



The Corporation of the Town of LaSalle Police Services Board Public Meeting Agenda

Monday, April 14, 2025, 5:00 PM

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Secretary's Note: A live recording of the meeting can be viewed by watching the live stream at: www.youtube.com/@TownofLaSalleON. Accessible formats or communication supports are available upon request. Contact the Board Secretary, tmailloux@lasalle.ca, 519-969-7770 extension 1233.

	Pages
A. Opening Business	
1. Call to Order	
2. Land Acknowledgement Statement	
B. Adoption of Agenda	
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That the April 14, 2025 LaSalle Police Services Board public agenda be adopted as presented.	
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Recommendation	
That the minutes of the LaSalle Police Services Board committee and public meetings held March 17, 2025 be adopted as presented.	
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1. New LaSalle Police Services Board Policies 15

Recommendation

That the memorandum and attachments from the Board Secretary dated April 2, 2025 regarding the LaSalle Police Services Board Policies – Community Safety and Policing Act, 2019 (“CSPA”) be received; and

That the Board adopt the draft policies effective April 14, 2025, as appended to this report; and

That the Board Chair, in consultation with the Chief, be authorized to make any supplementary administrative amendments to the Board Policies that may be required following any additional clarification of the CSPA and its Regulations that may be received by the Ministry of the Solicitor General.

G. Consent Agenda

Recommendation

That items G1 through G6 on the Consent agenda for April 14, 2025 be received for information.

1. LaSalle Police Services Board 2025 Correspondence Summary Number 2 30
2. Sarnia Police Services Board Correspondence - Letter to the Solicitor General Requesting Additional Funding for Implementation of the *Community Safety and Policing Act, 2019 (CSPA)* 32
3. Fox Radar Counter Purchase 35
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H. Questions/Statements by Board Members

I. Schedule of Upcoming Meetings/Events

- June 3-5, 2025 - OAPSB Spring Conference and AGM
 - London, ON
- June 16, 2025 - LaSalle Police Services Board Committee and Public meetings:
 - 4:15 p.m. Committee, 5:00 p.m. Public

J. Adjournment



**The Corporation of the Town of LaSalle
Minutes of a Committee meeting of the Town of LaSalle Police Services Board**

March 17, 2025 at 4:15 p.m.
LaSalle Room, LaSalle Civic Centre, 5950 Malden Road

Board Members Present: Mayor Crystal Meloche, Councillor Anita Riccio-Spagnuolo (in at 4:29 p.m.), Daniel Allen, Marie Campagna

Administration Present: Chief of Police Michael Pearce, Tanya Mailloux, Board Secretary

Additional Present: Ron LeClair, Zone 6 Advisor

Regrets: Board Member Morris Brause & Deputy Chief of Police Jason Woods

A. Call to order

Mayor Meloche presides as Chair and calls the meeting to order at 4:19 p.m.

B. Disclosure of pecuniary interest and the general nature thereof

There are no declarations of conflict of interest on the committee agenda.

C. Closed session

4834/25

Moved By: D. Allen

Seconded By: M. Campagna

That the LaSalle Police Services Board move into closed session at 4:19 p.m. in accordance with Section 44(2) of the *Community Safety and Policing Act, 2019*, to consider the following:

1. Technical and financial information supplied in confidence to the Board, being a **policing matters verbal update from the Board Chair**, S.44(2)(h)
2. Personal matters about identifiable individuals, labour relations matters, and financial information supplied in confidence to the Board, being a **LaSalle Police Service Administrative Update**, S.44(2)(b)(d)(h)
3. Technical and financial information supplied in confidence to the Board, being **an update on the Windsor Police Services Board correspondence dated November 6, 2024**, S.44(2)(h)
4. Technical and financial information supplied in confidence to the Board, being a **Records Management Update**, S.44(2)(h)
5. Technical and financial information supplied in confidence to the Board, being a **LaSalle Police Service Radio Upgrade and Next Generation 911 update**, S.44(2)(h)
6. Labour relations matter, S.44(2)(d) – Board members only

Carried.

D. Consideration of business items on the agenda

Councillor Riccio-Spagnuolo enters the meeting at 4:29 p.m.

Chief Pearce and R. LeClair leave the meeting at 4:58 p.m. after discussion of items C1 through C5 of the committee agenda.

4835/25

Moved By: D. Allen

Seconded By: M. Campagna

That the Board take a recess at item C6 to move into public session at 4:58 p.m.

Carried.

4836/25

Moved By: Councillor Riccio-Spagnuolo

Seconded By: D. Allen

That the Board move back into closed session at 5:22 p.m. to discuss item C6 of the committee agenda.

Carried.

Upon Board member consensus, Chief Pearce enters the meeting at 5:24 p.m. to discuss item C6 of the committee agenda.

E. Motion to move into public session

4837/25

Moved By: M. Campagna

Seconded By: D. Allen

That the Board move out of closed session at 5:33 p.m.

Carried.

F. Motion on business items

1. Technical and financial information supplied in confidence to the Board, being a **policing matters verbal update from the Board Chair**, S.44(2)(h)

4838/25

Moved By: D. Allen

Seconded By: M. Campagna

That the verbal update from Mayor Meloche, Board Chair, on Policing Matters be received for information.

Carried.

2. Personal matters about identifiable individuals, labour relations matters, and financial information supplied in confidence to the Board, being a **LaSalle Police Service Administrative Update**, S.44(2)(b)(d)(h)

4839/25

Moved By: D. Allen

Seconded By: Councillor Riccio-Spagnuolo

That the confidential memorandum from Chief Pearce dated March 6, 2025 regarding the LaSalle Police Service Administrative Update be received and that the recommendation within the Chiefs report be approved.

Carried.

3. Technical and financial information supplied in confidence to the Board, being **an update on the Windsor Police Services Board correspondence dated November 6, 2024**, S.44(2)(h)

4840/25

Moved By: M. Campagna

Seconded By: D. Allen

That the confidential memorandum from Chief Pearce dated March 1, 2025 regarding an update on the Windsor Police Services Board correspondence dated November 6, 2024 be received and that the recommendation within the Chiefs report be approved and that the Board Secretary be authorized to proceed in accordance with the verbal instructions of the Board.

Carried.

4. Technical and financial information supplied in confidence to the Board, being **a Records Management Update**, S.44(2)(h)

4841/25

Moved By: Councillor Riccio-Spagnuolo

Seconded By: M. Campagna

That the confidential memorandum from Chief Pearce dated March 1, 2025 regarding the Records Management Update be received for information.

Carried.

5. Technical and financial information supplied in confidence to the Board, being **a LaSalle Police Service Radio Upgrade and Next Generation 911 update**, S.44(2)(h)

4842/25

Moved By: Councillor Riccio-Spagnuolo

Seconded By: M. Campagna

That the confidential memorandum from Chief Pearce dated March 5, 2025 regarding a LaSalle Police Service Radio Upgrade and Next Generation 911 update be received for information and that the recommendation within the Chiefs report be approved.

Carried.

6. Labour relations matter, S.44(2)(d) – **Board members only**

4843/25

Moved By: D. Allen

Seconded By: M. Campagna

That the confidential memorandum from the Board Secretary dated March 10, 2025 regarding a Labour Relations Matter be received and that the request be approved and that the Board Secretary be authorized to proceed in accordance with the verbal instructions of the Board.

Carried.

G. Next meeting

Monday, April 14, 2025 at 4:15 p.m. – LaSalle Police Services Board Committee Meeting

H. Adjournment

There being no further business, the committee meeting is adjourned at the call of the Chair at 5:35 p.m.

Chair: Mayor Crystal Meloche

Recording Secretary: Tanya Mailloux



**The Corporation of the Town of LaSalle
Minutes of a Public Meeting of the Town of LaSalle Police Services Board**

March 17, 2025, 5:00 p.m.
Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Board Members Present: Mayor Crystal Meloche, Councillor Anita Riccio-Spagnuolo, Daniel Allen, Marie Campagna

Administration Present: Chief of Police Michael Pearce, Tanya Mailloux, Board Secretary

Additional Present: Staff Sgt. Michael Agostinis

Regrets: Board member Morris Brause and Deputy Chief of Police Jason Woods

Secretary's Note: A recording of the meeting can be viewed at the following link: www.youtube.com/@TownofLaSalleON

A. Opening Business

1. Call to Order
Mayor Meloche presides as Chair and calls the meeting to order at 5:01 p.m.
2. Land Acknowledgement Statement
Mayor Meloche reads the Land Acknowledgement statement.

