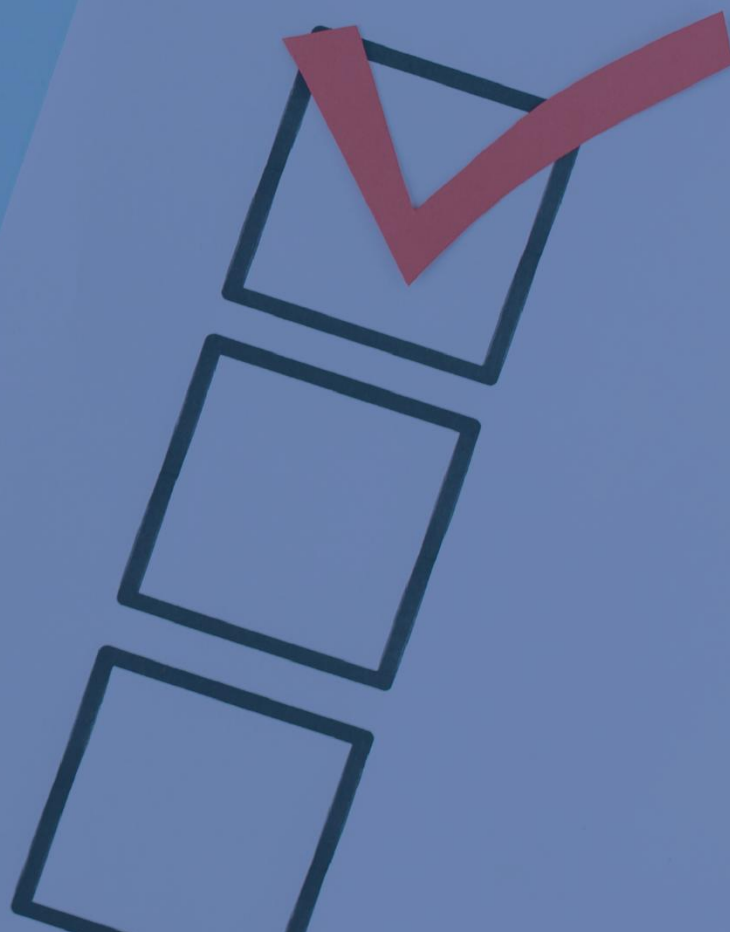




Appendix A

Development Checklists and Process Charts

Appendix A | Checklist for Application Submission

Submission Requirement	Application Type					
	Official Plan/Zoning By-law Amendment	Removal of Holding	Minor Variance	Severance	Draft Plan of Subdivision/Condominium	Site Plan Control
Completed Application Form	X	X	X	X	X	X
Application Fee	X	X	X	X	X	X
Letter of Authorization from Owner	X	X	X	X	X	X
Record of Pre-Consultation	X	X	X	X	X	X
A Sketch Plan	X	X	X	X		X
Draft Plan completed as required under Section 51(7) of the Planning Act					X	
Draft Reference Plan (R-Plan)				X	X	O
Additional information identified at the Pre-Consultation Meeting:						
Planning Justification Report	X	O	O	O	X	O
Environmental Impact Assessment	O			O	O	O
Record of Site Condition (RSC)	O				O	O

Legend

X | Required O | May be required at the discretion of the municipality (to be confirmed at Pre-Application Consultation)

Submission Requirement	Application Type					
	Official Plan/Zoning By-law Amendment	Removal of Holding	Minor Variance	Severance	Draft Plan of Subdivision/ Condominium	Site Plan Control
Topographic Survey					O	O
Master Plan, including land uses, transportation, streetscaping, parks and open space, trails, community facilities, storm drainage and/or for any other municipal initiative	O				O	
Storm Water Management Plan	O			O	X	O
Functional Servicing Study (Storm, Sanitary, Water, Road Network, Existing Utility Coordination)	O	O		O	X	O
Slope Stability Study	O	O	O	O	O	O
Phase 1 and 2 Environmental Site Assessment	O				O	O
Hydrogeological Study	O				O	
Wellhead Protection Area Risk Assessment					O	O

Legend

X | Required O | May be required at the discretion of the municipality (to be confirmed at Pre-Application Consultation)

