



The Corporation of the Town of LaSalle

Police Services Board Public Meeting

Agenda

Monday, June 20, 2022, 5:00 PM

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Secretary's Note: A live recording of the meeting can be viewed by watching the live stream at: <https://www.youtube.com/c/townoflasalleontario>. Accessible formats or communication supports are available upon request. Contact the Board Secretary, tmailloux@lasalle.ca, 519-969-7770 extension 1233.

	Pages
A. Opening Business	
1. Call to Order	
2. Disclosures of Pecuniary Interest and the General Nature Thereof	
3. Adoption of Minutes	4
Recommendation That the minutes of the LaSalle Police Services Board committee and public meetings held May 16, 2022 be adopted as presented.	
B. Presentations/Delegations	
1. Police Exemplary Service Medal	8
An Award of the Police Exemplary Service Medal in recognition of 20 years of loyal and exemplary service to law enforcement in Canada, on behalf of the Governor General of Canada, will be presented to Senior Constable Bonnie Racine. Biography attached.	
2. Introduction of Police Constable – Senior Constable Tara Manherz	11
C. Reports/Correspondence for Action	

1.	LaSalle Police Service 2021 Annual Report	13
	Recommendation That the memorandum from Chief of Police Davies dated June 8, 2022 regarding the 2021 LaSalle Police Service (LPS) Annual Report be received and that the 2021 LPS annual report be adopted by the LaSalle Police Services Board (LPSB) and that Town of LaSalle Administration be provided with a copy of the adopted 2021 LPS annual report as required in the protocol for the sharing of information between the LPSB and Town of LaSalle municipal Council.	
2.	Currency Seizures for Disposition	35
	Recommendation That the memorandum from Chief Davies dated June 8, 2022 regarding the Currency Seizures For Disposition and related attachment be received by the LaSalle Police Services Board for information; and That the LaSalle Police Services Board authorize the found currency totaling \$1,100.00 identified in Occurrence #2020-18877 be returned to the finder; and That the LaSalle Police Services Board authorize the found currency totaling \$300.00 identified in Occurrence #2022-1295 be returned to the finder; and That the LaSalle Police Services Board authorize all other currency totaling \$1,271.42 be deposited into the Service's general account.	
D. Information Items to be Received		
1.	LaSalle Police Services Board 2022 Correspondence Summary Number 4	41
	Recommendation That the memorandum from the Board Secretary dated June 14, 2022 regarding the LaSalle Police Services Board 2022 Correspondence Summary Number 4 be received for information.	
2.	Crime Stoppers Coordinator & Statistical Report (May 2022)	43
	Recommendation That the Windsor & Essex County Crime Stoppers Coordinator and Statistical report for the month of May 2022 be received for information.	
3.	LaSalle Police Service Monthly Statistics (April 2021/2022)	49
	Recommendation That the memorandum from Chief Davies dated June 8, 2022 regarding the LaSalle Police Service monthly statistics for comparison for the month of April 2021/2022 be received for information.	

4.	LaSalle Police Service Financial Statements (May 2022)	51
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Recommendation

That the memorandum from Chief Davies dated June 9, 2022 regarding the LaSalle Police Service Financial Statements for the period ending May 31, 2022 be received for information.

5.	LaSalle Police Services Board Financial Statements and General Ledger Details (May 2022)	54
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Recommendation

That the LaSalle Police Services Board Financial Statements and General Ledger details for the period ending May 31, 2022 be received for information.

E. Questions/Statements by Board Members

F. Schedule of Upcoming Meetings/Events

September 19, 2022 - LaSalle Police Services Board Committee and Public meetings:

- 4:30 p.m. Committee, 5:00 p.m. Public

G. Adjournment



The Corporation of the Town of LaSalle

Minutes of a Public Meeting of the Town of LaSalle Police Services Board

May 16, 2022, 5:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Board Members Present: Mayor Marc Bondy, Deputy Mayor Crystal Meloche, Vicki Houston, Martin Komsa, Daniel Allen

Administration Present: Chief of Police Duncan Davies, Deputy Chief of Police Jason Woods, Board Secretary Tanya Mailloux

Secretary's Note: A recording of the meeting is available at the following link:

<https://www.youtube.com/c/townoflasalleontario>

A. Opening Business

1. Call to Order

Mayor Bondy presides as Chair and calls the meeting to order at 5:02 p.m. At this time, Mayor Bondy welcomes everyone to the swearing-in ceremony of Deputy Chief of Police, Jason Woods and the LaSalle Police Service (LPS) promotions for Staff Sergeant Nawzad Sinjari, Sergeant Gerald Brun, Sergeant James Nestor, and Sergeant Nicholas Goy.

Secretary's Note: Chair, Mayor Bondy, advises that items B1 and B2 (Presentations/Delegation) of the Public Agenda will be deferred and taken up after item E (Questions/Statements by Board Members) of the Public Agenda. Members of the Board agreed.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

There are no declarations of conflict of interest on the public agenda.

3. Adoption of Minutes

4530/22

Moved By: D. Allen

Seconded By: Deputy Mayor Meloche

That the minutes of the LaSalle Police Services Board committee and public meetings held March 21, 2022 be adopted as presented.

Carried.

B. Reports/Correspondence for Action

None noted.

C. Information Items to be Received

1. LaSalle Police Services Board 2022 Correspondence Summary Number 3

4531/22

Moved By: M. Komsa

Seconded By: D. Allen

That the memorandum from the Board Secretary dated May 9, 2022 regarding the LaSalle Police Services Board 2022 Correspondence Summary Number 3 be received for information.

Carried.

2. Crime Stoppers Coordinator & Statistical Report (March and April 2022)

4532/22

Moved By: M. Komsa

Seconded By: Deputy Mayor Meloche

That the Windsor & Essex County Crime Stoppers Coordinator and Statistical reports for the months of March and April 2022 be received for information.

Carried.

3. LaSalle Police Service 4th Quarter Financial Report 2021 and 1st Quarter Financial Report 2022

4533/22

Moved By: D. Allen

Seconded By: V. Houston

That the memorandum from Chief Davies dated May 3, 2022 regarding the LaSalle Police Service 4th Quarter Financial Report for 2021 and the 1st Quarter Financial Report for 2022 be received for information.

Carried.

4. LaSalle Police Service Monthly Statistics (February and March 2021/2022)

4534/22

Moved By: M. Komsa

Seconded By: Deputy Mayor Meloche

That the memorandum from Chief Davies dated May 5, 2022 regarding the LaSalle Police Service Statistics for comparison for the months of February and March 2021/2022 be received for information.

Carried.

5. LaSalle Police Service Financial Statements and Capital Expenditures

4535/22

Moved By: D. Allen

Seconded By: V. Houston

That the memorandum from Chief Davies dated May 11, 2022 regarding the LaSalle Police Service Financial Statements for the period ending December 31, 2021 (dated April 14, 2022) along with the 2021 Capital Expenditures; and, the Financial Statements for the periods ending March 31 and April 30, 2022 be received for information.

Carried.

6. LaSalle Police Services Board Financial Statements and General Ledger Details (March and April 2022)

4536/22

Moved By: M. Komsa

Seconded By: Deputy Mayor Meloche

That the LaSalle Police Services Board Financial Statements and General Ledger details for the periods ending March 31 and April 30, 2022 be received for information.

Carried.

D. Questions/Statements by Board Members

None noted.

E. Presentations/Delegations

1. LaSalle Police Service Officer's Swearing-in and Recognition Ceremony

Mayor Bondy invites Chief Davies to the podium to commence the swearing-in ceremony. Chief Davies welcomes members of the Board, members of the LaSalle Police Service and family members and thanks them for attending to acknowledge the Service's promotions.

Chief Davies introduces Deputy Chief of Police Jason Woods. The Board Secretary reads Deputy Chief Woods' biography and conducts the Oath of Office. Deputy Chief Woods thanks the Board members for the opportunity of being appointed as Deputy Chief of Police, thanks his family and addresses the members of the LaSalle Police Service. Chief Davies follows with congratulatory words to Deputy Chief Woods.

Chief Davies introduces Staff Sergeant Nawzad Sinjari. The Board Secretary reads Staff Sergeant Sinjari's biography and conducts the Oath of Office. Staff Sergeant Sinjari thanks the Board members, the Chief, Deputy Chief, his family and the members of the LaSalle Police Service. Chief Davies follows with congratulatory words to Staff Sergeant Sinjari.

Chief Davies introduces Sergeant Gerald Brun. The Board Secretary reads Sergeant Brun's biography and conducts the Oath of Office. Sergeant Brun thanks the Board members and his family for their support throughout the years. Chief Davies follows with congratulatory words to Sergeant Brun.

Chief Davies introduces Sergeant James Nestor. The Board Secretary reads Sergeant Nestor's biography and conducts the Oath of Office. Sergeant Nestor thanks the Board members, his family, members of the LaSalle Police Service and Town of LaSalle Administration. Chief Davies follows with congratulatory words to Sergeant Nestor.

Chief Davies introduces Sergeant Nicholas Goy. The Board Secretary reads Sergeant Goy's biography and conducts the Oath of Office. Sergeant Goy thanks the Board members, Chief, Deputy, members of the LaSalle Police Service and his family. Chief Davies follows with congratulatory words to Sergeant Goy.

2. Introduction of Police Constables

Chief Davies introduces Constable Oliver Jibrail and the Board Secretary reads Constable Jibrail's biography. Constable Jibrail thanks the Board members, the Chief, Deputy, and members of the LaSalle Police Service. Chief Davies follows with congratulatory words to Constable Jibrail.

Chief Davies introduces Constable Matthew Kosnik and the Board Secretary reads Constable Kosnik's biography. Constable Kosnik thanks the Board members, the Chief, Deputy, and members of the LaSalle Police Service as well as his family. Chief Davies follows with congratulatory words to Constable Kosnik.

Chief Davies introduces Constable Alex Pavia and the Board Secretary reads Constable Pavia's biography. Constable Pavia thanks the Board members, the Chief, Deputy, and members of the LaSalle Police Service. Chief Davies follows with congratulatory words to Constable Pavia.

F. Schedule of Upcoming Meetings/Events

- May 26-27, 2022 – OAPSB Spring Conference and Annual General Meeting
- June 20, 2022 - LaSalle Police Services Board Committee and Public meetings:
 - 4:30 p.m. Committee, 5:00 p.m. Public

G. Adjournment

Mayor Bondy concludes the meeting and recognizes and thanks Councillor Sue Desjarlais, CAO Joe Milicia, and Director of Human Resources Rick Hyra for attending the LaSalle Police Services Board meeting.

The meeting is adjourned at the call of the Chair at 5:50 p.m.

Chair: Mayor Marc Bondy

Recording Secretary: Tanya Mailloux



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LaSalle Police Service Public Memorandum

To: LaSalle Police Services Board

From: Duncan Davies, Chief of Police

Date: June 5, 2022

Subject: Police Exemplary Service Medal – Senior Constable Bonnie Racine

Background:

The Police Exemplary Service Medal, administered by the Chancellery of Honours on behalf of the Governor General of Canada, recognizes Canadian police officers who have served in an exemplary manner, characterized by good conduct, industry and efficiency. Recipients must have completed 20 years of full-time service with one or more recognized Canadian police agencies including the LaSalle Police Service.

The silver Medal is circular with the Scales of Justice superimposed on a stylized maple leaf and circumscribed with "EXEMPLARY SERVICE". The Medal is suspended from a ribbon of five equal stripes - two gold and three blue. A Bar, bearing a stylized maple leaf, is awarded for each additional 10 year period of full-time police service.

On this date:

Senior Constable Bonnie Racine will be presented with the Police Exemplary Service Medal in recognition of her 20 years of exemplary police service on behalf of the Governor General of Canada. (Senior Constable Bonnie Racine's Biography-attached)

Recommendation:

That the LaSalle Police Services Board receive this memorandum and related attachment for information and presentation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Duncan Davies', with a stylized, flowing script.

Duncan Davies
Chief of Police
LaSalle Police Service

Attach.

Bonnie Racine grew up in South Windsor and graduated from Massey Secondary School. She has two older brothers who also live and work in the area both of her parents also live in Windsor. Bonnie attended the University Of Windsor and took Sociology. She finally decided that she wanted to be a Police Officer and graduated from St. Clair College Law and Security.

While at school she worked for Windsor Essex Community Living as a Support Worker. After school she joined the Windsor Police Auxiliary and various security jobs. Bonnie was then hired by Ford Motor Company as security in the Security/Fire Department. From there she worked as security for Casino Windsor.

In 1995 she was hired as a full time dispatcher for LaSalle Police Service. In 2000 Bonnie began working for Windsor Police Service as a Special Constable part time working both jobs.

In September 2001 Bonnie was hired as a Constable with LaSalle Police Service. Bonnie's designations:

- previously the coordinator of the ATV Unit
- teaching VIP at Holy Cross since 2004.
- a member of the Marine Unit
- a Crisis Negotiator,
- a member of the Constable Selection System conducting interviews and background checks on new constable candidates and civilians staff
- the coordinator of the Peer Support Team
- a Child Car Seat Inspector
- an Harassment Advisor
- a Sexual Assault and Offences against Children Investigator
- a CPTED Officer
- assists the Community Liaison Officer in their absence
- a member of the Major Case Team

Bonnie is currently the COAST (Community Outreach and Support Team) Officer.