B. Adoption of Agenda

4844/25
Moved By: D. Allen
Seconded By: M. Campagna

That the March 17, 2025 LaSalle Police Services Board public agenda be adopted as presented.

Carried.

C. Disclosures of Pecuniary Interest and the General Nature Thereof

There are no declarations of conflict of interest on the public agenda.

D. Adoption of Minutes

4845/25
Moved By: Councillor Riccio-Spagnuolo
Seconded By: M. Campagna

That the minutes of the LaSalle Police Services Board committee and public meetings held January 20, 2025 be adopted as presented.

Carried.

E. Presentations/Delegations

1. Introduction of New LaSalle Police Service Members
Chief Pearce invites Staff Sgt. Agostinis to the podium to read the new members biographies and introduce them to the Board. Claudia Rose, Quinn Liang, and Candice Caza we introduced as LaSalle Police's new permanent part-time dispatchers and Michael Cholubko as LaSalle Police's new Director of Corporate

Services. Chief Pearce presents each new member with a small token of appreciation. Each new member thanks the Chief, the service and the Board for welcoming them to the LaSalle Police Service.

The Board takes a short recess at 5:11 p.m. to take pictures.

The Board resumes the public meeting at 5:16 p.m.

F. Reports/Correspondence for Action

1. LaSalle Police Services Board Updated Policies - *Community Safety and Policing Act, 2019*

4846/25

Moved By: D. Allen

Seconded By: M. Campagna

That the memorandum and attachments from the Board Secretary dated March 4, 2025 regarding the LaSalle Police Services Board Policies – *Community Safety and Policing Act, 2019* (CSPA) be received; and

That the Board adopt the draft policies effective March 17, 2025, as appended to the report; and

That the Board rescinds Board Policies – Service Standards: Policy 118 – Violent Crime Linkage System; Policy 120 – Special Investigations Unit (SIU); and, Policy 131 – Collection of Identifying Information in Certain Circumstances; and further

That the Board Chair, in consultation with the Chief, be authorized to make any supplementary administrative amendments to the Board Policies that may be required following any additional clarification of the CSPA and its Regulations that may be received by the Ministry of the Solicitor General.

Carried.

2. 2025 OAPSB Spring Conference & AGM, Sponsorship Request & Call for Resolutions

Board member M. Brause sent an email prior to the Board meeting, expressing his interest in attending the conference if no other Board member was able to attend.

4847/25

Moved By: Councillor Riccio-Spagnuolo

Seconded By: D. Allen

That the memorandum and attachments from the Board Secretary dated March 3, 2025 regarding the 2025 OAPSB Spring Conference & AGM, Sponsorship Request and Call for Resolutions be received; and

That the Board Secretary be advised by March 25, 2025 to submit the registration form should any Board member wish to attend the 2025 OAPSB Spring Conference & AGM from June 3-5, 2025 in London, Ontario; and

That the Board determine if the LaSalle Police Services Board will purchase a sponsorship package to support the 2025 OAPSB Spring Conference & AGM; and

That the Board Secretary be advised by April 28, 2025 if the Board wishes to submit any resolutions for the 2024 OAPSB AGM.

Carried.

3. 2025-2028 LaSalle Police Service Strategic Plan

Board member M. Campagna asks what the plan is to articulate the Strategic Business plan to the community. Chief Pearce advises that it will be posted on the LaSalle Police Service website and shared through social media.

4848/25

Moved By: D. Allen

Seconded By: Councillor Riccio-Spagnuolo

That the memorandum from Chief Pearce dated February 26, 2025 regarding the 2025-2028 LaSalle Police Service (LPS) Strategic Plan be received and that the LaSalle Police Services Board approve and adopt the LPS Strategic Plan as presented.

Carried.

4. LaSalle Police Services Board Diversity Plan Committee Minutes (Jan 27 & Feb 26, 2025)

4849/25

Moved By: Councillor Riccio-Spagnuolo

Seconded By: D. Allen

That the LaSalle Police Services Board Diversity Plan committee meeting minutes from January 27, 2025 and February 26, 2025 be received and approved.

Carried.

G. Consent Agenda

4850/25

Moved By: Councillor Riccio-Spagnuolo

Seconded By: M. Campagna

That items G1 through G3 on the Consent Agenda for March 17, 2025 be received for information.

Carried.

1. Crime Stoppers Coordinator & Statistical Report (January & February 2025)
2. LaSalle Police Youth Foundation 2025 Community Golf Tournament & 2024 Financial Statements
3. Missing Persons Act - 2024 Form 7 Annual Report

H. Questions/Statements by Board Members

Mayor Meloche reminds everyone that the LaSalle Police Youth Foundation Golf tournament will be held on Friday, July 18, 2025 at Seven Lakes Championship Golf Course.

I. Schedule of Upcoming Meetings/Events

- March 25, 2025 - OAPSB Zone 6 Meeting, 9:00 a.m., Essex Golf & Country Club
- April 14, 2025 - LaSalle Police Services Board Diversity Plan Committee meeting, 3:00 p.m.
- April 14, 2025 - LaSalle Police Services Board Committee and Public meetings:
 - 4:15 p.m. Committee, 5:00 p.m. Public

J. Adjournment

The public meeting is adjourned at the call of the Chair at 5:20 p.m. and the Board will move back into closed session.

Chair: Mayor Crystal Meloche

Recording Secretary: Tanya Mailloux



1880 Normandy Street, LaSalle, Ontario, N9H 1P8
Phone: 519-969-5210
Fax: 519-969-2662

LaSalle Police Service Public Memorandum

To: LaSalle Police Services Board

From: Michael Pearce, Chief of Police

Date: March 20, 2025

Subject: Chief of Police Citizen Award

Background:

On March 1, 2025, Constable James Legaspi was dispatched to a call to assist paramedics with an elderly male who was confused and lost. Paramedics advised the man had possible signs of dementia. When Constable Legaspi spoke with the man, he was unable to provide his name, address, or date of birth. The man spoke Arabic with some comprehension of English.

Dispatch made some queries in our records management software and found a possible contact, Mr. Mohamad Alseblani. Constable Legaspi contacted him and learned that Mr. Alseblani did not have a family member missing or know of a person matching the description of the man. Despite that, he offered to assist. He drove to the officer's location, provided the man some food, and translated for the officer. The man was properly identified and returned safely to his family in Windsor.

This may seem like a small gesture, but it is kindness like this, that makes LaSalle special and a true community. In conversing with Staff Sergeant Mike Agostinis, he explained it best, "It is the sum of these small acts which add up to make LaSalle a wonderful place to live. Mr. Alseblani is an example of many in our community, and it is important to celebrate the type of community we are." I agree with his statement and am pleased to recognize Mr. Alseblani for his kindness and present him with a Chief of Police Citizen Award.

Chief of Police Citizen Award

- 2 -

Recommendation:

The LaSalle Police Services Board receives the Chief of Police Citizen Award Report for information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M Pearce".

Michael Pearce
Chief of Police
LaSalle Police Service



1880 Normandy Street, LaSalle, Ontario, N9H 1P8
Phone: 519-969-5210
Fax: 519-969-2662

LaSalle Police Service Public Memorandum

To: LaSalle Police Services Board

From: Michael Pearce, Chief of Police

Date: March 20, 2025

Subject: Chief's Commendations

Background:

Fraud Investigation

In January 2024, the LaSalle Police Service responded to a call of fraud. The complainant was an elderly LaSalle resident. Through a series of transactions, the victim was defrauded of \$528,000 USD and \$95,000 CAD via wire transfers and cash. Constable Randhawa was assigned to investigate. He conducted interviews and wrote multiple production orders for banking and phone records. Through investigation, Constable Randhawa linked three other LaSalle occurrences.

While he was still investigating, eleven police services in Ontario and Quebec were involved in a joint forces' operation, investigating suspects in grandparent scams in both provinces. They found Constable Randhawa's reports via a police records search and based on information contained in his reports, they linked our fraud occurrences to their targets.

Two suspects residing in Quebec were charged with numerous criminal offences in relation to this investigation and cases from the broader inter-provincial investigation. Given that the LaSalle victim lost the largest amount of money of any of the victims in the joint forces' operation, Crown Attorney's transferred the LaSalle case to Ottawa to prosecute the suspects and seek penitentiary time. The matter is still before the courts.

In recognition of Constable Randhawa's tenacious effort in pursuing justice for a LaSalle victim, I am pleased to provide him with a Chief of Police Commendation.