Submission Requirement	Application Type					
	Official Plan/Zoning By-law Amendment	Removal of Holding	Minor Variance	Severance	Draft Plan of Subdivision/ Condominium	Site Plan Control
Agricultural Impact Assessment	O			O		
Aggregate Potential Assessment	O					
Archeology Phase 1 and 2 (Archaeological Assessment) and Conservation Plan	O					
Transportation Impact Demand Management Plan	O					
Traffic Impact Study	O		O		X	O
Parking Study	O		O			O
Land Use Compatibility Reports, which may include a Noise and Vibration Impact Assessment and/or an Odor and Dust Impact Analysis	O				O	O
Urban Design Brief	O		O		O	O
Shadow Study	O		O	O		O

Legend

X | Required O | May be required at the discretion of the municipality (to be confirmed at Pre-Application Consultation)

Submission Requirement	Application Type					
	Official Plan/Zoning By-law Amendment	Removal of Holding	Minor Variance	Severance	Draft Plan of Subdivision/Condominium	Site Plan Control
Lighting Plan/Photometric Analysis						O
Tree Inventory and Preservation Study			O	O	O	O
Sustainability Assessment Report					O	O
Nutrient Management Plan					O	O
Heritage Impact Statement	O		O	O	O	O

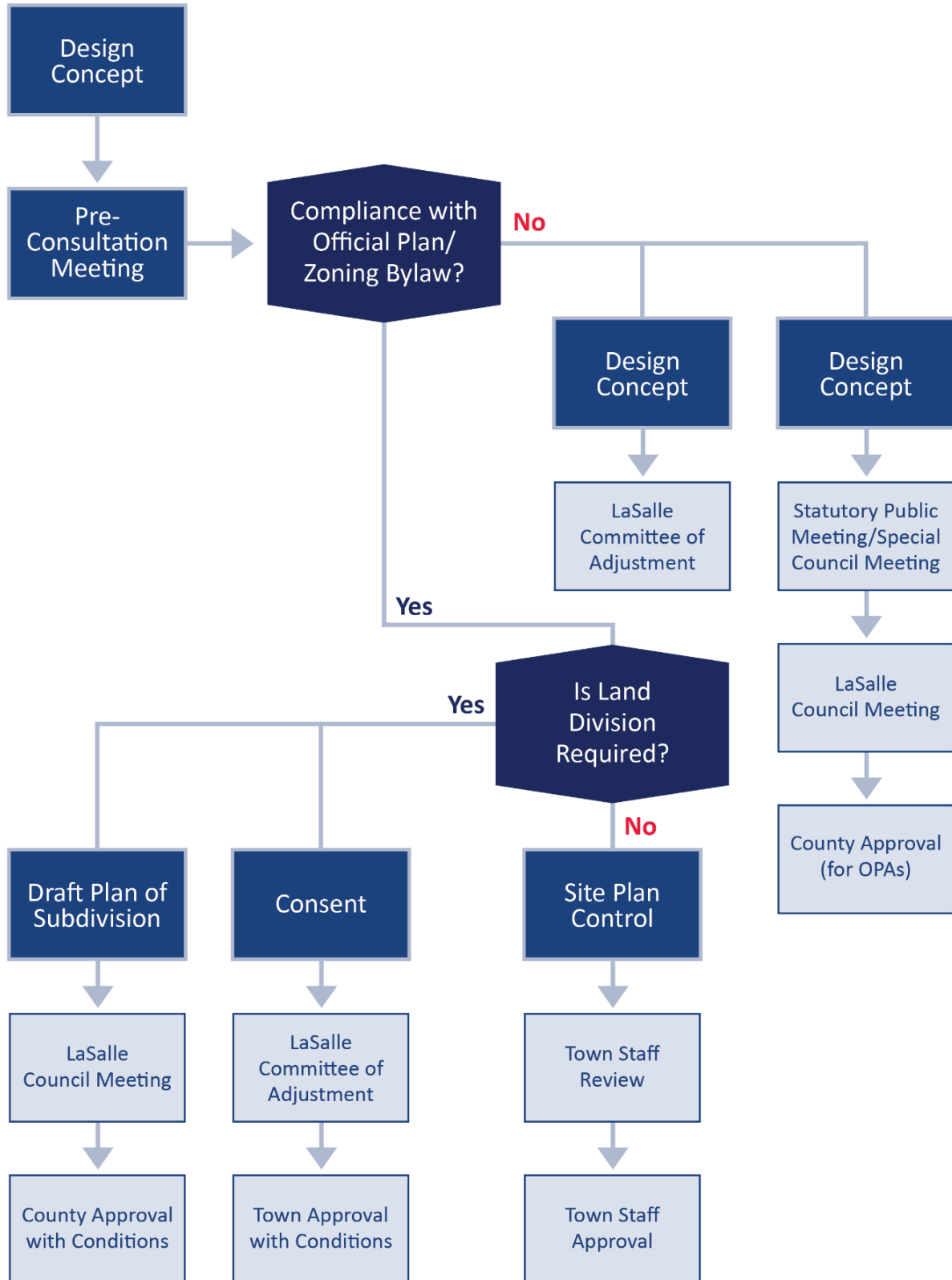
Legend

X | Required **O** | May be required at the discretion of the municipality (to be confirmed at Pre-Application Consultation)

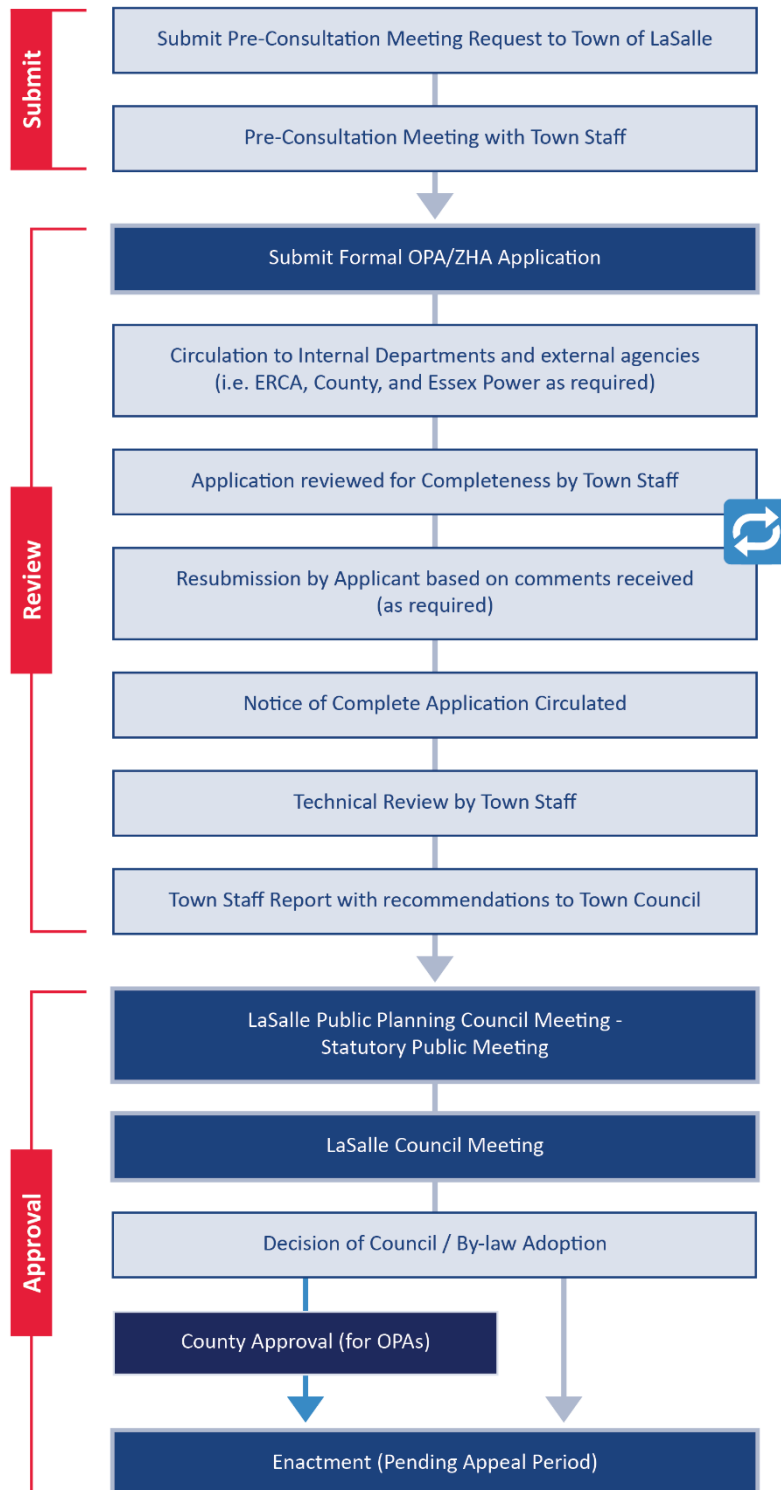
Notes:

- (1) Where indicated by an X, the information described is required to be included on the drawings for the planning applications specified; and,
- (2) Required information may be located or consolidated on other drawings rather than as specified in this schedule.

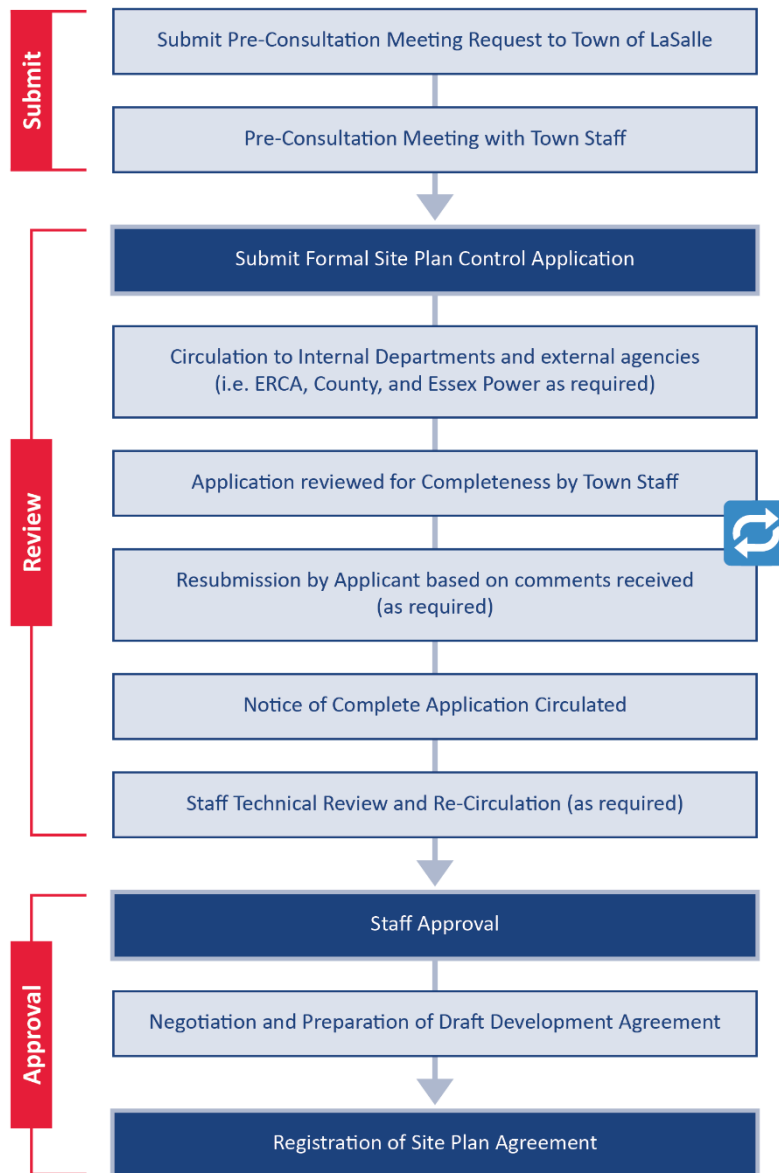
Flow Chart 1 | Planning Approval Process



Flow Chart 2 | Official Plan Amendment/Zoning By-law Amendment



Flow Chart 3 | Site Plan Control Process



Flow Chart 4 | Draft Plan of Subdivision/Condominium Process