She has volunteered her time to Special Olympics, Amherstburg Minor Hockey, Turtle Club Baseball, Amherstburg Minor Baseball. She is currently a volunteer with South County Predators Girls Hockey.

Bonnie has been married to Todd Racine for 18 years and have two children together, son Maxwell (17yrs) daughter Ryan (14yrs) both attend E. J. Lajeunesse High School.



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LaSalle Police Service Public Memorandum

To: LaSalle Police Services Board

From: Duncan Davies, Chief of Police

Date: June 5, 2022

Subject: Introduction of Senior Police Constable Tara Manherz

Background:

LaSalle Police Service is pleased and proud to announce the hiring of the Services newest member.

Tara Manherz began her position as a Senior Police Constable and was sworn in with the LaSalle Police Service on December 6, 2021.

Senior Police Constable Tara Manherz Biography (attached)

Recommendation:

That the LaSalle Police Services Board receive this memorandum and related attachment for information and presentation.

Respectfully submitted,

Duncan Davies Chief
of Police LaSalle
Police Service

Attach.

Manherz Bio

Tara is in her 13th year of policing. She was born in Windsor, Ontario but was raised in Calgary, Alberta and Brampton, Ontario. She attended Brock University where she obtained her Bachelor of Arts degree in Sociology and a diploma in Police Foundations. She spent her summers teaching at a Sea Cadet Summer Training Center at the Royal Military College in Kingston, Ontario.

In 2005, Tara was hired by the Niagara Regional Police Service as a Civilian Employee and then as a Police Constable in 2009. Tara loves her job as a Police Officer and has had very rewarding career. She thoroughly enjoyed her time working uniform patrol and found a particular liking to becoming a Scenes of Crime Officer. Her passion and interest for processing crime scenes led her to a 3 month position in the Forensic Identification Unit and teaching Scenes of Crime to New Recruit classes.

Tara has been a School Resource Officer in the Community Engagement Unit for the past 4 years. She was directly responsible for policing 6 High Schools and 4 Alternative Education Schools. Her ability to connect with youth and make a meaningful impact on them is something she takes great pride in. Tara enjoys creating several community Initiatives that foster the relationship between Police and the local Community. Her most recent efforts had police handing out bundles of warm winter clothing to those in need during foot patrol and at local soup kitchens. During the summers, Tara worked in the Underwater Search and Rescue Marine Unit. She was responsible for creating a community initiative that educated the public on Marine Safety and was involved in a marine rescue that saved the life of a firefighter to which she was recently awarded a Chief's Commendation for.

She was the Indigenous Liaison Officer for the Niagara Regional Police and had great success building relationships within the Indigenous Community and in particular Indigenous youth demonstrating the importance of acknowledging diversity and inclusion within her role as a Police Officer.

Tara completed her career as a Niagara Regional Police Officer being recognized as the 2020 Executive Officer of the year.

In August 2021, Tara chose to return home to the Windsor area to live near her family. She fell in the love with the Town of LaSalle during her many visits back home and was eager to work here as a Police Officer. She is excited to have been accepted to the Town of LaSalle Police Service and looks forward to working with and becoming an active member of the LaSalle Community



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LaSalle Police Service Public Memorandum

To: LaSalle Police Services Board

From: Duncan Davies, Chief of Police

Date: June 8, 2022

Subject: 2021 Annual Report

Background:

The ONTARIO REGULATION 3/99 ADEQUACY AND EFFECTIVENESS OF POLICE SERVICES requires that every Chief of Police prepare an annual report for the Board relating to the activities of the police force during the previous fiscal year, including information on:

- Its' performance objectives, indicators and results;
- Public complaints; and
- The actual cost of police services.

The 2021 Annual Report will be made available to the public upon request. The annual report will also be made available on the Service's website and also highlighted on our social media platforms.

Recommendation:

That the LaSalle Police Services Board receive this memorandum and related attachment for information and adoption.

Respectfully submitted,

Duncan Davies Chief
of Police LaSalle
Police Service
(attachment)



LaSalle Police Service



2021 Annual Report

Dedicated To Serve



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Message from the Board Chair



Marc Bondy

Mayor Marc BONDY

Chair, Jan 2019 – Present
Vice Chair, Jan 2017 – Dec 2018
Member, Dec 2014 – Jan 2017



It is my pleasure on behalf of the LaSalle Police Services Board to present the 2021 LaSalle Police Service Annual Report. We acknowledge and recognize the tremendous dedication, professionalism and hard work of our members, sworn and civilian, that are enhancing community safety and advancing public trust and accountability.

Much of the Board's energy and attention in 2021 was focused on the recruitment of a new leadership team following the retirement of Chief John Leontowicz in January. The Board was pleased to appoint a new Chief of Police, Chief Duncan Davies in August of 2021 and also recently welcomed a new Deputy Chief Jason Woods in January 2022, rounding out the Service's Executive Leadership Team. The Board has full confidence that, together with their fellow team members, they will continue to move the LaSalle Police Service forward and push for excellence.



The Town of LaSalle Police Service continued its' impressive community involvement during the past year, and continued to garner well-earned praise for the manner in which the service is delivered to our Town. I'm proud to say that LaSalle was ranked as the 3rd safest community by Statistics Canada in 2021 as we continue to be the only local police service in Essex County.



I would like to thank my colleagues on the Board for their commitment to strong police governance and oversight as well as to Chief Davies and all members of the LaSalle Police Service who continue to ensure our community remains safe and secure. The following report highlights the many successes of the past year.

LaSalle Police Services Board Members



Crystal MELOCHE

Deputy Mayor
Jan 2019 – Present



Martin KOMSA

Member
Feb 2014 – Present



Victoria HOUSTON

Member
Dec 2016 – Present



Daniel ALLEN

Member
Aug 2019 – Present



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Message from the Chief



Duncan Davies

Duncan DAVIES
Chief of Police
January 2021 – Present

On behalf of all members of the LaSalle Police Service, I am proud to share with you our 2021 Annual Report.

2021 has been a year of transformation for the LaSalle Police Service. Since my appointment to the role of Chief, many new and reinvigorating partnerships, initiatives and strategies have been established including numerous promotions, new members and reassignments. Congratulations to the many new faces of our Leadership Team including Jason Woods on his appointment to Deputy Chief, Michael Foreman and Nawzad Sinjari on their promotion to Staff Sergeant as well as Gerald Brun, Nicholas Goy and James Nestor on their promotion to Sergeant. Also, a warm welcome to experienced Officers Tara Manherz and Oliver Jibrail as well as new recruits Matthew Kosnik and Alex Pavia.



Along with the numerous promotions, a new organizational structure has been designed and adopted with a focus on the specialized policing needs of our community. In addition to support for Community Patrol and Criminal Investigations, a new Special Services Division has been created directing attention and oversight to community liaison, mental health support, traffic enforcement and specialty units.

As we face ongoing challenges brought on by the pandemic, our members continue to strive for excellence in fulfilling our collective mission in service to the community. We are committed to continuously assessing our collective needs to ensure that existing partnerships, programs and initiatives as well as new ideas and strategies are truly effective and efficient.

I am proud to be part of this great team called the LaSalle Police Service for it is our care and service to each other that bolsters our ability to resolve conflict and fulfill our mission in service to the community.

As always, we remain committed to ensuring the safety and security of all who live, work and play in the Town of LaSalle.



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Annual Reporting

In accordance with *Ontario Regulation 3/99* made under the *Police Services Act* governing the adequacy and effectiveness of police services, the Chief of Police is required to prepare and present to the LaSalle Police Services Board, an annual report on the activities of the police service during the previous fiscal year which includes information on:

- ✱ Performance objectives, indicators and results;
- ✱ Public complaints; and
- ✱ The actual cost of police services.

In addition to the Regulation, the LaSalle Police Services Board and the Chief of Police have established policies with respect to the information that must be contained in the annual report.

In accordance with the Regulation and policies of the Board and Police Service, the annual report shall contain:

- ✱ An organizational chart, a description of the organizational structure and information on uniform and civilian staffing levels;
- ✱ A statement of purpose and direction of the LaSalle Police Service;
- ✱ The LaSalle Police Service's provision of community-based crime prevention initiatives, community patrol and criminal investigation services;
- ✱ Community satisfaction with the LaSalle Police Service;
- ✱ Current strategic business plan objectives, indicators and results;
- ✱ Crime call and public disorder analysis relating to:
 - Emergency calls for service;
 - Violent crime and clearance rates for violent crime;
 - Property crime and clearance rates for property crime;
 - Youth crime and clearance rates for youth crime;
 - Police assistance to victims of crime and re-victimization rates; and
 - Road safety.
- ✱ Cost of Policing for the previous fiscal year including a comparison between the actual and estimated cost of policing.



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Strategic Business Plan



Our members were asked to describe our core values. Here are their words:

Accountable
Adaptable
Amicable
Caring
Cohesive
Committed
Community
Community-Oriented
Compassionate
Dedicated
Dependable
Devoted
Diversity
Equality
Ethical
Excellence
Empathy
Empowerment
Fairness
Honour
Inclusion
Innovative
Integrity
Justice
Longevity
Open
Partnership
Proactive
Professionalism
Respect
Service
Teamwork
Together
Transparency
Trust
Unified

In early 2021, a careful review of the objectives identified in the former 2018 – 2020 Strategic Business Plan was undertaken, the results of which were published in the 2020 Annual Report.

2021 was a year of significant transformation of the LaSalle Police Service. With the simultaneous retirements of the former Chief and Deputy Chief at the beginning of the year, the Service fulfilled its mission under the leadership of several members in acting roles and positions. Immediate focus and attention was directed to the realization of numerous short term goals including:

- ✓ The LaSalle Police Services Board recruiting and appointing a new Chief of Police and Deputy Chief of Police;
- ✓ Coordinating internal competitions for the promotion of two Sergeants to the rank of Staff Sergeant and three Constables to the rank of Sergeant;
- ✓ Reviewing all aspects of our entire policing operation to ensure maximum effectiveness and efficiency resulting in fundamental changes to policies and processes;
- ✓ Developing a new organizational structure and chart that addresses current and future policing needs and priorities with an emphasis on succession planning;
- ✓ Justifying the reasonable need for an approved increase in staffing;
- ✓ Improving both internal and external communication as well as community outreach and engagement;
- ✓ Facilitating and maintaining a positive and safe work environment;
- ✓ Building bridges with other Town departments, community partners and others with mutual interests;
- ✓ Carefully scrutinizing all contracts, invoices and expenses;
- ✓ Collaborating with the LaSalle Police Association in the revision of new collective agreements to replace the expired ones;
- ✓ Networking on a new 3 year Strategic Business Plan for the Service to replace the expired 2018-2020 Strategic Business Plan;

Although the Strategic Business Planning Committee began their work in drafting a new business plan for the Service in 2021, it was not until the beginning of 2022 that most of our fundamental organizational changes came to fruition.

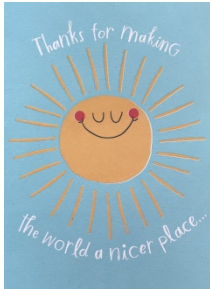
In early 2022, with all members confirmed in their permanent roles, the Strategic Business Planning Committee continued their work on a new Strategic Business Plan for the Service. New performance objectives and indicators for thirteen core policing areas have been developed for the next three years to ensure the Service continues to meet the Town's policing needs and expectations.

See the new LaSalle Police Service 2022 – 2024 Strategic Business Plan.



Statement of Purpose & Direction

Our Mission



Our sole mission is to protect lives and property of the citizens we serve, provide a safe community, improve quality of life, and prevent crime while working in partnership with the community.

Our Goals & Objectives

The goal of the LaSalle Police Service is to protect our community in a manner that promotes pride within our organization and with the citizens we serve providing a professional and innovative police service.

In attaining this goal we will be committed to ensuring that we are compassionate and accountable, fostering trust with our community through integrity and mutual respect.



Thank You to the amazing staff of the LaSalle Police Services. We wanted to show our gratitude and appreciation as a community, we are truly thankful for your ongoing support and presence in our neighbourhood. Your support over the last week has been welcomed, as we continue to re-establish comfort and ease fears.