Polar Plunge

On Thursday January 23, 2025, the LaSalle Police Service hosted its first ever Polar Plunge to raise money for Special Olympics Ontario. Polar Plunges for this cause have been taking place across Ontario for about eight years and LPS has previously joined plunges hosted by the Windsor Police.

Chief's Commendations

- 2 -

Shortly after arriving at LPS, dispatcher Lisa Homenick and I had a conversation about hosting our own plunge. She gladly agreed and began working with dispatcher Teresa Pare. We set a \$10,000 goal, not knowing how much the event would be supported. We believed that achieving the goal would be a significant success for a first-year event. With only a few months to plan, Lisa and Teresa were committed to the task. Although I was routinely updated with their progress and we occasionally brainstormed, Lisa and Teresa did the work.

I am pleased to report that our first Polar Plunge had more than 160 plungers and raised \$52,743!

After the event, I received an email from Cody Jansma, President and CEO of Special Olympics Ontario, who thanked us for our efforts and specifically commented that \$50,000+ raised in Year 1 is "unfathomable."

Many people in the LaSalle community made this achievement possible, but had it not been for the outstanding commitment and perseverance of Lisa Homenick and Teresa Pare, our first Polar Plunge would not have been such an amazing success.

In recognition for their outstanding effort, I am pleased to provide them each with a Chief of Police Commendation.

Recommendation:

The LaSalle Police Services Board receives the Chief's Commendations Report for information.

Respectfully submitted,



Michael Pearce
Chief of Police
LaSalle Police Service



LaSalle Police Services Board Public Memorandum

To: LaSalle Police Services Board

From: T. Mailloux, Board Secretary

Date: April 2, 2025

Subject: LaSalle Police Services Board Policies – *Community Safety and Policing Act*, 2019

Recommendation:

That the memorandum and attachments from the Board Secretary dated April 2, 2025 regarding the LaSalle Police Services Board Policies – *Community Safety and Policing Act*, 2019 (“CSPA”) be received; and

That the Board adopt the draft policies effective April 14, 2025, as appended to this report; and

That the Board Chair, in consultation with the Chief, be authorized to make any supplementary administrative amendments to the Board Policies that may be required following any additional clarification of the *CSPA* and its *Regulations* that may be received by the Ministry of the Solicitor General.

Background:

The purpose of this report is to provide the Board with four (4) additional draft policies as required for compliance with the *Community Safety and Policing Act*, 2019 (“CSPA”), its *Regulations*, and the Ministry of Solicitor General’s Policing Standards Manual.

On April 1, 2024, the *CSPA* came into full force and effect. The *CSPA* replaces the *Police Services Act* (PSA). All Police Services Boards and Police Services are expected to comply with the *CSPA* and its *Regulations*.

The four (4) additional Board policies being presented for adoption are as follows:

General Policies

GP-017 Shared Services Agreements

GP-018 Indemnification of Police Members for Legal Costs

GP-019 Indemnification of Board members & Board for Legal Costs

GP-020 Critical Point Reporting

To ensure compliance with legislative requirements, the above noted draft policies have been updated to reflect legislative and administrative amendments to meet the requirements of the *CSPA* and its *Regulations*, as well as to address any procedural updates.

These policies have been reviewed by Chief Pearce and the LaSalle Police Services Board members and are now presented to the Board for final approval.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mailloux". The signature is written in a cursive, flowing style.

Tanya Mailloux, Secretary
LaSalle Police Services Board

Attachments:

- GP-017 Shared Services Agreements
- GP-018 Indemnification of Police Members for Legal Costs
- GP-019 Indemnification of Board members & Board for Legal Costs
- GP-020 Critical Point Reporting



**THE CORPORATION OF THE TOWN OF LASALLE
POLICE SERVICES BOARD**

POLICY NAME: GP-017LPSB Shared Services Agreements	DATE APPROVED:
REVISION DATES:	REVIEW DATE:
RESCINDS:	EXPIRES: Indefinite

Section 2 of *Ontario Regulation 398/23 Alternate Provision of Policing Functions* authorizes a Police Service Board to provide the policing services prescribed in Section 2 using members of another Police Service.

It is the policy of the LaSalle Police Services Board (the Board) to deal with issues involved in the negotiation and execution of Protocols/Shared Service Agreements to provide for such alternative provision of policing functions.

a) Definitions:

- I. **Adequacy Regulation** - means *O. Reg. 392/23: Adequate and Effective Policing (General)*;
- II. **Board** – means the LaSalle Police Services Board;
- III. **Chief of Police** – means the LaSalle Police Service Chief of Police;
- IV. **Member** – means a member of the LaSalle Police Service;
- V. **Policing Services** - means any function performed by a Police Service or its members in accordance with the *Community Safety and Policing Act, 2019 (CSPA)* or the *Regulations*;
- VI. **Protocol/Shared Service Agreements** - means any verbal or written contract, agreement or understanding relating to the provision of ongoing Policing Services by one board for another, or by the Board for another organization, or for the ongoing sharing of resources in respect of any Policing Services and, for greater certainty, "Protocol/Shared Service Agreements" does not include:
 - normal day-to-day co-operation between police services or other organizations, and
 - unforeseen operational emergencies.

b) Restrictions:

- I. The Chief of Police shall ensure that no member of the LaSalle Police Service enters into any Protocol/Shared Service Agreement except in accordance with the provisions of this Policy; and
- II. The Chief of Police shall not execute any Protocol/Shared Service Agreement on behalf of the Board or the LaSalle Police Service unless such Protocol/Shared Service Agreement, and its execution by the Chief of Police, has been approved by the Board.

c) Current Protocols/Shared Service Agreements:

This Section applies to any Protocol in effect as of April 1, 2024.

- I. The Board directs the Chief of Police to review each Protocol/Shared Service Agreement and advise the Board of amendments made necessary by the enactment of the *CSPA* and its *Regulations*, and to follow Board direction to negotiate such amendments with the other Board or Police Service which is party to the Protocol/Shared Service Agreement;
- II. The Chief of Police shall provide the Board with a written report concerning all current Protocols/Shared Service Agreements to which the Board or the Police Service is a party to and the report shall contain the following information with respect to each Protocol/ Shared Service Agreement:
 - a list of all Protocols/Shared Service Agreements in effect as of April 1, 2024;
 - the parties to each Protocol/Shared Service Agreement;
 - the date and duration of each Protocol/Shared Service Agreement;
 - the subject matter of each Protocol/Shared Service Agreement, including which Policing Services are being provided, by whom and for whose benefit;
 - the cost consequences of each Protocol/Shared Service Agreement, including those generating revenue for the Police Service and those costing the Police Service money, including personnel costs;
 - the date of Board approval, if any, of the Protocol/Shared Service Agreement; and
 - confirmation that necessary amendments have been made to the Protocols/Shared Service Agreement as contemplated by c(II) above.

d) Proposed Protocols/Shared Service Agreements:

This Article applies to any Protocol/Shared Service Agreements which is proposed after April 1, 2024.

- I. At the time a Protocol/Shared Service Agreement is proposed, the Chief of Police shall make a written report to the Board containing the following information:
 - the parties to the Protocol/Shared Service Agreement;
 - the proposed duration of the Protocol/Shared Service Agreement;
 - the subject matter of the Protocol/Shared Service Agreement, including which Policing Services are to be provided, by whom and for whose benefit;
 - the cost consequences of the Protocol/Shared Service Agreement, including those which will generate revenue for the Police Service and those which will cost the Police Service money, including personnel costs;
 - if available, a copy of the Protocol/Shared Service Agreement for Board approval, and
 - confirmation that the proposed protocol complies with Section 2 of *Ontario Regulation 398/23 Alternate Provision of Policing Functions*.
- II. Upon receipt of the report set out in Section d(I) above, and in deciding whether to approve such Protocol/Shared Service Agreement, the Board shall consider:
 - whether such Protocol/Shared Service Agreement is in the public interest;
 - the best interest of the Police Service;
 - *O. Reg. 392/23: Adequate and Effective Policing*;
 - *O. Reg. 398/23 Alternate Provision of Policing Functions*; and
 - the *CSPA and its Regulations*.
- III. The Board may direct the Chief of Police as to any terms or conditions to be included in the Protocol/Shared Service Agreement as the Board thinks appropriate.
- IV. The Board shall provide a copy of every Protocol/Shared Service Agreement made under s.14(1) or s.14(2) of the *CSPA* to the Inspector General.

e) Annual Report to the Board:

The Chief of Police shall make an annual written report to the Board on or before June 30th of each year containing the following information:

- I. A list of all Protocols/Shared Service Agreements in effect;
- II. The parties to each Protocol/Shared Service Agreement;
- III. The date and duration of each Protocol/Shared Service Agreement;
- IV. A brief description of the subject matter of each Protocol/Shared Service Agreement, including what Policing Services are being provided, by whom and for whose benefit;
- V. The cost consequences of each Protocol/Shared Service Agreement, including those generating revenue for the Service and those costing the Police Service money, including personnel costs;
- VI. The date of Board approval, if any, of the Protocol/Shared Service Agreement; and
- VII. A recommendation as to whether or not the Protocol/Shared Service Agreement should be continued on the same or amended terms or discontinued at the termination of the Protocol.

