSalle**

**Minutes of a meeting of the Emergency Management Program Committee Meeting**

April 15, 2024, 1:30 p.m.

LaSalle Room

LaSalle Civic Centre, First Floor

5950 Malden Road

Present: Crystal Meloche, Mayor

Regrets: Michael Akpata, Deputy Mayor

Also Present: Joe Milicia, CAO  
Peter Marra, Deputy CAO  
Ed Thiessen, Director of Fire Service/Fire Chief  
Dale Langlois, Director of Finance  
Dawn Hadre, Director of Strategy and Engagement  
Jennifer Astrologo, Director of Council Services/Clerk  
Gaetano Ferraro, Manager of Finance,  
Mike Agostinis, Staff Sergeant  
Anisa Carlone, Administrative Assistant to Director of Fire Service

**1. Call to Order**

Chief Ed Thiessen calls the meeting to order at 1:31 PM.

**2. Disclosures of Pecuniary Interest and the General Nature Thereof**

**3. Adoption of Minutes from Previous Meeting**

That the minutes of the meeting of the Emergency Management Program Committee dated December 14, 2023 be adopted as presented.

**Carried.**

**4. Business Arising from the Minutes**

Emergency Vendor List update – Follow up with J. Osborne required.

Creation of an evacuation plan was recommended for the LaSalle Gas Well near pumping station #1. Identifying the type of well will help determine response. The Ministry of Resources is to provide an update in their Q1 2024. Additional information to follow.

## **New Business**

### **5.1 Emergency Response Plan Review**

#### **a. Position Changes**

Positional changes occurred within the Planning Section.

#### **b. County Emergency Resource Handbook**

The Emergency Resource Manual from the County of Essex has been updated and added to Emergency Response Plan.

#### **c. Cold Alert and Response Plan**

The Cold Alert and Response Plan added to appendix J to address cold weather.

#### **d. Mental Health Appendix**

New Mental Health Appendix of resources added to the Emergency Response Plan.

#### **e. Emergency Management Program Committee By-law Update**

Emergency Management Ontario strongly encourages that the town implement an all-encompassing by-law to reflect the current legislation (i.e., Emergency Management and Civil Protection Act) for 2024 compliance. The updated by-law will be brought forward for Council's consideration in the near future.

### **5.2 H.I.R.A**

#### **a. Gas Wells**

The County of Essex Gas and Oil Well Provincial funding was used towards: monitoring equipment, H2S training for first responders, communications materials and Starlink Satellite Internet for each municipality. Subscription is covered for the first year, and with the additional funds the County is to receive the following year, we may be able to cover an additional subscription year.

#### **b. Nuclear Emergency Exercises**

##### **a. KI Pills**

Potassium iodide pills acquired from the Ministry of Health and will continue to request additional in the future.

##### **b. Fermi 2 Power Plant**

International Fermi 2 Power Plant Nuclear Emergency exercise to occur March of 2025. Planning is underway however minimal information is being distributed.

**c. Amherstburg Test**

In preparation for the international nuclear exercise, Town of Amherstburg is conducting their annual exercise June of 2024, addressing a nuclear emergency. Vollmer Culture and Recreation Complex is the evacuation/decontamination centre. Meeting with Mark Masanovich next week to go over the details of the operations. Town of Amherstburg Meeting to be scheduled in the near future understand the requirements and responsibilities of our municipality.

**c. H5N1 Bird Flu**

Influenza A (H5N1) Bird Flu: Transmitted through birds, now in cows. Confirmed cases in the US. Updates to be provided as needed.

**5.3 Critical Infrastructure Identification Review**

No updated required.

**5.4 Training**

**a. Emergency Management Ontario**

Continuous Emergency Management Ontario training for all MCG Members in 2024. LFS recently hosted EM 200 Basic Emergency Management Course. 11 additional pers. completed EMO courses this first quarter. Educational session conducted for members of council.

**b. Systems 24/7 - EOC of the Month**

Emergency Management Training on systems 24/7 began January of 2024. We are required to complete this training for 2024 compliance and reports are to be submitted at the end of year.

**c. GetReady Update**

Get Ready has created a new "save as draft" feature and has created a chronological order of the most update on the latest submitted document. When in draft, the form can be edited as needed. Once submitted, the form can no longer be edited.

**d. TEOC - Microsoft Teams Emergency Operations Centre**

To enhance communication and interoperability.

**5.5 Annual Exercise**

Annual emergency exercise date confirmed.

**5.6 Everbridge**

Review of Everbridge contact list to occur this year. Next Emergency LaSalle Alerts test scheduled for May 31st, 2024. Over 50 new Everbridge users since last meeting.

**5.7 Solar Eclipse 2024**

Smooth event - no updates to be provided.

**6. Next Meeting**

To be determined.

**7. Adjournment**

The meeting is adjourned at the call of the Chair at 2:02 PM.

---

Recording Secretary: A. Carlone