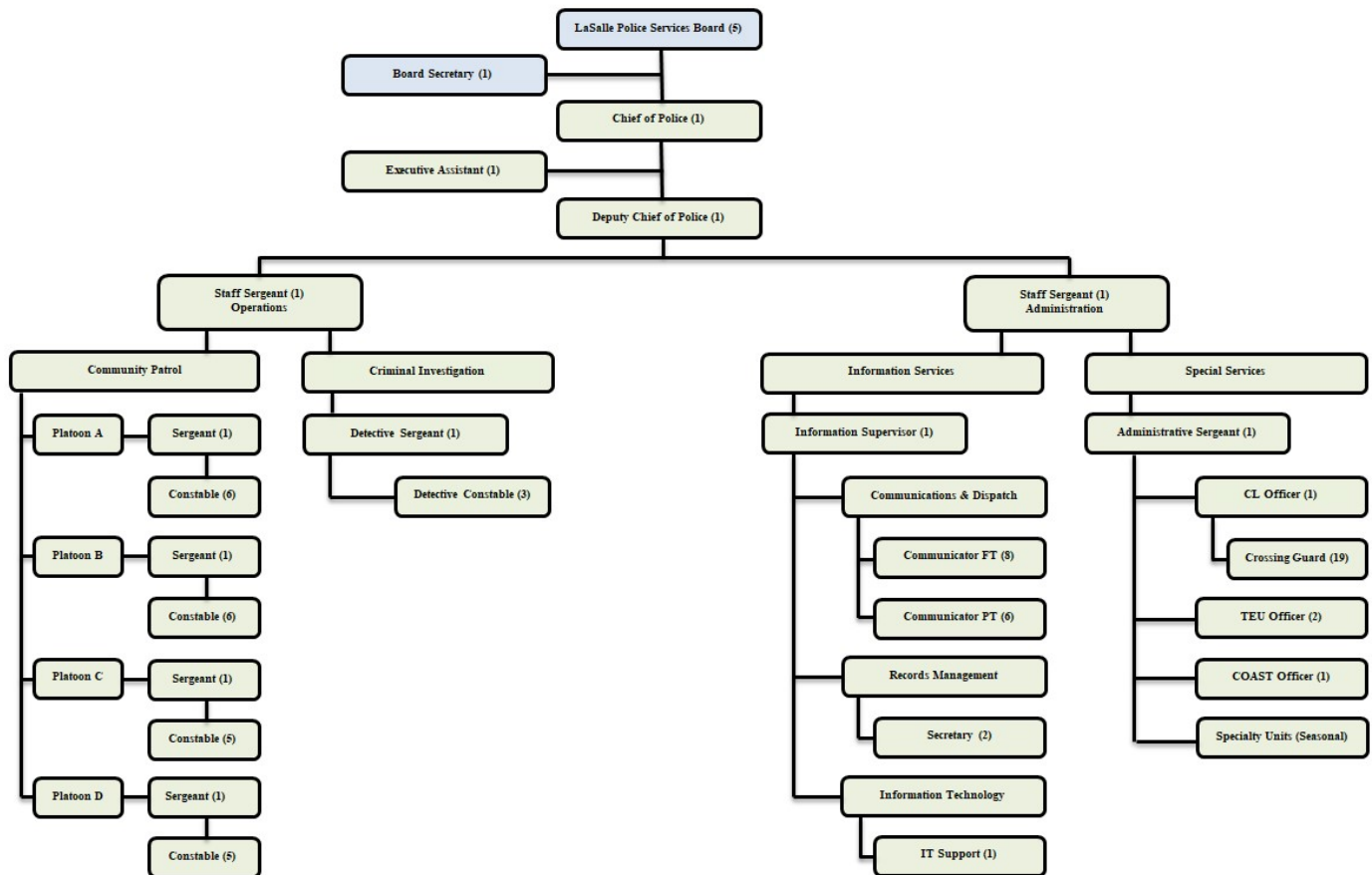


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Organizational Structure

Our Organizational Chart was redesigned and adopted in 2021 for implementation in 2022. This modernized and reinvigorated chart identifies the many ranks and roles of the LaSalle Police Service to meet the current and future policing needs of our community.



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Service Membership

Senior Leadership Team

Chief of Police Duncan DAVIES
Deputy Chief of Police Jason WOODS
Executive Assistant Ida LAROCQUE
Staff Sergeant Michael FOREMAN
Staff Sergeant Nawzad SINJARI



Uniform Members

Community Patrol Division

Sergeant Mauro TONIN
Sergeant Gerald BRUN
Sergeant James NESTOR
Sergeant Nicholas GOY

Senior Constable Brad THORNTON
Senior Constable Harbinder GILL
Senior Constable Erena PESIN
Senior Constable Kristen RUGGABER
Senior Constable Adam STIBBARD
Senior Constable James ROOS
Senior Constable Christopher WILLIAMS
Senior Constable Kimberly RATHBONE
Senior Constable Tara MANHERZ

Constable Steve KIRINCIC
Constable Jimmi HANNA
Constable Alison HUNTER
Constable David DUROCHER
Constable Tyler PRATT
Constable Kamae CARTER
Constable Olivia DUCHARME
Constable Sean BEAR
Constable Kristy ASSEF
Constable Alaina ATKINS
Constable Jaideep RANDHAWA
Constable Oliver JIBRAIL
Constable Matthew KOSNIK
Constable Alex PAVIA

Criminal Investigations Division

Detective Sergeant Albert GIBSON
Detective Constable Marc WILLIAMS
Detective Constable Corrine BRUN

Special Services Division

Sergeant Michael AGOSTINIS
Senior Constable Terry SEGUIN
Senior Constable Leigh RUMBALL
Senior Constable Bonnie RACINE
Senior Constable Justin PARE

Civilian Members

Communications & Dispatch

Supervisor David PETTYPIECE
Communicator Patricia FREITAS
Communicator Victoria ALFINI
Communicator Natalie MALANDRUCCOLO
Communicator Fatima SANTOS-MAJOR
Communicator Kathryn LANGLEY
Communicator Teresa PARE
Communicator Jessica DAY
Communicator Lisa HOMENICK
Communicator Marjon SALONEN
Communicator Sara CARR
Communicator Michelle DUPUIS
Communicator Samantha WADDELL
Communicator Nicole FARRUGIA
Communicator Carly FASAN

Administrative Support Staff

Marlene YEARLEY
Rachelle WENGRZYNSKI

The LaSalle Police Service is proud to have an engaged workforce that is committed, motivated and willing to go the extra mile in all areas of business. We strive to work effectively, creatively and passionately towards common goals, build trust amongst the members and with the community, demonstrate pride in all we do, and encourage a cooperative spirit. Our members dedicate themselves to do the right things for the right reasons in service to our community.



Member Designations

All members, both uniform and civilian, have taken a leadership role in their duties by “wearing many hats” reflecting their diverse responsibilities to the many different aspects of policing the community of LaSalle.

The Chief of Police has designated selected members of the Service to various positions, roles and tasks. Each designated member shall have the necessary and appropriate knowledge, skills, abilities and training in order to fulfill the responsibilities of their designation.



Some of the various positions, roles and tasks include:

- ✓ Acting Rank Officers
- ✓ Administrative Sergeant
- ✓ All-Terrain Vehicle Patrol Officers
- ✓ Approved Drug Screening Equipment Trainer
- ✓ Administrative Support
- ✓ Armourer
- ✓ Audit Review Committee
- ✓ Automated Licence Plate Recognition Coordinator
- ✓ Bicycle Patrol Officers
- ✓ C8 Rifle Operators
- ✓ Child Seat Inspectors
- ✓ Collection Of Identifying Information Liaison
- ✓ Coach Officers
- ✓ Commissioner of Affidavits
- ✓ Communicable Diseases Coordinator
- ✓ Community Liaison Officer
- ✓ Community Outreach & Support Team Officer
- ✓ Conducted Energy Weapon Instructors
- ✓ Constable Selection System Recruiters
- ✓ Counter Terrorism Information Officers
- ✓ Canadian Police Information Centre Representative
- ✓ CPR/First Aid/Defibrillator Instructor
- ✓ Crime Analysis Specialist
- ✓ Crime Prevention Coordinator
- ✓ Crime Prevention Officers
- ✓ Criminal Investigators
- ✓ Crisis Negotiators
- ✓ Critical Incident/Stress Mgmt/Peer Counselors
- ✓ Diversity Liaison Officer
- ✓ Domestic Violence Investigators
- ✓ Drug Recognition Expert
- ✓ Drug Resource Officer
- ✓ Emergency Response/Incident Command
- ✓ Firearms Instructor
- ✓ Firearms Tracing
- ✓ Fleet Management
- ✓ Forensic Identification Officers
- ✓ Fraud Investigators
- ✓ Freedom of Information Coordinator
- ✓ Harassment Advisors
- ✓ Hate Crime Investigator
- ✓ Health & Safety Committee
- ✓ High School Liaison Officer
- ✓ Historical Vehicle Committee
- ✓ Honour Guard
- ✓ Intelligence Officers
- ✓ Intoxilyzer Technicians
- ✓ LPS Charity Golf Tournament Committee
- ✓ Major Case Management Team
- ✓ Marine Patrol Officers
- ✓ Narcan Spray Training Officer
- ✓ OIPRD Representative
- ✓ Police Clearance Coordinator
- ✓ Policy Development
- ✓ Prisoner Guards
- ✓ Property & Evidence Control Officers
- ✓ Public Officers
- ✓ Quartermaster
- ✓ Radar Instructor
- ✓ RIDE Unit Coordinator
- ✓ RMS Administrator
- ✓ Road Watch Coordinator
- ✓ Search Master
- ✓ Sexual Assault Investigators
- ✓ Sexual Offences Against Children Investigators
- ✓ Shotgun Operators
- ✓ Special Investigations Unit Liaison
- ✓ Strategic Business Planning Committee
- ✓ Supervisors
- ✓ Surveillance Officers
- ✓ Taser Operators
- ✓ Technical Collision Investigators
- ✓ Threat Assessment Investigators
- ✓ Torch Run/Special Olympics Coordinator
- ✓ Traffic Enforcement Unit Coordinator
- ✓ Training/Skills Development Coordinators
- ✓ Use of Force Trainer
- ✓ Versatarm Subject Matter Experts
- ✓ ViCLAS Coordinator
- ✓ Victim Services Liaison
- ✓ Values, Influences & Peers Officers
- ✓ Wellness & Enhancement Coordinator
- ✓ Witness Protection Liaison



Service Sections & Divisions

In the Organizational Structure, the LaSalle Police Service is comprised of the following three sections:

Senior Leadership Team

- * *Chief of Police*
- * *Deputy Chief of Police*
- * *Executive Assistant*
- * *Staff Sergeants*

Operations

- * *Community Patrol Division*
- * *Criminal Investigation Division*

Administration

- * *Information Services Division*
- * *Special Services Division*

Senior Leadership Team

Members of the Senior Leadership Team lead, manage and oversee the day to day operations of the Service including:

- ✓ *Human Resources*
- ✓ *Recruiting*
- ✓ *Training & Professional Development*
- ✓ *Personnel Deployment*
- ✓ *Incident Command*
- ✓ *Public Complaints*
- ✓ *Contracts & Agreements*
- ✓ *Grants*
- ✓ *Policy Development & Review*
- ✓ *Business Planning*
- ✓ *Finance*
- ✓ *Procurement*
- ✓ *Fleet Management*
- ✓ *Police Facilities*
- ✓ *Internal Auditing*
- ✓ *Supervision*



In 2021, the Service's Senior Leadership Team continued to deliver highly effective and cost efficient policing services to the Town of LaSalle at one of the lowest per capita costs among Ontario municipalities.



Service Sections & Divisions

Operations

Managed and overseen by a Staff Sergeant, the Operations section consists of the Community Patrol Division and Criminal Investigation Division.

Community Patrol Division

Twenty-seven Officers on four platoons of our Community Patrol Division are committed to public safety and security. Community Patrol Officers are primarily responsible for core policing responsibilities of:

- *Crime Prevention;*
- *Law Enforcement;*
- *Victim Assistance;*
- *Public Order Maintenance; and*
- *Emergency Response.*

Whether answering calls for service or patrolling roadways and neighbourhoods, our front-line Officers are encouraged to take responsibility to initiate problem-solving activities and promote their sense of ownership. Emphasis is placed on our presence in the community with problem oriented policing strategies that address the root causes of problems before they become crime and disorder issues. This includes partnerships, directed patrol, foot patrol, use of in-car computers, quick response to calls for service and traffic management in specific geographical areas.



Experience gained in the Community Patrol Division, complimented with specialized training, provide members with the necessary knowledge, skills and abilities to advance to other specialized roles and responsibilities and/or promotion.

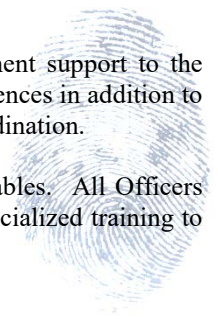
In 2021, as our local, provincial, national and international governments and communities navigated a global COVID-19 pandemic, our Community Patrol Officers continued to fulfill the mission, goals and objectives of the Service in a professional, ethical and responsible manner.

In 2021, several seasoned and experienced Community Patrol Officers were selected for new roles and responsibilities in the new Special Services Division and replaced by new experienced and recruit Officers. Having experienced Officers devoted to Special Services roles enables Community Patrol Officers to focus on their core policing responsibilities.

Criminal Investigation Division

The Criminal Investigation Division (CID) provides criminal investigative and case management support to the Service. CID is responsible for the investigation and/or case management of serious criminal offences in addition to overseeing the Forensic Identification Unit, Criminal Intelligence, Major Case and ViCLAS coordination.

In 2021, CID consisted of one full-time Detective Sergeant and two full-time Detective Constables. All Officers assigned to CID have demonstrated the required knowledge, skills and abilities and received specialized training to fulfill the duties of the role.





Service Sections & Divisions

Administration

Managed and overseen by a Staff Sergeant, the Administration section consists of our Information Services Division and Special Services Division.