Chair

Date



**THE CORPORATION OF THE TOWN OF LASALLE
POLICE SERVICES BOARD**

POLICY NAME: GP-018LPSB Indemnification of Police Members for Legal Costs	DATE APPROVED:
REVISION DATES:	REVIEW DATE:
RESCINDS:	EXPIRES: Indefinite

It is the policy of the Lasalle Police Services Board (the Board) that:

Pursuant to Section 47(2) Liability of the *Community Safety and Policing Act, 2019 (CSPA)*, the Board may indemnify a Member of the Police Service for reasonable legal costs incurred:

- a) In the defence of a civil proceeding, if the Member is not found to be liable;
- b) In the defence of a criminal prosecution, if the Member is found not guilty; or
- c) In respect of any other proceeding in which the Member’s manner of execution of the duties of their employment was an issue, if the Member is found to have acted in good faith;
- d) The Uniform Collective Agreement, the Senior Officers’ Collective Agreement and the contracts of the Chief of Police and the Deputy Chief of Police include provisions for which indemnification of Members of the Lasalle Police Service for reasonable legal costs incurred may be applicable; and
- e) **Reporting** – as deemed necessary by the Chief of Police.

Chair

Date



**THE CORPORATION OF THE TOWN OF LASALLE
POLICE SERVICES BOARD**

POLICY NAME: GP-019LPSB Legal Indemnification of Board Members and the Board	DATE APPROVED:
REVISION DATES:	REVIEW DATE:
RESCINDS:	EXPIRES: Indefinite

Section 48(1) of the *Community Safety and Policing Act*, 2019, S.O. 2019, c.1, Sched. 1 (“CSPA”) provides that no action or other proceeding shall be instituted against a member of a Police Services Board (“Board Member”) for any act done in good faith in the execution or intended execution of any duty imposed or power conferred by the CSPA, and the Regulations or the By-laws/Policies, or for any alleged omission in the execution in good faith of that duty or power.

It is the Policy of the LaSalle Police Services Board (the “Board”) to protect Board Members and its employees from liability for legal expenses incurred in connection with the defense of certain actions referred to in this Policy pursuant to the provisions of the *Municipal Act*, 2001, S.O. 2001 (“*Municipal Act*”) and the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 (“*Municipal Conflict of Interest Act*”) and further to protect Board employees from pecuniary loss or liability in respect of those actions.

- a) In the event that a Board Member incurs any legal expense as a result of any action or other proceeding, except a proceeding brought under the *Municipal Conflict of Interest Act*, arising out of acts or omissions done or made in good faith by that Board Member in their capacity as a Board Member, including while acting in the performance of any statutory duty, the Board shall pay on behalf of or reimburse the Board Member for any such legal expenses, provided that the Board has determined that the acts or omissions were done or made in good faith;
- b) In the event that a Board Member incurs any legal expense as a result of any action or proceeding brought under the *Municipal Conflict of Interest Act*, arising out of acts or omissions done or made in good faith by that Board Member in their capacity as a Board Member, including while acting in the performance of any statutory duty, and in the event that the Board Member is found not to have contravened Section 5 of the *Municipal Conflict of Interest Act*, the Board shall pay on behalf of or reimburse the Board Member for any such legal expenses, provided that the Board has determined that the acts or omissions were done or made in good faith;

- c) This Policy applies to all current Board Members, and further, applies to any person who was a Board Member at the time the cause of action or other proceeding arose, but who, prior to judgment or other settlement of the action or proceeding, has ceased to be a Board Member;
- d) The provisions of Section (a) of this Policy apply when the necessary modifications to Board employees, and further the Board shall indemnify and save harmless its employees against any risks that may involve pecuniary loss or liability on the part of those employees arising out of the good faith performance of the employee's duties, in accordance with Section 279 of the *Municipal Act*;
- e) Prior to the paying of legal expenses referred to in Section (c) of this Policy, the Board may require that the account of the Solicitor acting for the Board Member be assessed by the Assessment Officer of the Superior Court of Justice pursuant to the provisions of the *Solicitors Act*, R.S.O. 1990, ch.s.15 for the Province of Ontario; and
- f) Reporting - as deemed necessary by the Board.

Chair

Date



**THE CORPORATION OF THE TOWN OF LASALLE
POLICE SERVICES BOARD**

POLICY NAME: GP-020LPSB Critical Point Reporting	DATE APPROVED:
REVISION DATES:	REVIEW DATE:
RESCINDS:	EXPIRES: Indefinite

1. **Preamble:**

- a) Information sharing between the LaSalle Police Service (“Police Service”) and the LaSalle Police Services Board (the “Board”) is foundational to the Board’s effective execution of its oversight responsibilities. Information sharing is crucial during times of elevated organizational risk, when facing large-scale events;
- b) This Policy defines such Critical Points and sets out a process to guide the Chief of Police and the Board in identifying them and ensuring the flow of relevant information from the Police Service to the Board, so that the Board can effectively carry out its oversight and governance role, including creating and amending Board policies, setting priorities, asking questions, and providing non-binding advice in relation to operational matters; and
- c) This Board acknowledges there are limits to the direction that the Board may give to the Chief of Police. The Board is prohibited by law from directing the Chief of Police with respect to specific investigations, or the conduct of specific operations. The Board may set objectives and priorities for the policing of a Critical Point, the Chief of Police has the authority to determine the methods by which the objective, priority, or outcome will be achieved.
- d) This Policy will not prevent or restrict the Police Service from exercising its policing powers and authorities, in emergent circumstances, to protect community safety.

2. **Purpose of this Policy:**

The purpose of this Policy is to:

- a) Define the term Critical Point and provide clear and consistent assessment criteria for use in identifying Critical Points as they arise;
- b) Describe the type of information the Board requires from the Chief of Police in order to assess potential Critical Points;
- c) Describe the information sharing process between the Board and the Police Service when a Critical Point has been identified/confirmed;
- d) Strengthen oversight of the Police Service, consistent with the Board's legislative responsibilities;
- e) Ensure accountability of the Police Service to the Board; and
- f) Ensure that the Chief of Police can discharge their duties according to law.

3. **Definitions:**

a) **Critical Point** - means:

- I. **Strategic Significance** - issues that are organizationally significant and require Senior Administrative-level approval;
- II. **Time-Sensitive** - matters that demand immediate attention and/or preparedness to take action; and
- III. **Elevated Risk** – matters that rapidly elevate the Board's operational, financial, reputational, or other enterprise risk, that calls for the Board's immediate attention and/or preparedness to take action.

b) Examples, but not limited to:

- I. Large scale operations for which advance planning and approval by the Police Service's Senior Leadership is required;
- II. Events or operations that are likely to have a material impact on the Police Service's relationship with, and service to, marginalized and vulnerable communities;
- III. Events or operations that raise significant questions of public policy;
- IV. Credible external or internal complaints, including complaints regarding workplace discrimination or harassment, against individual officers and the Service, and findings by other tribunals related to discrimination, where such complaints or findings raise significant systemic issues;

V. Major Event - means an exceptional, out-of-the-ordinary Policing operation or event that is characterized by one or more of the following, but not limited to:

- is a federally designated meeting involving international representatives;
- involves an “internationally protected person”;
- will tax this Police Service’s ability to provide regular policing services to LaSalle;
- requires resources from other police agencies; and
- is a major community event that has the potential to significantly disrupt public peace, order or security.