Information Services Division

The Information Services Division is comprised of:

- *Communications & Dispatch*
- *Records Management*
- *Administrative Support*
- *Information Technology*

Communications & Dispatch



The Service is responsible for maintaining, staffing and operating the Central Communications Centre 24 hours a day, 7 days a week, 365 days of the year. The Central Communications Centre provides radio and telephone dispatch services for the LaSalle Police Service, LaSalle Fire Service and Kingsville Fire Service.



Our Central Communications Centre staff are highly skilled and dedicated professionals. They handle police and fire emergency calls as well as other high-risk incidents on a daily basis. Communications staff are often a lifeline to both victims and responding police Officers. They offer understanding, comfort, and front-line support for victims. LaSalle Police Service is fortunate to have a skilled and experienced Communications team - an integral part of a successful emergency response organization.

In 2021, the Centre logged 14,151 police related activities for the LaSalle Police Service including a total of 2,647 emergency 911 calls.



Dedicated To Serve



Service Sections & Divisions

Administration

Information Services Division - Continued

Records Management

Almost every aspect of the policing profession requires members of the Service to properly and accurately complete documentation respecting each member's functions and actions. Accounting for this immense volume of accurate and detailed documentation, the Service has employed the use of electronic data, information and records management systems.

In May 2021, the Service transitioned from the Enterpol Computer Aided Dispatch (CAD) and Enterpol Records Management System (RMS) to Versaterm CAD and RMS. The Service has contracted with the Windsor Police Service on the multijurisdictional functionality, implementation and support of the Versaterm software. With this change, several processes, procedures and data collection methods have changed. As time passes using the new Versaterm software, further statistical data will be available to provide a clearer understanding of crime data, analysis and trends.



The Service continues to use the Enterpol software for other functions including time management, training records, media releases, bulletins, policy indexing and email.

Administrative Support

Our two administrative support members provide Officer support, court liaison services, police clearances, Freedom of Information requests, front counter service, commissioning of oaths, overtime and time off management, training and travel requisitions as well as file record maintenance.

Information Technology

Due to the proliferation of technology and the electronics age, the Service remains committed to keeping current with technological advances that would assist the Service in its responsibilities.



Having instant access to accurate and reliable information is crucial in policing. The Service continuously seeks out ways of improving and enhancing our access to information and how we process and document that information.

In 2021, IT support was provided to the Service by an outside contractor. The IT contractor provides quarterly status reports regarding ongoing IT projects and maintenance.



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Service Sections & Divisions

Administration

Special Services Division

Planned in 2021 with implementation in 2022, the new Special Services Division will ensure that the Service is devoting the necessary time and resources to identified priority areas. The new division will help to relieve some of the pressures formerly placed on our front-line Community Patrol Officers refocusing their attention on their core policing responsibilities.

The new Special Services Division is supervised by a newly created position of Administrative Sergeant overseeing the following:

- *Community Liaison*
- *Traffic Enforcement*
- *Community Outreach & Support*
- *Specialty Units*
 - *All Terrain Vehicle (ATV) Unit*
 - *Bicycle Unit*
 - *Marine Unit*

Community Liaison Officer (CLO)

Success in policing can be directly attributed to the police service's ability remain focused on meeting the needs of the community. The role of Community Liaison Officer (CLO) is designed to ensure that a strong and healthy connection is maintained between the Service and the community because communication is a key to success.

The CLO can be best described as the "Face of the Service" fulfilling a variety of public facing responsibilities including:

- *Media Relations*
- *Social Media*
- *School Resource Officer*
- *Public Education*
- *Community Events, Outreach & Engagement*
- *Crossing Guards & School Bus Patrollers*
- *LaSalle Police Youth Foundation*



Through ongoing community engagement and support as well as by securing and maintaining successful partnerships with many local community and social service agencies, the CLO has significantly contributed to the Service's motto of "Dedicated To Serve".

In 2021, Senior Constable Terry Seguin continued to represent the Service in the full-time role of CLO.



Service Sections & Divisions

Administration

Special Services Division - Continued

Traffic Enforcement Unit (TEU)



In 2021, with grant funding from the provincial government, the Service continued to prioritize traffic management, enforcement and road safety. Over the past several years, changes to legislation along with new technologies and advancements have elevated traffic management, enforcement and road safety to a place where much more dedicated time and effort are needed to ensure an adequate and effective response.

For 2022, the new full time Traffic Enforcement Unit (TEU) Coordinator – Senior Constable Justin PARE will oversee and manage all day to day activities relating to traffic management, enforcement and road safety. The TEU Coordinator will also be active on local roadways enforcing traffic laws as well as organizing and implementing unique operational plans targeting specific and chronic traffic issues.

The Traffic Enforcement Unit will also support the Service's Traffic Management, Enforcement & Road Safety Plans including the core aspects of education, awareness and enforcement in a concerted effort to reduce, if not prevent, traffic related offences, infractions and motor vehicle collisions.



Community Outreach & Support Team (COAST)

In 2021, with grant funding from the provincial government, the Service continued with this critical mental health support initiative. Our part time Mental Health Support Officer (MHSO) was partnered with a qualified part-time Community Crisis Social Worker (CCSW) from Hotel-Dieu Grace Health Care providing specialized support for front-line Officers as well as in-home assessments and support to individuals with chronic and persistent mental health concerns, those who have been victimized, and those who have frequent contacts with police and hospitals.

For 2022, the former role of Mental Health Support Officer (MHSO), has been renamed and reinvigorated. The new name of Community Outreach and Support Team (COAST) aligns with similar mental health support programs in the region and throughout the province.

Our new COAST Team is comprised of one full-time, experienced Police Officer – Senior Constable Bonnie RACINE partnered with a Community Crisis Social Worker (CCSW) from Hotel-Dieu Grace Health Care. The COAST Team will collaborate with individuals and their families in developing a support plan linking them to community resources with the goal of reducing further police or hospital intervention for non-emergency incidents.



In addition, the COAST Officer is also trained in peer support and employee wellness. Not only will the COAST Team focus attention on mental health support for the community at large but also direct their attention internally by providing training and support to our members. This will ensure that the people responding to calls for service also have the mental health support they need.





Service Sections & Divisions

Administration

Special Services Division - Continued

Specialty Units

All Terrain Vehicle (ATV) Unit

The objective of the ATV Unit is to reduce the number of trespassers and violators on Town property, private property and railways through proactive enforcement, patrolling, community involvement and educational awareness. Members are required to take a specialized course prior to participating on the ATV Unit.

In 2021, the ATV Unit consisted of 6 Officers responsible for conducting patrols of area parks and trails as well as engaging in problem oriented policing initiatives and local special events.



Bicycle Unit

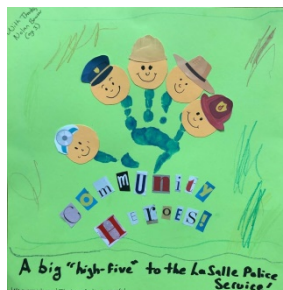
The Bicycle Unit uses bicycles for transportation in the patrol of our parks, hydro right of ways, joggings trails and other areas normally inaccessible to vehicular patrols. This unit operates in the same fashion as Officers in patrol vehicles yet provides for closer interaction between the community and the Service. Members are required to take a specialized police biking course prior to participating in patrol on two wheels.

In 2021, the Bicycle Unit consisted of 19 Officers responsible for conducting community patrols of area neighbourhoods, business districts, parks and trails as well as engaging in problem oriented policing initiatives and local special events.

Marine Unit

The Marine Unit provides the citizens of LaSalle with an effective and efficient police presence on the water. The Unit promotes water safety, responds to water related calls for service and participates in joint forces operations with other area agencies.

In 2021, the Marine Unit consisted of 11 Officers responsible for marine patrol and enforcement on the Detroit River.



Dedicated To Serve

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Quality Assurance

Community Satisfaction



In 2021, Community Patrol Supervisors contacted over 286 clients seeking their feedback and input using the “Customer Service Survey”. This survey, along with comments and feedback from social media platforms, provide valuable input on the quality of service provided by our Communications Centre personnel and Community Patrol Officers.

The survey consists of five questions about the client’s interaction with our members, satisfaction and outcome of their issue or complaint. The intent of the survey is to solicit feedback, comments and suggestions that can assist with improving our service delivery model.

Of over 286 surveys conducted, 95% of respondents rated the overall service they received as “Excellent”, 5% of respondents rated the overall service as “Good” and no respondents rated the overall service as “Needs Improvement” resulting in a **100% positive overall satisfaction**. Here are some of the many positive words and comments received:

“She was wonderful”

“Made me feel safe”

“Thank you so much for your intervention”

“He was amazing”

“She came down and immediately diffused the situation”

“He went beyond what was expected”

“The officers were extremely helpful and compassionate”

“Those officers made sure everything was OK”

“The officers were quick to respond, more than kind and extremely courteous”

“He was pleasant to speak with, understood the situation, and took care of it”

“I would not move out of LaSalle just so we could keep LaSalle Police in our lives”

“I appreciate everything LaSalle Police does for us”

“You helped me so much to calm down and focus”

“I am thankful you guys care about me and came to check on me”

“I was super impressed. I felt so beyond safe”

“Very thorough and comforting”

“Very professional”

“He went above and beyond”

“I was amazed. It was the first time that I had any interaction with any person in authority and I was astonished. It went so much better than I expected that I was telling everyone in the Chinese community about my experience and couldn’t have expected such a wonderful feeling of being secure.”

Public Complaints



In 2021, the 36 Officers and 18 Civilian members of the LaSalle Police Service interacted with the public on 11,158 occasions responding to calls for service and initiating proactive police activities. As a result:

- ✓ No public complaints were received about the policies of or services provided by the Service.
- ✓ One public complaint was received about the conduct of a Police Officer however the complaint was withdrawn.

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Crime Analysis & Statistics

Central Communications Centre

The Central Communications Centre is responsible for logging all activities by members of the Service. This includes everything from calls for service, traffic stops, property checks, court to vehicle repairs.

LPS Dispatch History 2018 – 2021 Complaint Types & Activities						
Item	2018	2019	2020	2021	# Chg	% Chg
All Complaint Types & Activities	18,655	21,312	28,824	14,151	-14,673	-49.09%
➤ Total Reactive Calls & Proactive Activities	11,615	12,913	19,776	11,158	-8,618	-56.42%
➤ Reactive Calls For Service	6,045	6,522	6,482	6,703	+221	+3.41%
➤ Alarms	471	399	258	260	+2	+0.78%
➤ Driving Complaints	501	546	509	512	+3	+0.59%
➤ COVID-19	-	-	263	295	+32	+12.17%
Total 911 Calls Received	3,196	2,917	2,481	2,647	+166	+6.69%
➤ 911 Misdials	359	694	909	1,256	+347	+38.17%

Reportable Occurrences

A certain number of the occurrences are cleared as “report to follow” meaning that a report is generated to document the investigation in our Records Management System (RMS). Of these reports, certain incidents are further reportable to the Canadian Centre for Justice & Community Safety Statistics (CCJCSS) where data is collected to assess the levels of crime in Canada.

LPS RMS 2018 – 2021 Reportable Occurrences						
Item	2018	2019	2020	2021	# Chg	% Chg
Total RMS Occurrence Reports	2,555	2,719	2,620	2,399	-221	-8.44%
CCJCSS Violent Occurrences	64	65	40	83	+43	+107.50%
CCJCSS Drug Occurrences	31	11	9	9	0	0%
CCJCSS Property Occurrences	498	556	404	449	+45	+11.14%
CCJCSS Other Occurrences	130	123	140	64	-76	-54.29%
Total Young Persons In Crime	136	91	35	20	-15	-42.86%
➤ Total Youths Charged	17	14	1	2	+1	+100%
➤ Total Youths Cautioned	119	77	34	18	-16	-47.06%
➤ Violent Youths Charged	8	7	1	2	+1	+100%
➤ Violent Youths Cautioned	23	8	8	9	+1	+12.50%
Total CCJSS Reportable Occurrences	723	755	593	605	+12	+2.02%
➤ Solved Rate	-	-	37.7%	35.9%	-	-1.8%
➤ Criminal Charges Laid	352	364	268	290	+22	+8.21%
Crime Severity Index (CSI) Rating	26.46	26.70	19.15	N/A	-	-
Crime Severity Index (CSI) Ranking	9/321	11/324	3/325	N/A	-	-
Victim Services Referrals	21	59	57	28	-29	-50.88%



Crime Analysis & Statistics

Traffic Management & Road Safety

The following table highlights the overall statistics related to traffic management and road safety.