4. **Policy of the Board:**

It is the Policy of this Board that:

a) **The Board shall:**

- I. **Proactive Oversight** - be proactive in its oversight and policy role regarding these types of policing operations. The Board shall report on "critical points" proactively, rather than waiting for a crisis to occur;
- II. **Policy Assessment** - assess whether existing policies are adequate and create new ones if necessary to address these types of situations;
- III. **Collaboration and Information Exchange** - ensure there is a collaboration and information exchange between the Board and the Chief of Police for these situations. The Board shall work collaboratively with the Chief of Police to develop strategies for addressing these situations; and
- IV. **Accountability and Transparency** - ensure there is accountability and transparency in policing operations. The Board shall ensure clear and concise communication of the situation and its potential risks.

b) **Reporting on Critical Points:**

- I. The Chief of Police will inform the Chair or their designate of any situation in which the Chief of Police believes a Critical Point has emerged or is likely to emerge and provide the Chair, in writing, with further information regarding the Critical Point as appropriate, including:
 - the general nature of the Critical Point;
 - the elevated risk(s) posed by the Critical Point;

- relevant operational and other information necessary for the Board to understand the details of the Critical Point, including an outline of the operational plan, and continuity of service plans;
 - any plans to involve other organizations, including requests to the Chief of Police for temporary assistance pursuant to section 19 of the *Community Safety and Policing Act, 2019*, S.O. 2019, c.1, Sched. 1 (“*CSPA*”);
 - an estimate of the financial impact;
 - relevant legislation and other legal requirements that may apply including the need for additional authorities; and
 - any ongoing considerations, including resources needed, or policy impacts.
- II. **Major Event** - The Board is provided, at the earliest possible stage, with sufficient relevant operational and other information to allow it to understand details of the major event, what legislation and other legal requirements may apply to the policing of the major event, the role that other organizations may play, any existing Board Policies that may apply, or any new Policies that might be required;
- III. The Chair will share the information provided by the Chief of Police with Board Members, all of which will be held in the strictest of confidence;
- IV. The Chair, in consultation with the Board Members, and in accordance with the Board’s Policies, will determine whether there is a need to obtain additional information, create or amend Board policies, and/or provide direction to the Chief of Police in accordance with the Board’s policies, duties and responsibilities, including setting objectives and priorities, and if so, whether to call a Special Meeting of the Board or to include the Critical Point as an item on the Agenda of the Board’s next regularly scheduled meeting; and
- V. The Chief of Police will continue to update the Board, through the Chair, on any significant developments, including once the Chief of Police determines that the Critical Point has concluded. In consultation with the Board Members, the Chair may call a Special Meeting of the Board at any time or include an item on the Agenda of a regularly scheduled Board Meeting, to discuss the Critical Point.

c) Identification of Critical Points by the Board:

When the Chair believes, or is advised by a Board Member(s), that they believe that a planned or anticipated event may constitute a Critical Point, the Chair shall request the Chief of Police to consider whether, in their view, the event may meet the definition of Critical Point, and either report to the Board in accordance with this Policy, or, alternatively, provide to the Chair reasons that the event in question does not meet the definition of a Critical Point.

d) Chief's Autonomy:

- I. Once the Board has been given the opportunity to set objectives, ask questions, and provide non-binding advice in relation to operational matters, where applicable, the Chief of Police will maintain the autonomy to finalize and execute the plans; and
- II. If, during the duration of a Critical Point, the Board concludes that, in its view, the Board's objectives are not being achieved, the Board will inform the Chief of Police of its conclusion. The Chief of Police will respond by informing the Board on corrective measures or the operational necessity of deviating from the Board's objectives. However, the Chief of Police will remain autonomous in determining the appropriate execution of the plans in order to achieve the mission, objectives and priorities.

e) Training:

- I. The Chief of Police shall provide training to ensure that all Members from the rank of Inspector and above, or otherwise determined by the Chief of Police, are trained to recognize the circumstances that may lead to a Critical Point, and to inform the Chief of Police when a potential Critical Point is identified; and
- II. The Board will ensure that all new Board Members receive training to understand the definition of a Critical Point and effectively understand their responsibilities with regards to the consideration of Critical Points.

f) Public Reporting:

- a) Subject to operational considerations, the *CSPA* and its *Regulations*, this Police Service's Policies, Procedures and the advice of the Chief of Police, the Board will publicly disclose where it is possible to do so without risking the effectiveness of the operation or any other operations, the safety of the Police Service members or members of the public, or any other operational considerations raised by the Chief of Police:
 - I. The nature of the operational matter related to a Critical Point; and
 - II. Any directions given to the Chief of Police related to a Critical Point.

5. **CSPA, Policies and Procedures:**

- a) It is not the intent that anything in this Policy be in conflict with the *CSPA* or any other Statute's, reporting and publishing requirements; and
- b) It is not the intent that anything in this Policy be in conflict with the Policies and Procedures of this Police Service reporting and publishing requirements.

Chair

Date



LaSalle Police Services Board Public Memorandum

To: LaSalle Police Services Board

From: T. Mailloux, Board Secretary

Date: April 3, 2025

Subject: LaSalle Police Services Board 2025 Correspondence Summary Number 2

Recommendation:

That the memorandum from the Board Secretary dated April 3, 2025 regarding the LaSalle Police Services Board 2025 Correspondence Summary Number 2 be received for information.

Background:

Attached is a summary of emails received from the Ministry of the Solicitor General (MSG) regarding the All Chiefs and Board Memos, email correspondence from the Ontario Association of Police Services Boards (OAPSB), and email correspondence from the Association of Municipalities of Ontario (AMO) for the period from January 6, 2025 through April 3, 2025.

The emails listed in the summary are forwarded to the Board members for their review as they are received by the Board Secretary.

Respectfully submitted,

Tanya Mailloux, Secretary
LaSalle Police Services Board

Attachment

LaSalle Police Services Board 2025 Correspondence Summary #2

All MSG, OAPSB, and AMO emails/correspondence that are emailed to the Board Secretary are forwarded to Board members when received. The memos are placed on the agenda upon a Board member's request.

Date	Reference Number	Subject
January 10, 2025	25-0002	Reduce Impaired Driving Everywhere (RIDE) Grant Call for Applications (2024-25)
January 15, 2025	Inspector General Memo #2	Changes to the Community Safety and Policing Act, 2019 and Revised Advisory Bulletin 1.1
January 17, 2025	25-0003	Proposed Regulation Description under the <i>Accommodation Sector Registration of Guests Act, 2021</i>
January 20, 2025	25-0004	Recommended Best Practices and Requirements to Support Enforcement of the <i>Provincial Animal Welfare Services Act, 2019</i>
January 23, 2025	25-0005	Ontario Regulation 87/24 Guidance Document
January 28, 2025	25-0006	Updated Forms – <i>Interprovincial Policing Act, 2009</i>
January 29, 2025	25-0007	Drug Impaired Driving Detection Training FY 2024-25 Eligible Expenses and Submission Processes
January 30, 2025	25-0008	<i>Missing Persons Act, 2018</i> – 2024 Annual Report and Training Supports
February 11, 2025	25-0009	Annual Reporting Requirement: Ontario Major Case Management
March 20, 2025	Inspector General Memo #3	Municipal Police Service Board Policy on Critical Points
April 1, 2025	Inspector General Memo #4	Release of the Inspector of Policing Strategic Plan



Sarnia Police Service Board

555 Christina Street North, Sarnia, ON N7T 7X6
Chair: Paul Wiersma, Paul.Wiersma@spsboard.ca
Secretary: Joan Knight, Joan.Knight@spsboard.ca

March 27, 2024

Hon. Michael Kerzner
Solicitor General of Ontario
25 Grosvenor Street, 18th floor
Toronto, Ontario
M7A 1Y6

Dear Minister Kerzner:

On March 27, 2025, the Sarnia Police Services Board approved the attached motion to send a letter to the Solicitor General of Ontario requesting additional funding for the implementation of the Community Safety and Policing Act.

Thank you for your consideration of the request.

Sincerely,

A handwritten signature in black ink that reads "P. Wiersma".

Paul Wiersma
Chair, Sarnia Police Service Board

Cc: Ontario Association of Police Service Boards (OAPSB)
Ontario Municipal Police Service Boards
Hon. Bob Bailey
Sarnia City Council

Motion for Board Meeting: Sarnia Police Services Board

Date: March 27, 2025

Mover: Chrissy McRoberts and Charlene Sebastian

Subject: Motion to Approve Submission of a Letter to the Solicitor General Requesting Additional Funding for Implementation of the Community Safety and Policing Act (CSPA)

Preamble:

Whereas the Government of Ontario passed Bill 68, the Community Safety and Policing Act, 2019 (CSPA), along with accompanying regulations, which came into effect on April 1, 2024, replacing the Police Services Act (1990). The CSPA introduces a modernized policing framework focusing on community safety, enhanced oversight, and mandatory standardized training requirements;

And whereas the implementation of the CSPA will be phased in from April 1, 2024, to March 31, 2027, during which police services boards across Ontario are experiencing significant budgetary pressures related to core sustainability requirements, including human resources, fleet services, and facilities management, as well as the additional unbudgeted costs associated with CSPA compliance.