LPS RMS 2018 – 2021 Traffic Management & Road Safety						
Item	2018	2019	2020	2021	# Chg	% Chg
Total Motor Vehicle Accidents	366	412	287	255	-32	-11.15%
➤ Fatal	0	0	0	0	0	0%
➤ Injury	54	43	37	21	-16	-43.24%
➤ Property Damage > \$2,000	176	184	125	121	-4	-3.20%
➤ Non Reportable < \$2,000	96	113	82	68	-14	-17.07%
➤ Fail To Remain	40	72	43	45	+2	+4.65%
Impaired Occurrences	15	16	10	11	+1	+10.00%
ASD Roadside Suspensions	50	51	41	31	-10	-25.39%
Other Traffic Reports	267	224	267	139	-128	-47.94%
Total Traffic Related Reports	698	703	605	436	-169	-27.93%
Total Traffic Charges	1,129	1,230	1,509	612	-897	-59.44%
Total Traffic Warnings	1,079	1,840	2,625	970	-1,655	-63.05%

Annual Comparison

The following table highlights the annual comparison for all LaSalle Police Service reports in the areas of violence, property, lawless public behaviour and traffic. Each of the identified areas capture data from reports that include incidents where an actual offence had occurred or where there was the potential for an offence to be committed.

LPS RMS 2018 – 2021 Occurrence Report Annual Comparison						
Item	2018	2019	2020	2021	# Chg	% Chg
Violence	463	491	373	370	-3	-0.80%
Property	499	567	406	449	+43	+10.59%
Lawless Public Behaviour	413	399	457	448	-9	-1.97%
Traffic	1,827	1,933	2,114	931	-1,183	-55.96%

Overall Crime Trends – Six Year Average

Over the six year period between 2016 and 2021, the following trends were averaged and compared:

LPS RMS Overall Crime Trends – Six Year Average				
Item	2021	Six Year Average	# Diff	% Diff
Violence	370	403.8	-33.8	-8.37%
Property	449	475.8	-26.8	-5.63%
Lawless Public Behaviour	448	432.8	+15.2	+3.51%
Traffic	931	1,825.2	-894.2	-48.99%



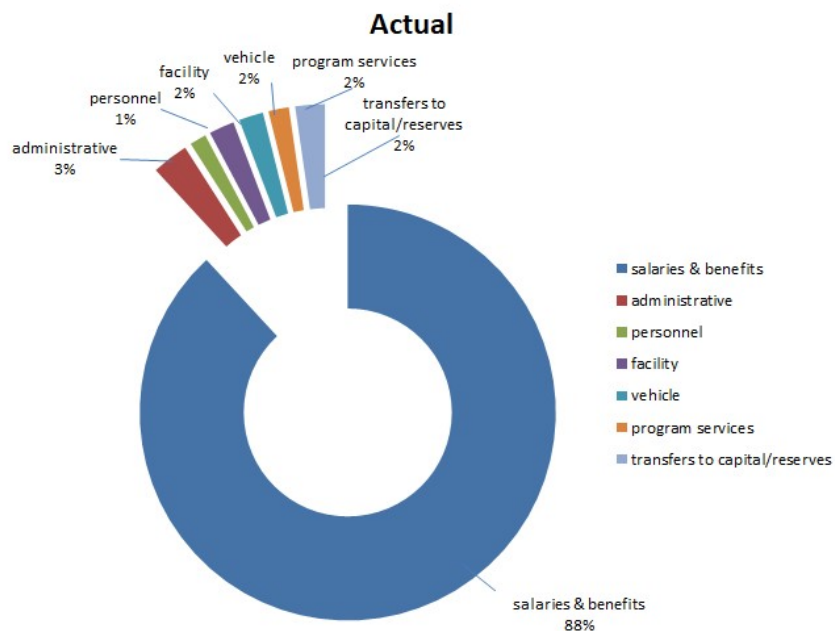
Financial Report - Business Operations

Cost of Policing

For the 2021 fiscal year, the Service's total estimated and actual operating expenses are broken down as follows:

Policing Expenses	Estimated	Actual	Difference
Salaries & Benefits	\$7,339,100.00	\$7,276,079.00	-\$63,021.00
Administrative	\$193,400.00	\$234,509.00	+\$41,109.00
Personnel	\$134,300.00	\$106,565.00	-\$27,735.00
Facility	\$153,000.00	\$162,415.00	+\$9,415.00
Vehicle	\$134,100.00	\$156,697.00	+\$22,597.00
Program Services	\$135,800.00	\$131,238.00	-\$4,562.00
Transfers To Capital/Reserves	\$190,000.00	\$190,000.00	\$0
Operating Expenses	\$8,279,700.00	\$8,257,503.00	-\$22,197.00
Less Revenue	\$199,000.00	\$216,295.00	+\$17,295.00
Total	\$8,080,700.00	\$8,041,208.00	-\$39,492.00

A surplus of \$39,492.00 was realized in 2021.



Per Capita Costs

The LaSalle Police Service operates at a cost of \$242.89 per LaSalle resident. This amount indicates that the Town of LaSalle continues to provide policing services at one of the lowest per capita policing costs among Ontario municipalities.



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Phone: 519-969-5210
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LaSalle Police Service Public Memorandum

To: LaSalle Police Services Board

From: Duncan Davies, Chief of Police

Date: June 8, 2022

Subject: Currency Seizures For Disposition

Background:

The Service conducted a detailed analysis of all currency seizures in our possession. A total of 25 currency seizures dating back to 2011 have all been thoroughly researched and cleared for final disposition.

Subsection 133(3) of the Police Services Act states: If three months have lapsed after the day the money came into the possession of the police force and the owner has not claimed it, the board may use it for any purpose that it considers in the public interest.

The attached summary of all seized, found and unclaimed currency has been prepared to provide an explanation of each seizure. Several of the seizures involve foreign currency.

With all foreign currency converted to Canadian funds, the amount of the 25 seizures totals \$2,671.42 minus \$1,400.00 to be returned to the finders in two highlighted cases. The total for deposit into the Service's general account is \$1,271.42.

Recommendation:

That the LaSalle Police Services Board receive this memorandum and the related attachment for information; and

That the LaSalle Police Services Board authorize the found currency totaling \$1,100.00 identified in Occurrence #2020-18877 be returned to the finder; and

That the LaSalle Police Services Board authorize the found currency totaling \$300.00 identified in Occurrence #2022-1295 be returned to the finder; and

That the LaSalle Police Services Board authorize all other currency totaling \$1,271.42 be deposited into the Service's general account.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Duncan Davies', with a stylized, flowing script.

Duncan Davies
Chief of Police
LaSalle Police Service

Attach.

**LASALLE POLICE SERVICE
CURRENCY SEIZURES FOR DISPOSITION**

OCC #	SYNOPSIS	AMOUNT	RECOMMENDATION
14-3657	On April 27, 2014 LaSalle Police officers found two males entering unlocked motor vehicles and stealing the items inside. \$25.34 was found on one male and \$11.70 (and \$1.25 in currency from Bermuda) was found on the other. The two accused admitted that they stole the money. Officers returned other property to the identified owners and created a release to the media for people to come forward to claim the money, however none did.	\$ 37.04	Deposit to general account
15-468	On January 16, 2015 officers of the LaSalle Police Service attended a residence for a female with vital signs absent. Two rolled up American one dollar bills were located at scene. On May 17, 2022 PC HUNTER reached out to the deceased's mother) to return the money but she wanted turn the money over to the LaSalle Police Services Board.	\$ 2.50	Deposit to general account
15-5265	On July 8, 2015, S/Sgt CHEVALIER found \$22.95 in a police cruiser under the driver's seat. An e-mail was circulated at the LaSalle Police department but no one claimed ownership.	\$ 22.95	Deposit to general account
15-5545	On June 20, 2015 two youths were arrested after entering unlocked vehicles and stealing the contents inside. LaSalle Police Service officers arrived and arrested the two males. Loose change was located on one male (\$15.15) and more loose change was located in their vehicle (\$111.10 and one Mexican peso). Other stolen property was also located and returned to the lawful owners. The matter was dealt with in court; however the owner(s) of the money never came forward and were never identified.	\$ 126.25	Deposit to general account
15-8023	On October 23, 2015 two individuals entered a vehicle and used the garage door opener to enter the garage and residence. They stole several items from inside. While one officer was taking the report of the items stolen, another was checking the area and located a vehicle with two occupants (a male and a female) inside it. Observed in plain view within the vehicle were distinct stolen property items. The two were placed under arrest for several criminal offences and \$1.55 was located on the male during this search. The male made no claim for the money and the owner was never identified. The matter was dealt with in court.	\$ 1.55	Deposit to general account
16-6476	On August 19, 2016 an officer was on general patrol in the early morning hours when she observed a male and a female on bicycles in the area of Laurier Drive and Selkirk Avenue. The officer attempted to interact with the two cyclists but they took off in different directions and hid. Other officers attended the area. About 10 minutes later, officers located both parties on Tacoma Avenue and police were able to stop them. They were detained for investigative purposes and determined to have committed several thefts from vehicles in the area. Found in their backpacks were \$75.75 (in coins) and \$2 in American currency. Several criminal charges were laid as victims were identified. The matter was dealt with in court; however the owner(s) of the money never came forward or were identified by police.	\$ 78.25	Deposit to general account
16-8219	On October 18, 2016 a LaSalle resident found a wallet on Riverside Drive in Windsor and turned it over to LaSalle Police. Identification was located inside along with \$13.71. LaSalle Police officers obtained a cell phone number to the owner and placed multiple calls for the person to attend LaSalle Police to retrieve their property. Attempts were made utilizing the Windsor Police Service to locate the owner but were unsuccessful in finding them. The person never did call police back.	\$ 13.71	Deposit to general account
16-8806	On November 8, 2016 officers responded to a report of a break, enter, and theft which had just occurred on Laurier Drive. The caller observed the suspect throw a grey jacket out of his car as he sped off. A search of the jacket revealed \$1.80 in coins. The person responsible was never identified, nor was the owner of the jacket.	\$ 1.80	Deposit to general account

**LASALLE POLICE SERVICE
CURRENCY SEIZURES FOR DISPOSITION**

OCC #	SYNOPSIS	AMOUNT	RECOMMENDATION
17-1778	On February 22, 2017 an off duty police officer who is a LaSalle resident found that his vehicle was entered and items were stolen. He later located two young males asleep in a vehicle near his but had extensive rear end damage. Along with another theft victim, he approached and detained them until LaSalle Police arrived. Officers conducted an investigation and laid several criminal charges. A canvass of the area was conducted and property was returned to over a dozen victims. However, officers were unable to locate the owners of some of the money, which totaled \$324.52 and 83 cents American. Both males were charged and convicted of multiple criminal counts. At no time during criminal proceedings had either male made claim to the money.	\$ 325.00	Deposit to general account
17-5916	On July 7, 2017 officers responded to a call of a suspicious person walking up to houses on Huron Street near Matchette Road. Officers located the male who was immediately recognized from prior professional dealings. The male admitted to going through unlocked cars and stealing items. He was found to have \$3.57 in coins on his person. The owner of the items seized from the male including the money was never identified.	\$ 3.57	Deposit to general account
17-6721	On July 31, 2017 officers received a call of two people checking car door handles. Officers located two people in the area matching the description provided. While conducting an investigation, officers located property in another person's name, giving them grounds to arrest. Another five victims of theft were identified and their property was returned. The matter was dealt with in the courts. Officers were unable to locate the owners of \$79.19, \$0.60 US coins, or a TTC token. The two accused never made claim to the money seized.	\$ 79.79	Deposit to general account
17-7439	On August 22, 2017 a LaSalle resident called police to report property found near his house on a trail. Officers attended and seized the items located which included \$14.31. No owner was identified or located.	\$ 14.31	Deposit to general account
17-8827	On September 29, 2017 officers responded to a call of a suspicious person. They located the person and observed items in his backpack belonging to other people. The person was arrested for possessing stolen property. Most of the property was returned to the lawful owners but \$82.25 and \$2 in Canadian Tire money was never claimed and the owners were not identified. The matter was dealt with in the courts and the accused in this matter is now deceased.	\$ 82.25	Deposit to general account
18-727	On January 30, 2018 in the early morning hours, officers were checking the residence of a known criminal suspected of committing thefts from the storage facility on Highway 18. The criminal's vehicle was not at his residence when checked. Officers decided to check the area of the storage facility and found the male in the act of closing up a storage locker. He was arrested for break & enter along with several other criminal charges. The property seized from the male was returned to the lawful owners except for 28 foreign currency coins (estimated \$7 CDN value). The matter was dealt with in the courts, no owner(s) were identified, and the criminal never made claim to the foreign coins.	\$ 7.00	Deposit to general account
18-6543	On July 22, 2018 officers received a report of a vehicle entered. An investigative canvass was conducted which revealed information leading to a suspect who resided in the area of the theft. The officer attended the suspect's residence and learned he was a young person per the YCJA. In the presence of his parents, the young person turned over a bag of stolen property which contained several items. Among them was a bag of coins totaling \$28.60 and 20 casino tokens. The owner(s) of the money were never identified and never came forward to report the theft.	\$ 28.60	Deposit to general account