Motion:

Now therefore be it resolved that the Sarnia Police Services Board approve the submission of a letter to the Solicitor General of Ontario requesting additional funding from the Ontario Government to support the Sarnia Police Services in meeting the unbudgeted and additional costs required to implement the Community Safety and Policing Act (CSPA);

And further be it resolved that the letter emphasize the specific financial pressures outlined in the following areas of CSPA compliance, including but not limited to:

- Uniform changes as per regulation 86/24 (Special Constable Uniforms);
- Training requirements as per regulation 87/24 (Training);

- Equipment as per regulations 292/23 (Adequate and Effective Policing) and 393/23 (Active Attacker Incidents);
- Arbitration and adjudication commission costs as per regulation 415/23 (Cost of Adjudication Hearings);

And further that the Sarnia Police Services Board encourage the Ontario Government to provide full financial support to police services for the additional costs associated with implementing the CSPA, to alleviate the burden on municipal taxpayers.



1880 Normandy Street, LaSalle, Ontario, N9H 1P8
Phone: 519-969-5210
Fax: 519-969-2662

LaSalle Police Service Public Memorandum

To: LaSalle Police Services Board

From: Michael Pearce, Chief of Police

Date: April 3, 2025

Subject: Fox Radar Counter Purchase

Background:

I am pleased to report that the LaSalle Police Service has recently purchased a Fox Radar Counter to assist with a data driven, evidence-led response to speeding. The cost was \$4,449.

The Fox Radar Counter is a device that can be temporarily affixed to a hydro pole along any road in LaSalle. It monitors the speed of every motor vehicle in two directions. It does not take pictures or record vehicle identifiers. It provides data on vehicle volume, speed, direction, and time of day.

This device is housed in a Pelican case with a surface size smaller than a laptop. When affixed to a pole, drivers are generally unaware of its presence. This is important because it does not modify the behaviour of drivers. While this may seem incongruent with the goal to reduce speeding, it allows us to capture the true speeds of vehicles to properly assess the extent of citizen complaints. When officers attend an area to conduct speed enforcement, their presence modifies driving behaviour for a short time, but when the officer leaves, drivers revert to their regular habits. For this reason, the officer does not get a true understanding of the problem but also can obtain data while they are present at the location.

We will deploy this device every week at a new location. This provides a full week of data, capturing every day of the week and every hour of the day at the location. From the data collected, two types of reports can be generated: one that provides the best time to conduct enforcement, and another that summarizes the extent of the violations. This is beneficial to prioritize our enforcement efforts. Our officers can spend more time on roads with high violation rates compared to roads with high compliance.

Two attachments are provided. The first provides data allowing officers to understand the best time to conduct enforcement, based on volume and number of violations. The second attachment is a summary to illustrate the data that can be filtered by speed tolerance. These examples provide timely evidence that the Fox Radar Counter is a sound investment. When

Matchette Road closed recently At Sprucewood Avenue for construction, we received multiple complaints about speeding on Normandy Street. The Fox Radar Counter was deployed in the 1400 block of Normandy Street, and we were able to capture accurate data to understand the extent of the speeding. We can address this concern with an evidence-led response.

Recommendation:

The LaSalle Police Services Board receives the Fox Radar Counter Purchase Report for information.

Respectfully submitted,



Michael Pearce
Chief of Police
LaSalle Police Service

Attachment 1: 1400 Normandy Street – Speed by hour
Attachment 2: 1400 Normandy Street – 15km/h tolerance

SPEED BY HOUR

Location: 1400 Normandy Street

Site Code:

Description: Normandy Enforcement

Direction	(All)
Lane	['1', '2']
From	(2025-03-25)
To	(2025-04-01)

Speed Bins	0-11	12-23	24-35	36-47	48-59	60-71	72-83	84-95	96-107	108-119	120-131	132-143	144-155	>156	Grand Total
Hour															
12 AM	0	0	1	9	9	1	0	0	0	0	0	0	0	0	20
1 AM	0	1	1	10	3	0	1	0	0	0	0	0	0	0	16
2 AM	0	0	1	4	4	0	0	0	0	0	0	0	0	0	9
3 AM	0	0	1	14	5	1	0	0	0	0	0	0	0	0	21
4 AM	0	1	11	80	54	1	1	0	0	0	0	0	0	0	148
5 AM	0	2	9	118	75	4	0	0	0	0	0	0	0	0	208
6 AM	2	0	25	243	119	8	2	0	0	0	0	0	0	0	399
7 AM	1	12	65	318	140	5	1	2	0	0	0	0	0	0	544
8 AM	0	5	34	295	140	10	1	0	0	0	0	0	0	0	485
9 AM	0	3	34	251	151	7	2	0	0	0	0	0	0	0	448

Generated on: 2025-04-02 14:15:11

Speed Bins	0-11	12-23	24-35	36-47	48-59	60-71	72-83	84-95	96-107	108-119	120-131	132-143	144-155	>156	Grand Total
Hour															
10 AM	1	6	44	455	239	11	3	0	0	0	0	0	0	0	759
11 AM	0	3	50	477	279	11	2	0	0	0	0	0	0	0	822
12 PM	1	2	37	461	271	16	0	0	0	0	0	0	0	0	788
1 PM	1	4	63	511	216	11	4	2	0	0	0	0	0	0	812
2 PM	3	24	131	621	299	14	2	0	0	0	0	0	0	0	1,094
3 PM	2	7	84	770	357	15	7	2	0	0	0	0	0	0	1,244
4 PM	0	6	43	572	411	19	2	3	0	0	0	0	0	0	1,056
5 PM	0	2	59	429	271	13	1	0	0	0	0	0	0	0	775
6 PM	4	11	66	385	161	11	0	0	0	0	0	0	0	0	638
7 PM	0	2	35	197	76	2	0	0	0	0	0	0	0	0	312
8 PM	1	3	20	147	60	6	0	0	0	0	0	0	0	0	237
9 PM	0	1	14	67	55	3	0	0	0	0	0	0	0	0	140
10 PM	0	0	13	43	22	1	0	0	0	0	0	0	0	0	79
11 PM	0	0	4	18	14	1	2	0	0	0	0	0	0	0	39
Grand Total	16	95	845	6,495	3,431	171	31	9	0	0	0	0	0	0	11,093

Speed Enforcement Report

Location

1400 Normandy Street

Analysis Dates

2025-03-25 to 2025-04-01

Total Vehicles Analyzed

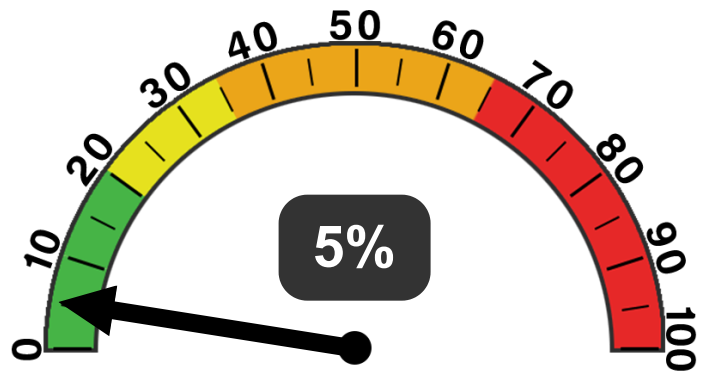
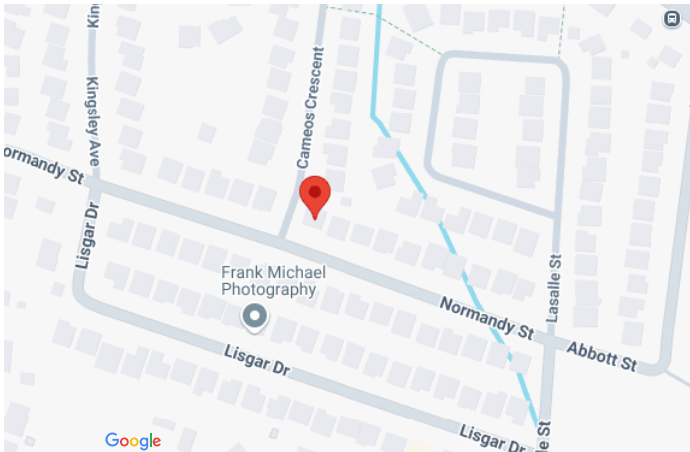
11,093

Equipment Used

North Line Fox

Installed By

Constable Sean Bear



 Posted Speed Limit: 40 Km/h

 Enforcement Tolerance: 15 Km/h

 Enforcement Limit: 56 Km/h and up

 Percentage Above Limit: 5%

 Enforcement Rating: **LOW**

Lane-Wise Analysis

Lane 1



Lane 2





1880 Normandy Street, LaSalle, Ontario, N9H 1P8
Phone: 519-969-5210
Fax: 519-969-2662

LaSalle Police Service Public Memorandum

To: LaSalle Police Services Board

From: Michael Pearce, Chief of Police

Date: April 1, 2025

Subject: Information and Privacy Commission of Ontario – Annual Statistics Reporting

Background:

March 27, 2025, the Annual Statistical Report for LaSalle Police Service for the Reporting Year 2024 for *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA) was submitted. Compliance achieved was 100% with respect to the adhering to the statutory timelines allotted within the MFIPPA Legislation. Please find the attached report.

Recommendation:

That the LaSalle Police Services Board receive this memorandum and attachments for information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'M Pearce'.

Micheal Pearce
Chief of Police
LaSalle Police Service

Attachments: 2024 Year End Report



The Year-End Statistical Report
for the
Information and Privacy Commissioner of Ontario

**Statistical Report of
LaSalle Police Service
for the Reporting Year 2024**
for
*Municipal Freedom of Information and Protection of Privacy
Act*

Section 1: Identification

1.1	Organization Name	LaSalle Police Service
	Head of Institution Name & Title	Chief Michael Pearce
	Head of Institution E-mail Address	
	Management Contact Name & Title	Tammy Schneider - Freedom of Information Coordinator
	Management Contact E-mail Address	
	Primary Contact Name & Title	Tammy Schneider - Freedom of Information Coordinator
	Primary Contact Email Address	tschneider@lasallepolice.ca
	Primary Contact Phone Number	5199695210 ext. 2063
	Primary Contact Fax Number	5199692662
	Primary Contact Mailing Address 1	1880 Normandy Street
	Primary Contact Mailing Address 2	
	Primary Contact Mailing Address 3	
	Primary Contact City	LaSalle, Ontario
	Primary Contact Postal Code	N9H 1P8
1.2	Your institution is:	Municipal Corporation

Section 2: Inconsistent Use of Personal Information

2.1	Whenever your institution uses or discloses personal information in a way that differs from the way the information is normally used or disclosed (an inconsistent use), you must attach a record or notice of the inconsistent use to the affected information.	0
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Your institution received:

- No formal written requests for access or correction
- Formal written requests for access to records
- Requests for correction of records of personal information only

Section 2: Inconsistent Use of Personal Information

Section 3: Number of Requests Received and Completed

Enter the number of requests that fall into each category.

	Personal Information	General Records
3.1 New Requests received during the reporting year	20	17
3.2 Total number of requests completed during the reporting year	20	17

Enter the number of requests you completed from each source.

	Personal Information	General Records
4.1 Individual/Public	19	12
4.2 Individual by Agent	1	4
4.3 Business	0	1
4.4 Academic/Researcher	0	0
4.5 Association/Group	0	0
4.6 Media	0	0
4.7 Government (all levels)	0	0
4.8 Other	0	0
4.9 Total requests (Add Boxes 4.1 to 4.8 = 4.9)	20	17

BOX 4.9 must equal BOX 3.2

Section 5: Time to Completion

How long did your institution take to complete all requests for information? Enter the number of requests into the appropriate category. How many requests were completed in:

	Personal Information	General Records
5.1 30 days or less	19	17
5.2 31 - 60 days	0	0
5.3 61 - 90 days	0	0
5.4 91 days or longer	1	0
5.5 Total requests (Add Boxes 5.1 to 5.4 = 5.5)	20	17

BOX 5.5 must equal BOX 3.2

Section 6: Compliance with the Act

In the following charts, please indicate the number of requests completed, within the statutory time limit and in excess of the statutory time limit, under each of the four different situations:

Section 6: Compliance with the Act

- NO notices issued;
- BOTH a Notice of Extension (s.27(1)) and a Notice to Affected Person (s.28(1)) issued;
- ONLY a Notice of Extension (s.27(1)) issued;
- ONLY a Notice to Affected Person (s.28(1)) issued.

Please note that the four different situations are mutually exclusive and the number of requests completed in each situation should add up to the total number of requests completed in Section 3.2.(Add Boxes 6.3 + 6.6 + 6.9 + 6.12 = BOX 6.13 and BOX 6.13 must equal BOX 3.2)

A. No Notices Issued

	Personal Information	General Records
6.1 Number of requests completed within the statutory time limit (30 days) where neither a Notice of Extension (s.20(1)) nor a Notice to Affected Person (s.21(1)) were issued.	18	14
6.2 Number of requests completed in excess of the statutory time limit (30 days) where neither a Notice of Extension (s.20(1)) nor a Notice to Affected Person (s.21(1)) were issued.	0	0
6.3 Total requests (Add Boxes 6.1 + 6.2 = 6.3)	18	14

B. Both a Notice of Extension (s.27(1)) and a Notice to Affected Person (s.28(1)) Issued

	Personal Information	General Records
6.4 Number of requests completed within the time limits permitted under both the Notice of Extension (s.27(1)) and a Notice to Affected Person (s.28(1)).	0	0
6.5 Number of requests completed in excess of the time limit permitted by the Notice of Extension (s.27(1)) and the time limit permitted by the Notice to Affected Person (s.28(1)).	0	0
6.6 Total requests (Add Boxes 6.4 + 6.5 = 6.6)	0	0

C. Only a Notice of Extension (s.27(1)) Issued

	Personal Information	General Records
6.7 Number of requests completed within the time limits permitted under both the Notice of Extension (s.27(1)).	1	0
6.8 Number of requests completed in excess of the time limit permitted by the Notice of Extension (s.27(1)).	0	0
6.9 Total requests (Add Boxes 6.7 + 6.8 = 6.9)	1	0

D. Only a Notice to Affected Person (s.28(1)) Issued

	Personal Information	General Records
6.10 Number of requests completed within the time limits permitted under both the Notice to Affected Person (s.28(1)).	1	3
6.11 Number of requests completed in excess of the time limit permitted by the Notice to Affected Person (s.28(1)).	0	0
6.12 Total requests (Add Boxes 6.10 + 6.11 = 6.12)	1	3

E. Total Completed Requests (sections A to D)

	Personal Information	General Records
6.13 Total requests (Add Boxes 6.3 + 6.6 + 6.9 + 6.12 = 6.13)	20	17

BOX 6.13 must equal BOX 3.2

Section 6a: Contributing Factors

Please outline any factors which may have contributed to your institution not meeting the statutory time limit. If you anticipate circumstances that will improve your ability to comply with the Act in the future, please provide details in the space below.

With the addition of staff resources, the LaSalle Police Service was able to achieve full compliance in meeting the statutory time limits, as set out in the Legislation.

Section 7: Disposition of Requests

What course of action was taken with each of the completed requests? Enter the number of requests into the appropriate category.

	Personal Information	General Records
7.1 All information disclosed	4	1
7.2 Information disclosed in part	11	5
7.3 No information disclosed	0	10
7.4 No responsive records exists	2	1
7.5 Request withdrawn, abandoned or non-jurisdictional	3	0
7.6 Total requests (Add Boxes 7.1 to 7.5 = 7.6)	20	17

BOX 7.6 must be greater than or equal to BOX 3.2

Section 8: Exemptions & Exclusions Applied

For the Total Requests with Exemptions/Exclusions/Frivolous or Vexatious Requests, how many times did your institution apply each of the following? (More than one exemption may be applied to each request)

	Personal Information	General Records
8.1 Section 6 — Draft Bylaws, etc.	0	0
8.2 Section 7 — Advice or Recommendations	0	0
8.3 Section 8 — Law Enforcement ¹	12	6
8.4 Section 8(3) — Refusal to Confirm or Deny	0	0
8.5 Section 8.1 — Civil Remedies Act, 2001	0	0
8.6 Section 8.2 — Prohibiting Profiting from Recounting Crimes Act, 2002	0	0
8.7 Section 9 — Relations with Governments	0	0
8.8 Section 10 — Third Party Information	0	0
8.9 Section 11 — Economic/Other Interests	0	0
8.10 Section 12 — Solicitor-Client Privilege	0	0
8.11 Section 13 — Danger to Safety or Health	0	0
8.12 Section 14 — Personal Privacy (Third Party) ²	0	16
8.13 Section 14(5) — Refusal to Confirm or Deny	0	0
8.14 Section 15 — Information soon to be published	0	0
8.15 Section 20.1 Frivolous or Vexatious	0	0

Section 8: Exemptions & Exclusions Applied

8.16 Section 38 — Personal Information (Requester)	5	0
8.17 Section 52(2) — Act Does Not Apply ³	0	0
8.18 Section 52(3) — Labour Relations & Employment Related Records	0	0
8.19 Section 53 — Other Acts	0	0
8.20 PHIPA Section 8(1) Applies	0	0
8.21 Total Exemptions & Exclusions Add Boxes 8.1 to 8.20 = 8.21	17	22

¹ not including Section 8(3)
² not including Section 14(5)
³ not including Section 52(3)

Section 9: Fees

Did your institution collect fees related to request for access to records?