**LASALLE POLICE SERVICE
CURRENCY SEIZURES FOR DISPOSITION**

OCC #	SYNOPSIS	AMOUNT	RECOMMENDATION
18-10603	On December 4, 2018 while an officer was on patrol he noticed a vehicle that seemed out of place. He conducted a plate query which revealed the plate was reported stolen in Windsor then conducted a VIN query which revealed the vehicle was reported stolen in Windsor. Officers spoke to the owner of the vehicle which was a used car dealership. They said that the vehicle was empty and any items found inside the vehicle were not theirs. Officers continued to investigate and eventually identified and arrested two males responsible. Most of the property in the vehicle was returned to the lawful owners, however \$12.75, \$0.40 USD, and \$0.35 in Canadian Tire money was left unclaimed. The matter was dealt with in the courts. The owner(s) of the money could not be identified and never came forward to claim the currency.	\$ 13.00	Deposit to general account
19-4985	On June 4, 2019 a car was entered and items were stolen, including a wallet with \$350 in US currency. Later that same day, the same officer who took the theft from vehicle report attended a shoplifting complaint with three youths. A search incident to arrest revealed some of the items stolen from the car earlier. One youth also had \$603.15 in Canadian currency in his possession. Further investigation revealed that the youth attended the TD Canada Trust Bank on Malden Road and converted the \$350 US at 1.312% to Canadian funds, which amounted to \$459.20. The responsible youths were charged accordingly and the matter was dealt with in Youth Court. The \$459.20 was returned to the lawful owner. Officers were not able to identify the owner for the balance of the money (\$143.95), nor did anyone come forward to claim the \$143.95.	\$ 143.95	Deposit to general account
19-5590	On June 19, 2019 while police officers were investigating another complaint at Vince Marcotte Park, a LaSalle resident approached a police officer and turned over a purse they found. The purse contained no identification. Social media posts were created but the owner was never identified and no one made claim to the purse. Among other items, the purse contained \$29.70 and \$0.50 US.	\$ 30.00	Deposit to general account
19-6054	On July 1, 2019 a purse was found in the trail at Vince Marcotte Park and it was turned in at LaSalle Police HQ. The purse had no identification and contained \$16.30. The owner was never identified nor did anyone come forward to claim the purse/money.	\$ 16.30	Deposit to general account
19-6926	On July 25, 2019 police observed a female inside a running vehicle in a driveway. It was the same female as in paragraph 7. The officer approached because he knew the resident (and knew the resident was male). The female was caught in the act of stealing items from the vehicle. She was arrested and charged accordingly with criminal offences. She admitted to "car hopping for loose change". Police seized \$6.66 from her. The matter was dealt with in the courts. The owner of the money was never identified and no one came forward to claim the money.	\$ 6.66	Deposit to general account

**LASALLE POLICE SERVICE
CURRENCY SEIZURES FOR DISPOSITION**

OCC #	SYNOPSIS	AMOUNT	RECOMMENDATION
19-7579	On August 11, 2019 in the early morning hours a police officer observed a person dressed in dark clothing riding a bicycle. Police attempted to speak to the person on the bicycle but they drove into a driveway. Observation of this person was lost in the driveway that led to a backyard. Police went into the backyard and saw a bicycle and a pink bag. The owners at the residence were awakened by the officer who said the bicycle and pink bag did not belong to them. A search of the bag revealed several items which clearly were stolen from vehicles. Two hours later, the same female as above and in paragraph 7 was found walking in the area. She denied having anything to do with what occurred and given the lapse in time as well as the inability to corroborate a description; this female was not charged for this occurrence. Several of the items recovered in the pink bag were returned to their lawful owners. However, \$66.68 in change and \$13.33 in US was never claimed, nor was the lawful owner(s) identified.	\$ 83.00	Deposit to general account
20-18877	On December 10, 2020 a person attended the LaSalle Police Service to turn over \$1,100. The person worked at Freshco and said that on January 6, 2020 she found an envelope containing the money. She gave it to her supervisor who reviewed store surveillance cameras but was unable to identify the owner. The supervisor kept the money for three months, and then gave the money back to the employee. The employee deposited the money into her account but felt bad about doing so causing her to attend the police station in LaSalle. Police attempted to identify the owner of the money but were unable to do so.	\$ 1,100.00	Return to finder
21-418	On January 9, 2021 citizens called police when they observed people attempting to go through cars. Police officers descended upon the area, located, and arrested a male and female for theft from motor vehicles. The matter was dealt with in the courts. Most items seized were returned to their owners however the owner(s) of \$90 were never identified nor did anyone make a claim to the money.	\$ 90.00	Deposit to general account
21-5191	On May 4, 2021 a LaSalle Police officer observed a male riding a bicycle in the early morning hours in the rain. The officer questioned the male regarding not having a light on his bicycle. The male identified himself and a police records query revealed he had a warrant for his arrest. The male was arrested on the strength of the warrant and searched incident to arrest. He had a backpack with him which contained stolen property. Most of the property was returned however, \$44.98 and \$5.78 USD, 2 euros, 5.71 pounds, 13 x coins UAE was never claimed and the owner(s) were never identified despite a lengthy investigation attempting to do so.	\$ 63.94	Deposit to general account
22-1295	On February 27, 2022 a person found \$300 in a convenience store. The person asked the clerk to review video so an owner could be identified and gave him the money. He also posted on social media that the money was recovered at that location. Since no owner was identified, on March 6, 2022 the finder attended the LaSalle Police Service to turn the money over. No person has come forward and the owner of the money has not been identified. The 90 day period was up on June 3, 2022.	\$ 300.00	Return to finder
TOTAL		Total	
25	Total in CDN funds	\$ 2,671.42	
2	Less funds returned to finders	\$ 1,400.00	
23	Total for deposit into general account	\$ 1,271.42	



LaSalle Police Services Board Public Memorandum

To: LaSalle Police Services Board

From: T. Mailloux, Board Secretary

Date: June 14, 2022

Subject: LaSalle Police Services Board 2022 Correspondence Summary Number 4

Recommendation:

That the memorandum from the Board Secretary dated June 14, 2022 regarding the LaSalle Police Services Board 2022 Correspondence Summary Number 4 be received for information.

Background:

Attached is a summary of emails received from the Ministry of the Solicitor General (MSG) regarding the All Chiefs and Board Memos, email correspondence from the Ontario Association of Police Services Boards (OAPSB), and email correspondence from the Association of Municipalities of Ontario (AMO) for the period of May 10, 2022 through June 14, 2022.

The emails listed in the summary are forwarded to the Board members for their review as they are received by the Board Secretary.

Respectfully submitted,

Tanya Mailloux, Secretary
LaSalle Police Services Board

Attachment

LaSalle Police Services Board 2022 Correspondence Summary #4

All MSG, OAPSB, and AMO emails/correspondence that are emailed to the Board Secretary are forwarded to Board members when received. The memos are placed on the agenda upon a Board member's request.

Date	Reference Number	Subject
May 11, 2022	22-0053	Conclusion of COVID-19 Enforcement Support Line and Reporting of Enforcement Data under the Emergency Management and Civil Protection Act and the Reopening Ontario Act
May 25, 2022	22-0054	Replacement Informations
May 27, 2022	22-0055	Regulations Amending Certain Regulations made under the Firearms Act: SOR/2022-91
May 30, 2022	22-0056	Amendments Related to Vehicle Emissions and Vehicle Inspection Stations
June 6, 2022	22-0057	Basic Constable Training Program – Allocation Request for September 14 - December 9, 2022



Windsor & Essex County Crime Stoppers

Police Coordinator Report
May 1st – 31st, 2022

Overview

- The Coronavirus Disease (Covid-19) hit many world Countries including Canada and Windsor and Essex County limiting much of our community involvement to media and social media venues.
- Crime Stoppers continued to receive normal Tip volume despite the Pandemic that swept the area.

Program Education and Community Events

- LaSalle Police Water Safety Event- LaSalle
- Chuck-A-Puck- WFCU Centre
- Police Week- Devonshire Mall
- Can-Am Volunteer Recruitment- Downtown Windsor
- Crime Stoppers Presentation- New Canadians Centre of Excellence
- Can-Am Volunteer Recruitment- Mayors Youth Leadership Team

AM800

“Crime of the Week” report with AM800 radio recorded every Monday which airs every Tuesday morning and afternoon.

- May 2- Catalytic converter thefts
- May 9- Robbery on 900 block of University Ave West- WPS
- May 16- Wanted Nouraldin Rabee- Bolo Program
- May 23- Suspicious activities on our waterways
- May 30- Theft of utility trailer in Kingsville- OPP

St. Clair College-Media Plex and Radio CJAM FM 99.1

- Recorded weekly through Zoom – Crime of the Week.

Social Media

- Daily/Weekly Facebook, Twitter and Instagram posts

Crime Stoppers Upcoming Calendar

- On June 25th, Crime Stoppers will be at Tecumseh Mall for Recycle Day. First Stop Services- shredding will be on site with proceeds to benefit Crime Stoppers.
- On June 25th and 26th, Woofa-Roo will be taking place. Proceeds at the Crime Stoppers booth to benefit our program.
- On August 18th our annual Crime Stoppers Golf Tournament taking place at Kingsville Golf

Should you wish a Crime Stoppers Police Coordinator to attend an upcoming meeting or event in your community, please feel free to contact our office.

Windsor Police Coordinator Lauren Brisco - 519-255-6700 ext 4493

OPP Police Coordinator Sarah Werstein - 519-255-6700 ext. 4496

This statistical report is reflective of May 1st- May 31st, 2022

Crime Stoppers tip information was distributed to the following agencies during this period.

Windsor Police Service

Chatham-Kent Crime Stoppers

Crime Stoppers of Newfoundland and Labrador

WPS - Amherstburg Detachment

Ontario Provincial Police

LaSalle Police Service

Ministry of Revenue and Finance

Windsor & Essex County Health Unit- Tobacco Enforcement

Crime Stoppers Toronto

RCMP

CBSA

Ministry of Natural Resource and Forestry

ROPE

Windsor Police Criminal Intelligence Unit – Cannabis Enforcement

Attached documents include:

Police Coordinators Report

Monthly Statistical Report

Tip Summary Report

This Report was Prepared By:

Constable Lauren Brisco – WPS Police Coordinator

TOTAL POPULATION REPRESENTED – 398,718 (2019 CENSUS)

POPULATION (CITY) – 217,188

POPULATION (COUNTY) – 126,314

POPULATION (LASALLE) – 33,180

POPULATION (AMHERSTBURG) – 22,036

**SI on Statistical Report is “Since Inception” – 1985



Windsor - Essex County Crime Stoppers - Statistical Report

Filter Date: May 2022 Run Date: 2022/06/01

Statistic	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tips Received	101	84	108	112	103	0	0	0	0	0	0	0
Tip Follow-ups	137	77	125	128	80	0	0	0	0	0	0	0
Arrests	4	1	10	1	3	0	0	0	0	0	0	0
Cases Cleared	3	3	2	3	3	0	0	0	0	0	0	0
Charges Laid	22	30	6	12	11	0	0	0	0	0	0	0
Fugitives	0	0	0	0	0	0	0	0	0	0	0	0
Administrative Discipline	0	0	0	0	0	0	0	0	0	0	0	0
# of Rewards Approved	3	4	0	3	3	0	0	0	0	0	0	0
Rewards Approved	\$700	\$1,075	\$0	\$1,450	\$450	\$0	\$0	\$0	\$0	\$0	\$0	\$0
# of Rewards Paid	0	2	0	0	0	0	0	0	0	0	0	0
Rewards Paid	\$0	\$900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
# of Weapons Recovered	1	4	0	0	0	0	0	0	0	0	0	0
# of Vehicles Recovered	0	0	0	0	0	0	0	0	0	0	0	0
Property Recovered	\$500	\$10,500	\$38,592	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cash Recovered	\$0	\$0	\$0	\$1,215	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Drugs Seized	\$14,870	\$118,230	\$4,383,484	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Recovered	\$15,370	\$128,730	\$4,422,076	\$6,215	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Statistic	Q1	Q2	Q3	Q4	YTD	SI
Tips Received	293	215	0	0	508	59,057
Tip Follow-ups	339	208	0	0	547	19,504
Calls Received	0	0	0	0	0	3,138
Arrests	15	4	0	0	19	7,036
Cases Cleared	8	6	0	0	14	10,377
Charges Laid	58	23	0	0	81	10,104
Fugitives	0	0	0	0	0	625
Administrative Discipline	0	0	0	0	0	3
# of Rewards Approved	7	6	0	0	13	1,834
Rewards Approved	\$1,775	\$1,900	\$0	\$0	\$3,675	\$1,248,535
# of Rewards Paid	2	0	0	0	2	949
Rewards Paid	\$900	\$0	\$0	\$0	\$900	\$823,327
# of Weapons Recovered	5	0	0	0	5	543
# of Vehicles Recovered	0	0	0	0	0	32
Property Recovered	\$49,592	\$0	\$0	\$0	\$49,592	\$13,395,523
Cash Recovered	\$0	\$1,215	\$0	\$0	\$1,215	\$572,183
Drugs Seized	\$4,516,584	\$5,000	\$0	\$0	\$4,521,584	\$58,251,452
Total Recovered	\$4,566,176	\$6,215	\$0	\$0	\$4,572,391	\$72,219,158

Windsor - Essex County Crime Stoppers Tip Summary Report

Created Date: 2022/05/02 to 2022/06/01

Offense Type	Count
Animal Cruelty	0
Arson	0
Assault	3
Breach of Condition	3
Break and Enter	0
By Law	3
Child Abuse	2
COVID-19	0
Cybercrime	2
Disqualified Driving	2
Drugs	39
Elder Abuse	0
Fraud	1
Highway Traffic Act	3
Hit and Run / Fail to Remain	0
Homicide	4
Human Smuggling	0
Human Trafficking	0
Illegal Cigarettes	1
Immigration	1

Impaired Driver	0
Indecent Act	0
Liquor (sales to minors, sales without licence)	0
Mischief	1
Missing Person	1
Motor Vehicle Collision	0
Possession of Stolen Property	1
Prostitution/Morality	1
Repeat Impaired Driver	0
Robbery	0
Sexual Assault	0
Stolen Vehicle	1
Suspended Driver	0
Suspicious Activity	9
Terrorism	0
Test Tip	0
Theft	5
Warrant	7
Weapons	3
<i>Other</i>	8
<i>Unknown</i>	1
Total	102



1880 Normandy Street, LaSalle, Ontario, N9H
1P8 Phone: 519-969-5210
Fax: 519-969-2662

LaSalle Police Service Public Memorandum

To: LaSalle Police Services Board

From: Duncan Davies, Chief of Police

Date: June 8, 2022

Subject: Monthly Statistics for Comparison – April 2021/2022

Background:

Please find attached report of the monthly statistics for comparison for the month(s) of April 2021/2022.

Recommendation:

That the LaSalle Police Services Board receive this memorandum and related attachment for information.

Respectfully submitted,

Duncan Davies Chief
of Police LaSalle
Police Service

Attach.

LaSalle Police Service Monthly Statistics for Comparison



Monthly Statistics for Comparison

The following table compares the data from April 2021 to April 2022 for the following items:

- Police CAD Calls For Service – Includes all reactive calls for service and proactive police activities with selected complaint types.
- RMS Occurrence Reports – Includes all police reports for police investigations.
- Charges – Includes the number of counts against accused persons (criminal) and defendants (provincial or municipal).
- Traffic Warnings/Cautions – Includes the number of counts where traffic charges were considered but a warning/caution issued instead.
- Police Clearances – Includes the number of clearances processed in person or online.

* NOTE: With the transition from the Enterpol RMS to the Versaterm software on May 18th, 2021, the data used for comparison will be different until at least June 2022.

Item	April 2021	April 2022	Number Change
Total Police CAD Calls For Service	1,074	630	-444
Number of 911 Misdials	77	76	-1
Number of MVAs	16	16	0
Number of COVID-19 Related Investigations	59	12	-47
Total Number of RMS Occurrence Reports	242	176	-66
Total Number of Charges Laid	71	81	+10
Number of Criminal Charges	25	12	-13
Number of Traffic Charges	46	69	+23
Total Number of Traffic Warnings/Cautions	95	138	+43
Total Number of Police Clearances Processed	112	142	+30



1880 Normandy Street, LaSalle, Ontario, N9H 1P8
Phone: 519-969-5210
Fax: 519-969-2662

LaSalle Police Service Public Memorandum

To: LaSalle Police Services Board

From: Duncan Davies, Chief of Police

Date: June 9, 2022

Subject: Financial Statement for the period(s) ending May 31, 2022

Background:

Please find attached the Financial Statement(s) for May 31, 2022.

Recommendation:

That the LaSalle Police Services Board receive this memorandum and attachment for information.

Respectfully submitted,

Duncan Davies Chief
of Police LaSalle
Police Service

Attach.

TOWN OF LASALLE
FINANCIAL STATEMENT
May 31, 2022

		2022 Budget	2022 YTD Actual 31-May	\$ Variance Budget to Actual	2022 % Budget to Actual	2021 Budget	2021 YTD Actual 31-May	2021 % Budget to Actual	2021 YTD Actual 31-Dec
<u>Police / Dispatch</u>									
Salaries/Wages		5,998,400	2,095,740	(3,902,660)	34.9%	5,443,900	2,009,046	36.9%	5,449,355
10-5-320610-7000	Payroll-Full Time	5,288,700	2,027,475	(3,261,225)	38.3%	4,938,000	1,963,806	39.8%	4,957,513
10-5-320610-7001	Payroll-Part Time	404,500	98,994	(305,506)	24.5%	394,500	114,158	28.9%	316,507
10-5-320610-7010	Overtime-Full Time	146,400	6,403	(139,997)	4.4%	146,200	(21,181)	-14.5%	182,058
10-5-320610-7011	Overtime-Part Time	7,200	14,762	7,562	205.0%	7,200	5,395	74.9%	20,036
10-5-320610-7020	Special Pay-Full Time	135,700	(19,927)	(155,627)	-14.7%	135,100	22,076	16.3%	242,799
10-5-320610-7021	Special Pay-Part Time	15,900	(469)	(16,369)	-3.0%	15,900	1,635	10.3%	15,613
10-4-320610-5160	Grants-Provincial	0	0	0	100.0%	(193,000)	(44,992)	23.3%	(193,239)
10-4-320610-5288	WSIB-Revenue	0	(28,867)	(28,867)	100.0%	0	(19,580)	100.0%	(70,757)
10-4-320610-5290	Group Insurance-Revenue	0	(2,631)	(2,631)	100.0%	0	(12,271)	100.0%	(21,176)
Benefits		1,997,700	866,199	(1,131,501)	43.4%	1,895,200	812,436	42.9%	1,826,725
10-5-320610-7080	EI	63,500	43,189	(20,311)	68.0%	58,300	40,153	68.9%	56,466
10-5-320610-7082	CPP	167,600	128,533	(39,067)	76.7%	143,800	115,461	80.3%	168,611
10-5-320610-7084	OMERS	630,200	244,614	(385,586)	38.8%	604,000	224,220	37.1%	578,756
10-5-320610-7086	EHT	113,400	46,050	(67,350)	40.6%	107,600	44,377	41.2%	109,714
10-5-320610-7088	WSIB	170,200	67,539	(102,661)	39.7%	155,600	70,411	45.3%	153,316
10-5-320610-7089	WSIB Neer Surcharge/Rebate	0	0	0	100.0%	0	0	100.0%	0
10-5-320610-7090	Group Insurance	353,500	144,141	(209,359)	40.8%	358,500	131,314	36.6%	307,563
10-5-320610-7092	Green Shield	499,300	192,133	(307,167)	38.5%	467,400	186,501	39.9%	452,299
Wages/Benefits		7,996,100	2,961,939	(5,034,161)	37.0%	7,339,100	2,821,482	38.4%	7,276,079
Administrative Expenses		257,100	202,951	(54,149)	78.9%	193,400	149,010	77.1%	234,509
10-5-320640-7100	Office Supplies	7,500	3,792	(3,708)	50.6%	7,500	1,511	20.2%	5,493
10-5-320640-7103	Dispatch Equipment Contracts	4,000	0	(4,000)	0.0%	4,000	889	22.2%	2,649
10-5-320640-7104	Postage/Shipping	2,000	570	(1,430)	28.5%	2,000	830	41.5%	2,017
10-5-320640-7109	Radio Communications/Licences	2,400	2,099	(301)	87.5%	2,400	2,030	84.6%	2,030
10-5-320640-7114	Meetings/Special Expenses	2,500	452	(2,048)	18.1%	2,500	130	5.2%	2,932
10-5-320640-7120	Insurance-General	29,100	29,090	(10)	100.0%	21,000	25,344	120.7%	25,344
10-5-320640-7150	Telephone	8,000	4,712	(3,288)	58.9%	8,000	5,172	64.7%	11,398
10-5-320640-7170	Cell Phone	10,000	5,978	(4,022)	59.8%	10,000	4,204	42.0%	10,257
10-5-320640-7500	Office Equipment/Contracts	32,000	15,254	(16,746)	47.7%	32,000	9,784	30.6%	34,764
10-5-320640-7540	Information Technology	159,600	17,275	(142,325)	10.8%	104,000	99,115	95.3%	137,625
10-5-320640-7548	Information Technology-Contracts	0	99,138	99,138	100.0%	0	0	100.0%	0
10-5-320640-7549	Information Technology-Consulting	0	24,593	24,593	100.0%	0	0	100.0%	0
Personnel Expenses		140,500	74,816	(65,684)	53.3%	134,300	28,298	21.1%	106,565
10-5-320650-7130	Travel	1,500	61	(1,439)	4.1%	1,500	0	0.0%	285
10-5-320650-7132	Conferences/Seminars	6,500	1,559	(4,941)	24.0%	6,500	25	0.4%	537
10-5-320650-7134	Memberships/Subscriptions	4,300	3,897	(403)	90.6%	4,300	2,219	51.6%	3,035
10-5-320650-7137	Training	46,000	25,145	(20,855)	54.7%	46,000	6,493	14.1%	41,716
10-5-320650-7140	Uniforms/Cleaning	46,000	18,954	(27,046)	41.2%	46,000	2,717	5.9%	35,353
10-5-320650-7141	Equipment to Personnel	36,200	25,202	(10,998)	69.6%	30,000	16,843	56.1%	25,639
Facility Expenses		2,000	684	(1,316)	34.2%	153,000	45,580	29.8%	162,415
10-5-320660-7250	Dispatch Main Tower	2,000	684	(1,316)	34.2%	2,000	1,665	83.2%	3,793
10-5-320660-7600	Insurance-Property	0	0	0	100.0%	4,500	2,303	51.2%	2,303
10-5-320660-7610	Hydro	0	0	0	100.0%	50,000	16,383	32.8%	55,036
10-5-320660-7620	Water/Sewer	0	0	0	100.0%	1,500	345	23.0%	1,210
10-5-320660-7640	Natural Gas	0	0	0	100.0%	10,000	1,626	16.3%	4,576
10-5-320660-7660	Building Maintenance	0	0	0	100.0%	13,000	6,625	51.0%	28,959
10-5-320660-7690	Custodial Services	0	0	0	100.0%	72,000	16,635	23.1%	66,539
Vehicle/Equipment Expenses		134,100	99,945	(34,155)	74.5%	134,100	60,907	45.4%	156,697
10-5-320670-7243	Historical Vehicle Maintenance	200	0	(200)	0.0%	200	0	0.0%	0
10-5-320670-7244	Radar/Roadside Equipment	2,200	483	(1,717)	21.9%	2,200	1,703	77.4%	2,812
10-5-320670-7700	Insurance-Vehicle	16,300	24,241	7,941	148.7%	16,300	11,400	69.9%	11,400
10-5-320670-7720	Fuel	62,000	40,684	(21,316)	65.6%	62,000	29,215	47.1%	70,664
10-5-320670-7740	Vehicle/Equipment Repairs	48,000	33,836	(14,164)	70.5%	48,000	15,625	32.6%	62,928
10-5-320670-7760	Vehicle Lease	5,400	702	(4,698)	13.0%	5,400	2,964	54.9%	8,892
Program Services		115,500	43,412	(72,088)	37.6%	135,800	14,985	11.0%	131,238
10-5-320680-7200	Legal Fees	3,000	1,018	(1,982)	33.9%	23,000	1,018	4.4%	2,855
10-5-320680-7230	Public Relations	3,000	1,667	(1,333)	55.6%	3,000	0	0.0%	2,819
10-5-320680-7232	Crime Prevention	3,000	0	(3,000)	0.0%	3,000	150	5.0%	2,297
10-5-320680-7234	Criminal Investigation	10,000	2,894	(7,106)	28.9%	10,000	5,241	52.4%	10,533
10-5-320680-7236	Marine Unit	6,000	2,012	(3,988)	33.5%	3,500	284	8.1%	1,962
10-5-320680-7238	Bicycle Unit	0	0	0	100.0%	1,000	0	0.0%	0
10-5-320680-7239	ATV Program	0	0	0	100.0%	1,500	0	0.0%	316
10-5-320680-7240	Towing	500	305	(195)	61.1%	800	0	0.0%	81
10-5-320680-7246	Court Services	74,000	19,435	(54,565)	26.3%	74,000	6,250	8.5%	76,699
10-5-320680-7249	Prisoner Meals	200	0	(200)	0.0%	200	0	0.0%	58
10-5-320680-7269	Youth Foundation	13,000	7,993	(5,007)	61.5%	13,000	1,000	7.7%	29,869
10-5-320680-8998	Grant Expense	0	7,493	7,493	100.0%	0	0	100.0%	0
10-5-320680-8999	Miscellaneous Expenses	2,800	596	(2,204)	21.3%	2,800	1,042	37.2%	3,748
Transfers to Own Funds		190,000	0	(190,000)	0.0%	190,000	0	0.0%	190,000
10-5-320690-8983	Transfers to Capital	0	0	0	100.0%	110,000	0	0.0%	0
10-5-320690-8986	Transfers to Reserves	190,000	0	(190,000)	0.0%	80,000	0	0.0%	190,000
Expenditures		8,835,300	3,383,747	(5,451,553)	38.3%	8,279,700	3,120,262	37.7%	8,257,503