	Personal Information	General Records	Total
9.1 Number of REQUESTS where fees other than application fees were collected	0	0	0
9.2.1 Total dollar amount of application fees collected	\$100.00	\$85.00	\$185.00
9.2.2 Total dollar amount of additional fees collected	\$0.00	\$0.00	\$0.00
9.2.3 Total dollar amount of fees collected (Add Boxes 9.2.1 + 9.2.2 = 9.2.3)	\$100.00	\$85.00	\$185.00
9.3 Total dollar amount of fees waived	\$0.00	\$0.00	\$0.00

Section 10: Reasons for Additional Fee Collection

Enter the number of REQUESTS for which your institution collected fees other than application fees that apply to each category.

	Personal Information	General Records	Total
10.1 Search time	0	0	0
10.2 Reproduction	0	0	0
10.3 Preparation	0	0	0
10.4 Shipping	0	0	0
10.5 Computer costs	0	0	0
10.6 Invoice costs (and other as permitted by regulation)	0	0	0
10.7 Total (Add Boxes 10.1 to 10.6 = 10.7)	0	0	0

Section 11: Correction and Statements of Disagreement

Did your institution receive any requests to correct personal information?

	Personal Information
11.1 Number of correction requests received	0
11.2 Correction requests carried forward from the previous year	0

Section 11: Correction and Statements of Disagreement

11.3 Correction requests carried over to next year

0

11.4 Total Corrections Completed [(11.1 + 11.2) - 11.3 = 11.4]

0

BOX 11.4 must equal BOX 11.9

What course of action did your institution take regarding the requests that were received to correct personal information?

Personal Information

11.5 Correction(s) made in whole

0

11.6 Correction(s) made in part

0

11.7 Correction refused

0

11.8 Correction requests withdrawn by requester

0

11.9 Total requests (Add Boxes 11.5 to 11.8 = 11.9)

0

BOX 11.9 must equal BOX 11.4

In cases where correction requests were denied, in part or in full, were any statements of disagreement attached to the affected personal information?

Personal Information

11.10 Number of statements of disagreement attached:

0

If your institution received any requests to correct personal information, the Act requires that you send any person(s) or body who had access to the information in the previous year notification of either the correction or the statement of disagreement. Enter the number of notifications sent, if applicable.

Personal Information

11.11 Number of notifications sent:

0

Note:

This report is for your records only and should not be faxed or mailed to the Information and Privacy Commissioner of Ontario in lieu of online submission. Faxed or mailed copies of this report will NOT be accepted. Please submit your report online at: <https://statistics.ipc.on.ca>.

Thank You for your cooperation!

<p>Declaration:</p> <p>I, Tammy Schneider - Freedom of Information Coordinator, confirm that all the information provided in this report, furnished by me to the Information and Privacy Commissioner of Ontario, is true, accurate and complete in all respects.</p> <hr/> <p style="text-align: center;"><i>Signature</i> <i>Date</i></p>



1880 Normandy Street, LaSalle, Ontario, N9H 1P8
Phone: 519-969-5210
Fax: 519-969-2662

LaSalle Police Service Public Memorandum

To: LaSalle Police Services Board

From: Michael Pearce, Chief of Police

Date: April 2, 2025

Subject: Kingsville Fire Dispatch Statistics – January, February, March 2024/2025

Background:

In accordance with Clause 3(a) of the dispatching agreement between the Corporation of the Town of LaSalle and the Corporation of the Town of Kingsville, please find Kingsville Fire Statistics for the month(s) of January, February, March 2024 and 2025 which are also provided to Kingsville Fire Service.

Total calls for the month of January 2024:	26
Total calls for the month of January 2025:	30
Total calls for the month of February 2024:	20
Total calls for the month of February 2025:	26
Total calls for the month of March 2024:	32
Total calls for the month of March 2025:	38

Recommendation:

That the LaSalle Police Services Board receive this memorandum for information.

Respectfully submitted,

Michael Pearce
Chief of Police
LaSalle Police Service



1880 Normandy Street, LaSalle, Ontario, N9H 1P8
Phone: 519-969-5210
Fax: 519-969-2662

LaSalle Police Service Public Memorandum

To: LaSalle Police Services Board

From: Michael Pearce, Chief of Police

Date: April 3, 2025

Subject: Monthly Statistics for Comparison – December 2023/2024, January, February 2024/2025

Background:

Please find attached a comparative summary of the monthly statistics for the month(s) of December 2023/2024, January, February 2024/2025.

Recommendation:

That the LaSalle Police Services Board receive this memorandum and attachments for information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'M Pearce'.

Micheal Pearce
Chief of Police
LaSalle Police Service

Attachments: LPS Monthly Statistics – December 2023/2024, January, February 2024/2025

LaSalle Police Service Monthly Statistics for Comparison



Monthly Statistics for Comparison

The following table compares the data from December 2023 to December 2024 for the following items:

- Police CAD Calls For Service – Includes all reactive calls for service and proactive police activities with selected complaint types.
- RMS Occurrence Reports – Includes all police reports for police investigations.
- Charges – Includes the number of counts against accused persons (criminal) and defendants (provincial or municipal).
- Traffic Warnings/Cautions – Includes the number of counts where traffic charges were considered but a warning/caution issued instead.
- Police Clearances – Includes the number of clearances processed in person or online.

Item	December 2023	December 2024	Number Change
Total Police CAD Calls For Service	700	865	165
Number of 911 Misdials	62	68	6
Number of MVAs	34	36	2
Total Number of RMS Occurrence Reports	185	183	-2
Total Number of Charges Laid	136	104	-32
Number of Criminal Charges	41	27	-14
Number of Traffic Charges	94	77	-17
Number of Traffic Warnings/Cautions	127	127	0
Total Number of Police Clearances Processed	123		

LaSalle Police Service Monthly Statistics for Comparison



Monthly Statistics for Comparison

The following table compares the data from January 2024 to January 2025 for the following items:

- Police CAD Calls For Service – Includes all reactive calls for service and proactive police activities with selected complaint types.
- RMS Occurrence Reports – Includes all police reports for police investigations.
- Charges – Includes the number of counts against accused persons (criminal) and defendants (provincial or municipal).
- Traffic Warnings/Cautions – Includes the number of counts where traffic charges were considered but a warning/caution issued instead.
- Police Clearances – Includes the number of clearances processed in person or online.

Item	January 2024	January 2025	Number Change
Total Police CAD Calls For Service	770	1071	301
Number of 911 Misdials	55	54	-1
Number of MVAs	42	36	-6
Total Number of RMS Occurrence Reports	185	175	-10
Total Number of Charges Laid	125	167	42
Number of Criminal Charges	31	21	-10
Number of Traffic Charges	94	146	52
Number of Traffic Warnings/Cautions	152	222	70
Total Number of Police Clearances Processed	119		

LaSalle Police Service Monthly Statistics for Comparison



Monthly Statistics for Comparison

The following table compares the data from February 2024 to February 2025 for the following items:

- Police CAD Calls For Service – Includes all reactive calls for service and proactive police activities with selected complaint types.
- RMS Occurrence Reports – Includes all police reports for police investigations.
- Charges – Includes the number of counts against accused persons (criminal) and defendants (provincial or municipal).
- Traffic Warnings/Cautions – Includes the number of counts where traffic charges were considered but a warning/caution issued instead.
- Police Clearances – Includes the number of clearances processed in person or online.

Item	February 2024	February 2025	Number Change
Total Police CAD Calls For Service	707	1062	355
Number of 911 Misdials	36	48	12
Number of MVAs	41	40	-1
Total Number of RMS Occurrence Reports	184	174	-10
Total Number of Charges Laid	143	144	1
Number of Criminal Charges	32	39	7
Number of Traffic Charges	111	105	-6
Number of Traffic Warnings/Cautions	181	193	12
Total Number of Police Clearances Processed	106		