TOWN OF LASALLE
FINANCIAL STATEMENT
May 31, 2022

		2022 Budget	2022 YTD Actual 31-May	\$ Variance Budget to Actual	2022 % Budget to Actual	2021 Budget	2021 YTD Actual 31-May	2021 % Budget to Actual	2021 YTD Actual 31-Dec
Grants		(252,000)	(28,995)	223,005	11.5%	(59,000)	(15,271)	25.9%	(64,018)
10-4-320770-5160	Grants-Provincial	(252,000)	(28,995)	223,005	11.5%	(59,000)	(15,271)	25.9%	(64,018)
Other Revenues		(140,000)	(76,937)	63,063	55.0%	(140,000)	(37,759)	27.0%	(152,277)
10-4-320790-5173	Dispatching-Kingsville	(45,000)	(13,758)	31,242	30.6%	(45,000)	(13,320)	29.6%	(52,412)
10-4-320790-5269	Youth Foundation	(13,000)	(40,840)	(27,840)	314.2%	(13,000)	(6,989)	53.8%	(29,869)
10-4-320790-5999	Miscellaneous Revenues	(82,000)	(22,339)	59,661	27.2%	(82,000)	(17,450)	21.3%	(69,996)
Revenues		(392,000)	(105,932)	286,068	27.0%	(199,000)	(53,030)	26.7%	(216,295)
Police / Dispatch		8,443,300	3,277,815	(5,165,485)	38.8%	8,080,700	3,067,232	38.0%	8,041,208



LASALLE POLICE SERVICES BOARD

Financial Statements

May 2022

TOWN OF LASALLE
FINANCIAL STATEMENT
May 31, 2022

		2022 Budget	2022 YTD Actual 31-May	\$ Variance Budget to Actual	2022 % Budget to Actual	2021 Budget	2021 YTD Actual 31-May	2021 % Budget to Actual	2021 YTD Actual 31-Dec
<u>Police Services Board</u>									
Salaries/Wages		21,400	8,113	(13,287)	37.9%	21,100	8,113	38.5%	21,993
10-5-336610-7000	Payroll-Full Time	21,400	8,113	(13,287)	37.9%	21,100	8,113	38.5%	21,993
Benefits		7,600	3,107	(4,493)	40.9%	7,500	3,163	42.2%	7,454
10-5-336610-7080	EI	300	150	(150)	50.1%	300	149	49.8%	259
10-5-336610-7082	CPP	600	447	(153)	74.5%	600	427	71.2%	792
10-5-336610-7084	OMERS	2,100	831	(1,269)	39.6%	2,100	850	40.5%	2,152
10-5-336610-7086	EHT	400	160	(240)	40.0%	400	160	40.0%	423
10-5-336610-7088	WSIB	700	234	(466)	33.5%	700	259	37.0%	685
10-5-336610-7090	Group Insurance	1,700	634	(1,066)	37.3%	1,700	660	38.8%	1,563
10-5-336610-7092	Green Shield	1,800	650	(1,150)	36.1%	1,700	659	38.7%	1,581
Wages/Benefits		29,000	11,220	(17,780)	38.7%	28,600	11,276	39.4%	29,447
Administrative Expenses		19,000	40	(18,960)	0.2%	19,000	1,170	6.2%	13,584
10-5-336640-7100	Office Supplies	500	0	(500)	0.0%	500	1	0.2%	74
10-5-336640-7114	Meetings/Special Expenses	500	7	(493)	1.4%	500	346	69.1%	549
10-5-336640-7116	Remuneration	17,500	0	(17,500)	0.0%	17,500	725	4.1%	12,775
10-5-336640-7150	Telephone	500	33	(467)	6.6%	500	98	19.7%	186
Personnel Expenses		8,000	3,160	(4,840)	39.5%	7,900	3,160	40.0%	3,160
10-5-336650-7132	Conferences/Seminars	4,800	0	(4,800)	0.0%	4,800	0	0.0%	0
10-5-336650-7134	Memberships/Subscriptions	3,200	3,160	(40)	98.7%	3,100	3,160	101.9%	3,160
Program Services		1,000	0	(1,000)	0.0%	1,000	34,778	3477.8%	39,685
10-5-336680-7200	Legal Fees	1,000	0	(1,000)	0.0%	1,000	4,503	450.3%	5,305
10-5-336680-8999	Miscellaneous Expense	0	0	0	100.0%	0	30,276	100.0%	34,380
Expenditures		57,000	14,419	(42,581)	25.3%	56,500	50,384	89.2%	85,876
Contributions from Own Funds		0	0	0	100.0%	0	(30,276)	100.0%	(34,380)
10-4-336780-5986	Contributions from Reserves	0	0	0	100.0%	0	(30,276)	100.0%	(34,380)
Revenues		0	0	0	100.0%	0	(30,276)	100.0%	(34,380)
Police Services Board		57,000	14,419	(42,581)	25.3%	56,500	20,108	35.6%	51,496



LASALLE POLICE SERVICES BOARD

General Ledger Details **May 2022**

TOWN OF LASALLE

General Ledger Detail



GL5030 (N)

Jun 08, 2022

Page : 1
Time : 11:08 am

Fiscal Year : 2022
Period : 5 to 5
Account : 10-4-336???-???? To 10-5-336???-????

Application : All
Sorted by : Default

Account Code	CC1	CC2	CC3	Account Name	Opening Balance	Debit	Credit	Balance
FUND	10							
CLASS	4	REVENUES		Created	Voucher	Per App Ref #		
CATEGORY	336780	CONTR-OWN FUNDS-PSB						
10-4-336780-5986		CONTR-RESERVES-PSB						
		10-4-336780-5986		Account Total	0.00			0.00
				Category Total	0.00	0.00	0.00	0.00
CATEGORY	336790	OTHER REVENUES-PSB						
10-4-336790-5999		MISC REVENUE-PSB						
		10-4-336790-5999		Account Total	0.00			0.00
				Category Total	0.00	0.00	0.00	0.00
		REVENUES Total			0.00	0.00	0.00	0.00
CLASS	5	EXPENSES		Created	Voucher	Per App Ref #		
CATEGORY	336610	WAGES/BENEFITS-PSB						
10-5-336610-7000		REG PAY-FULL TIME-PSB						
02-Jun-22		Rec. ID - 29 PAYROLL REALLOCATION PSB REALLOCATE PSB 25% OF V 26-May-22		342	5 GL R29	6,567.31	1,545.25	6,567.31
				Cost Center Total	6,567.31	1,545.25	0.00	8,112.56
		10-5-336610-7000		Account Total	6,567.31	1,545.25	0.00	8,112.56
10-5-336610-7001		REG PAY-PART TIME-PSB						
		10-5-336610-7001		Account Total	0.00	0.00	0.00	0.00
10-5-336610-7011		OVERTIME-PART TIME-PSB						
		10-5-336610-7011		Account Total	0.00	0.00	0.00	0.00
10-5-336610-7021		SPEC PAY-PART TIME-PSB						
		10-5-336610-7021		Account Total	0.00	0.00	0.00	0.00
10-5-336610-7080		EI-PSB						
02-Jun-22		Rec. ID - 29 PAYROLL REALLOCATION PSB REALLOCATE PSB 25% OF V 26-May-22		342	5 GL R29	121.59	28.61	121.59
				Cost Center Total	121.59	28.61	0.00	150.20
		10-5-336610-7080		Account Total	121.59	28.61	0.00	150.20
10-5-336610-7081		EI-PART TIME-PSB						
		10-5-336610-7081		Account Total	0.00	0.00	0.00	0.00
10-5-336610-7082		CPP-PSB						
02-Jun-22		Rec. ID - 29 PAYROLL REALLOCATION PSB REALLOCATE PSB 25% OF V 26-May-22		342	5 GL R29	361.85	85.14	361.85
				Cost Center Total	361.85	85.14	0.00	446.99

TOWN OF LASALLE

General Ledger Detail



GL5030 (N)

Jun 08, 2022

Page : 2
Time : 11:08 am

Fiscal Year : 2022
Period : 5 to 5
Account : 10-4-336???-???? To 10-5-336???-????

Application : All
Sorted by : Default

Account Code	CC1	CC2	CC3	Account Name	Opening Balance	Debit	Credit	Balance
FUND	10							
CLASS	5	EXPENSES						
				Created Voucher Per App Ref #				
		10-5-336610-7082		Account Total	361.85	85.14	0.00	446.99
10-5-336610-7083		CPP-PART TIME-PSB						0.00
		10-5-336610-7083		Account Total	0.00	0.00	0.00	0.00
10-5-336610-7084		OMERS-PSB			673.28			673.28
02-Jun-22	Rec. ID - 29	PAYROLL REALLOCATION PSB REALLOCATE PSB 25% OF V 26-May-22	342	5 GL R29		158.00		
				Cost Center Total	673.28	158.00	0.00	831.28
		10-5-336610-7084		Account Total	673.28	158.00	0.00	831.28
10-5-336610-7086		EHT-PSB			129.37			129.37
02-Jun-22	Rec. ID - 29	PAYROLL REALLOCATION PSB REALLOCATE PSB 25% OF V 26-May-22	342	5 GL R29		30.44		
				Cost Center Total	129.37	30.44	0.00	159.81
		10-5-336610-7086		Account Total	129.37	30.44	0.00	159.81
10-5-336610-7088		WSIB-PSB			189.72			189.72
02-Jun-22	Rec. ID - 29	PAYROLL REALLOCATION PSB REALLOCATE PSB 25% OF V 26-May-22	342	5 GL R29		44.64		
				Cost Center Total	189.72	44.64	0.00	234.36
		10-5-336610-7088		Account Total	189.72	44.64	0.00	234.36
10-5-336610-7089		WSIB NEER SURCHARGE/REBATE-PSB			0.00			0.00
		10-5-336610-7089		Account Total	0.00	0.00	0.00	0.00
10-5-336610-7090		GROUP INSURANCE-PSB			510.71			510.71
02-Jun-22	Rec. ID - 46	BLUE CROSS POLICE SERVICES BOARD	26-May-22	345	5 GL R46	123.77		
				Cost Center Total	510.71	123.77	0.00	634.48
		10-5-336610-7090		Account Total	510.71	123.77	0.00	634.48
10-5-336610-7092		GREEN SHIELD-PSB			520.24			520.24
02-Jun-22	Rec. ID - 45	GREEN SHIELD POLICE SERVICES BOARD	26-May-22	5	GL R45	130.06		
				Cost Center Total	520.24	130.06	0.00	650.30
		10-5-336610-7092		Account Total	520.24	130.06	0.00	650.30
		Category Total			9,074.07	2,145.91	0.00	11,219.98
CATEGORY	336640	ADMINISTRATIVE EXPENSES-PSB						
10-5-336640-7100		OFFICE SUPPLIES-PSB			0.00			0.00
		10-5-336640-7100		Account Total	0.00	0.00	0.00	0.00
10-5-336640-7114		MEETINGS/SPEC EXP-PSB		58	6.98			6.98

TOWN OF LASALLE

General Ledger Detail



GL5030 (N) Page : 3
Date : Jun 08, 2022 Time : 11:08 am

Fiscal Year : 2022
Period : 5 to 5
Account : 10-4-336???-???? To 10-5-336???-????

Application : All
Sorted by : Default

Account Code	CC1	CC2	CC3	Account Name	Opening Balance	Debit	Credit	Balance
FUND	10							
CLASS	5	EXPENSES						
				Created Voucher Per App Ref #				
				Cost Center Total	6.98	0.00	0.00	6.98
				10-5-336640-7114 Account Total	6.98	0.00	0.00	6.98
10-5-336640-7116		REMUNERATION-PSB			0.00			0.00
				10-5-336640-7116 Account Total	0.00	0.00	0.00	0.00
10-5-336640-7150		TELEPHONE-PSB			26.28			26.28
27-May-22		ALLSTREAM BUSINESS INC;18417551;01492-0003		26-May-22 231 5 AP 01492-0003			-0.73	
27-May-22		ALLSTREAM BUSINESS INC;18417551;1124586;01492-0003		26-May-22 231 5 AP 01492-0003		7.30		
				Cost Center Total	26.28	7.30	-0.73	32.85
				10-5-336640-7150 Account Total	26.28	7.30	-0.73	32.85
10-5-336640-7170		CELL PHONE-PSB			0.00			0.00
				10-5-336640-7170 Account Total	0.00		0.00	0.00
				Category Total	33.26	7.30	-0.73	39.83
CATEGORY 336650		PERSONNEL EXPENSES-PSB						
10-5-336650-7132		CONF/SEMINAR-PSB			0.00			0.00
				10-5-336650-7132 Account Total	0.00	0.00	0.00	0.00
10-5-336650-7134		MEMBERSHIP/SUBSCR-PSB			3,159.66			3,159.66
				Cost Center Total	3,159.66	0.00	0.00	3,159.66
				10-5-336650-7134 Account Total	3,159.66	0.00	0.00	3,159.66
				Category Total	3,159.66	0.00	0.00	3,159.66
CATEGORY 336680		PROGRAM SERVICES-PSB						
10-5-336680-7200		LEGAL FEES-PSB			0.00			0.00
				10-5-336680-7200 Account Total	0.00	0.00	0.00	0.00
10-5-336680-8999		MISC EXPENSE-PSB			0.00			0.00
				10-5-336680-8999 Account Total	0.00	0.00	0.00	0.00
				Category Total	0.00	0.00	0.00	0.00
				EXPENSES Total	12,266.99	2,153.21	-0.73	14,419.47
				GENERAL FUND Total	12,266.99	2,153.21	-0.73	14,419.47
				REPORT TOTAL	12,266.99	2,153.21	-0.73	14,419.47